

STATE OF TENNESSEE PROPERTY REPORT (T-100)

Building Name: _____

Agency/Department: Tennessee Board of Regents **Division:** 368

Location: _____
Complete Street Address City County State ZIP

Building Value: _____ **Contents Value:** _____

Construction Information:

Building Height: _____ **No. Stories:** _____ **Area** _____ (Gross Sq. Ft.)

Walls: Frame, Metal on Wood, All Metal, Brick Veneer on Wood, Concrete Block, Brick, Brick on Concrete Block, Concrete, Other: _____

Roof: Metal on Wood, Wood or Composition Shingle, Metal Deck, Concrete Deck, Other _____

Floors: Wood, Concrete, Earth, Other _____

Mixed Construction: (Approximate Percentage of Each) _____

Occupancy: Office, Dormitory, Cattle/Hay/Tobacco Barn, Warehouse, Classroom, Hospital/Clinic, Dwelling/Apartment (number of families), Other _____

Automatic Sprinklers (Yes No) **Percent of Total Area** _____

Exposure: Distance to other buildings, up to 100 ft.: North _____ South _____ East _____ West _____

Heat Source: Gas, Electric, Oil, Steam, Wood, External Source, Other _____

Perimeter Plot: Attach diagram complete with outside measurements (8 1/2" X 11" preferred)

Photos: Provide picture for new facilities or additions to existing facilities (Digital preferred)

Signature and Title

Date

FOR RISK MANAGEMENT USE ONLY

Project # _____

Division # _____

Location # _____

Office: 741-2314

Fax:

Division Of Risk Management

Department of Treasury

502 Deaderick St

Nashville, TN 37243-0202