

**2003 Treasurer's Report  
State of Tennessee**

**Steve Adams, Treasurer**

# **2003 Treasurer's Report**



*Nickajack Lake*

*Featuring Tennessee Lakes*

**Steve Adams, Treasurer  
State of Tennessee**

**Fiscal Year Ended June 30, 2003**

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## LETTER OF TRANSMITTAL



State of Tennessee  
Treasury Department  
State Capitol  
Nashville, Tennessee 37243

December 31, 2003

The Honorable Phil Bredesen, Governor  
The Honorable John S. Wilder, Speaker of the Senate  
The Honorable Jimmy Naifeh, Speaker of the House of Representatives  
Members of the General Assembly  
Citizens of the State of Tennessee

Ladies and Gentlemen:

Pursuant to the requirements of Section 4-4-114, *Tennessee Code Annotated*, I am pleased to transmit a report of the activity of the Treasury Department for the fiscal year ending June 30, 2003.

My staff and I appreciate your support and interest in the programs we administer and our efforts to serve all Tennesseans. We look forward to working with you to meet the challenges ahead in this new year.

Sincerely,

A handwritten signature in cursive script that reads "Dale Sims".

Dale Sims

**ACKNOWLEDGMENT OF SERVICE**

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Steve Adams resigned from the position of State Treasurer effective October 24, 2003, retiring with thirty years of state service. His service as State Treasurer spanned seventeen years, the longest period of service of any Tennessee state Treasurer.

Prior to being elected Treasurer, he served as the Director of the Tennessee Consolidated Retirement System and Secretary to the Board of Trustees of the Tennessee Consolidated System for seven years. As Treasurer, he administered the programs outlined herein and he served as Chairman of the Board of Trustees of the Tennessee Consolidated Retirement System, the Advisory Council on Workers' Compensation, the Baccalaureate Education System Trust Board, the Board of Claims, the Chairs of Excellence Endowment Fund, the State Trust of Tennessee, and the Tuition Guaranty Fund Board.

This report represents his final report as Treasurer for the fiscal year July 1, 2002 - June 30, 2003.

**EXECUTIVE SUMMARY**

The 2003 Treasurer's Report contains reports on various programs administered by the Treasury Department, including Investments, the Tennessee Consolidated Retirement System, the Deferred Compensation Program, the Flexible Benefits Plan, Claims Administration, the Tennessee Claims Commission, Risk Management, the Unclaimed Property Program, the Chairs of Excellence Program, the Baccalaureate Education System Trust, and the Careers Now Program. The following comments represent a brief recap of the purpose and operations of each program administered by the department. The remainder of this report gives detailed data regarding these programs' activities during the 2002-2003 fiscal year.

**INTRODUCTION**

The Investment Division has the responsibility for investing all funds under management of the Treasury Department.

**INVESTMENTS**

*State Cash Management* - This section manages the State Pooled Investment Fund which includes the state's cash, the various dedicated reserves and trust funds of the state, and the Local Government Investment Pool. Investments during 2002-2003 averaged \$3.56 billion, producing \$58.4 million in income for an average rate of return of 1.64%. The State Trust of Tennessee allows the department to use the Federal Reserve Wire Transfer System to transfer funds on a limited basis.

*Pension Fund Investments* - This section manages the investments of the Tennessee Consolidated Retirement System (TCRS) which at June 30, 2003 totaled \$23.8 billion at fair value. For the year, investment income was \$1.1 billion, for a rate of return of 4.9% on a fair value basis. This return compares favorably with the public fund index of 3.7%. TCRS was ranked in the 31st percentile (1=best, 100=worst) in the Callan total plan sponsor database. The Pension Fund Investment section also manages investments for the Chairs of Excellence Trust which at June 30, 2003 totaled \$205.6 million at fair value.

The Tennessee Consolidated Retirement System provides retirement coverage to state employees, higher education employees, teachers, and employees of political subdivisions that have elected to participate in the plan. As of June 30, 2003, there were 198,917 active TCRS members: 43,820 state employees; 66,265 K-12 teachers; 71,320 political subdivision employees; and 17,512 higher education employees. As of June 30, 2003, there were 83,121 retirees. TCRS paid \$881.2 million in benefits during fiscal year 2002-2003. The state of Tennessee is responsible for the pension liability for state employees and higher education employees and funds a significant portion of the retirement liability for teachers through the BEP. Each participating political subdivision is responsible for the liability of its employees.

**TENNESSEE  
CONSOLIDATED  
RETIREMENT  
SYSTEM**

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**EXECUTIVE SUMMARY**

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**DEFERRED  
COMPENSATION  
PROGRAM**

The State of Tennessee Deferred Compensation Program offers state employees the opportunity to accumulate supplemental retirement income on a tax deferred basis. Participants may direct the investment of their deferred salary into a variety of investment products contracted for the program. During the fiscal year, the state, the University of Tennessee and Board of Regents each matched their employees' contributions to the 401(k) plan at \$20 per month. As of June 30, 2003, a total of 59,248 state and higher education employees had accounts in the program. The market value of accumulated account balances totaled \$619.2 million.

**FLEXIBLE  
BENEFITS  
PLAN**

The State of Tennessee Flexible Benefits Plan is an optional benefit plan which enables state employees to pay for certain expenses with before-tax dollars. At June 30, 2003, 40,214 state employees were using the plan: 39,535 paid group medical premiums, 17,757 paid group dental premiums, 3,162 used the medical expense reimbursement account and 340 used the dependent care reimbursement account. The plan generated over \$4.3 million in F.I.C.A. savings for the state during the 2002-2003 fiscal year. Employees realized similar savings. The state's F.I.C.A. savings are used to fund the state wellness program and to help fund part of the 401(k) match for state employees.

**CLAIMS  
ADMINISTRATION**

The Division of Claims Administration is responsible for investigating and making determinations on claims made against the state for workers' compensation by state employees, employee property damage, tort liability and criminal injury compensation. Staff support from the Division of Claims Administration also assists the Board of Claims. The Division of Claims Administration received 5,909 claims for tort, employee property damage and workers' compensation. Payments made during the year for workers' compensation, tort, and employee property damage claims totaled \$29 million. The division received 2,357 criminal injury and drunk driver claims. Payments made to victims of criminal injuries and drunk drivers totaled \$10.1 million. Since the first payments were issued in 1982, more than \$133.6 million has been paid to crime victims.

**TENNESSEE  
CLAIMS  
COMMISSION**

The Tennessee Claims Commission is an administrative tribunal created to determine monetary claims against the State of Tennessee. There are three commissioners, one from each grand division of the state. Claims are payable from the Claims Award Fund by the Division of Claims Administration after adjudication by a commissioner. At June 30, 2003, the commission had 642 open claims (including claims transferred to administrative law judges).

**DIVISION  
OF RISK  
MANAGEMENT**

The Division of Risk Management is responsible for administering the state's Property/Casualty Insurance Program, including the procurement of all-risk, replacement cost property insurance for all state-owned buildings and contents, builders' risk insurance for new construction, boiler insurance and inspection services for all state-owned boiler objects, and a fidelity bond to protect against employee dishonesty. As of July 1, 2002, the state's total insured property values were \$9.7 billion. A substantial annual aggregate deductible retention was

**EXECUTIVE SUMMARY**

funded through the State Reserve for Casualty Losses. A property insurance policy was procured from an independent insurance carrier, to indemnify the state for loss amounts over and above the aggregate deductible limit. In fiscal year 2002-2003, the total cost of the program, including losses, was \$6.8 million.

The Unclaimed Property Division administers the state's Uniform Disposition of Unclaimed Property Act. Under this act, the state provides one centralized location for the owners of abandoned property, or their heirs, to turn to when searching for forgotten assets. The types of property include cash property such as bank accounts, insurance policies, utility deposits and securities. During this fiscal year, \$35.4 million of unclaimed property was turned over to the Treasurer and \$12.7 million was returned to owners or their heirs, local governments and other states. Since the program's inception in 1979, more than \$279.3 million in unclaimed property has been reported to the Treasurer and more than \$84.5 million of that property has been returned to claimants.

**UNCLAIMED  
PROPERTY  
DIVISION**

The Chairs of Excellence Trust is a permanent trust fund authorized in 1984 to further the cause of higher education in Tennessee. The funding of the program is provided through contributions made by a private donor and a matching amount by the state, thus, creating a chair. Income from the chair is used to offset the cost of retaining a nationally or regionally recognized scholar at a state college or university who teaches in a specified academic area. Contributions of \$160,512 were received during the 2003 fiscal year. Since 1984, a total of 99 chairs have been created. The Trust totaled \$216.1 million fair value at June 30, 2003 and investment income was \$10.7 million for the year.

**CHAIRS OF  
EXCELLENCE**

The Baccalaureate Education System Trust, or BEST, is a program that allows anyone to pay for higher education costs in advance on behalf of a beneficiary. BEST provides two tax-favored savings vehicles: The Prepaid College Tuition Plan and the Savings Plan. The Prepaid College Tuition Plan (Educational Services Plan), introduced in 1997, is based on the average tuition inflation at Tennessee public universities. Through the purchase of affordable tuition units, Tennesseans can pay for future tuition at today's price and ease their concerns about whether they will have enough funds to pay for their children's higher education. The Savings Plan offers two contribution choices: the Managed Allocation Option and the 100% Equity Option. At June 30, 2003, the Prepaid College Tuition Plan held 7,909 contracts and \$45.3 million in assets and the Savings Plan held 2,282 contracts and \$8.8 million in assets. At year-end, the Prepaid Tuition Plan and the Savings Plan had total assets of \$54.1 million.

**BACCALAUREATE  
EDUCATION  
SYSTEM TRUST  
(BEST)**

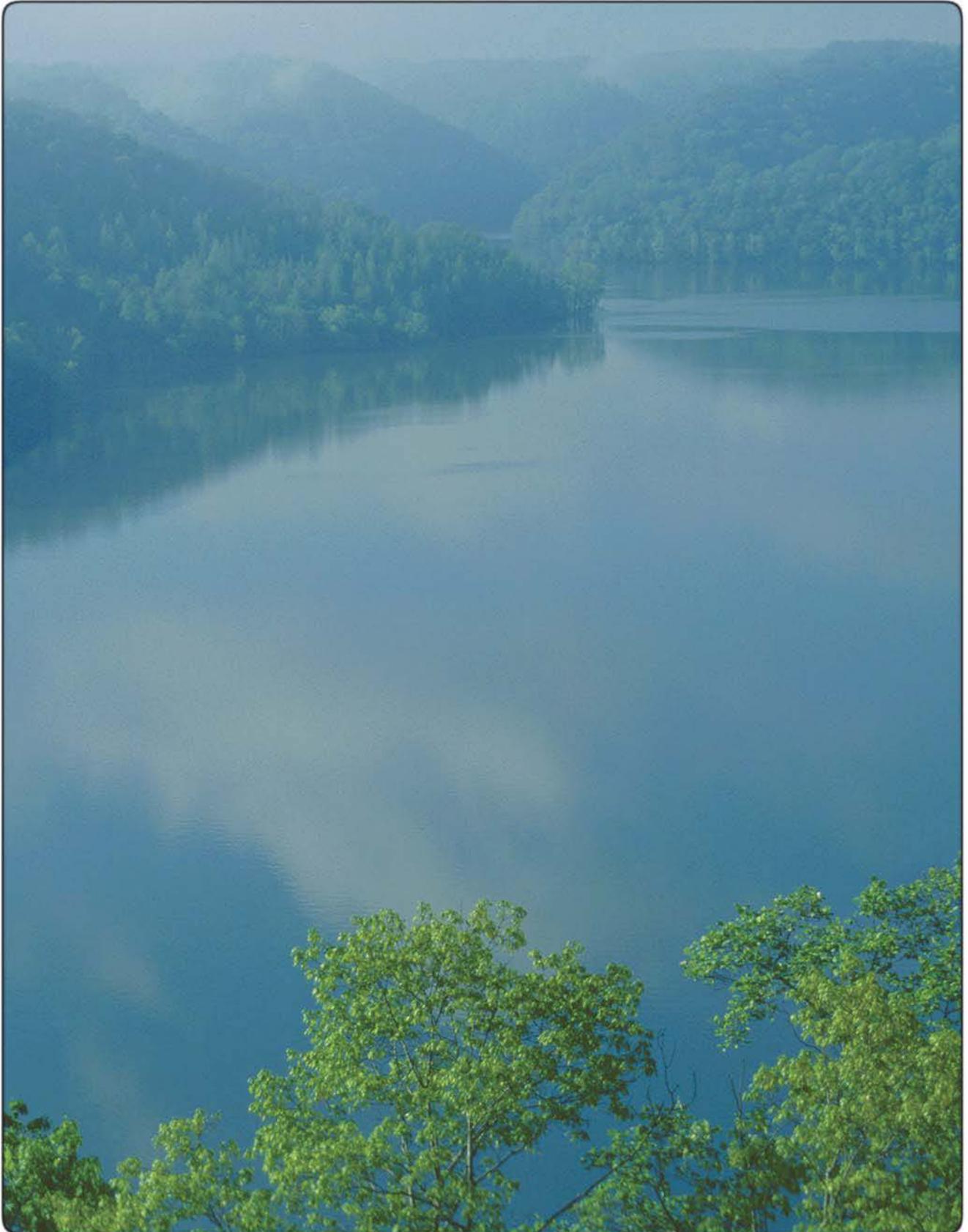
The Careers NOW Program provides Tennessee college students the opportunity to learn more about the operations of state government and career opportunities therein by working in one of the three constitutional offices for a semester. The program has had 156 students since it began in January 1996. Since the program's inception, 23% of participants have accepted job offers from the state.

**CAREERS NOW  
PROGRAM**

**TREASURY NUMBERS AT A GLANCE**  
**FISCAL YEAR 2002-2003**

<b>ADMINISTRATIVE</b>	Number of Filled Positions		185
	Payroll Expenditures	\$	9,927,243
	Other Expenditures	\$	4,212,660
	Total Administrative Expenditures	\$	14,139,903
<b>CASH MANAGEMENT PROGRAM</b>	General Fund Earnings	\$	8,943,929
	LGIP Earnings	\$	33,568,511
	Restricted Fund Earnings	\$	15,858,712
	Total Cash Management Earnings	\$	58,371,152
<b>RETIREMENT PROGRAM</b>	Retirement Benefits	\$	881,232,011
	Number of Retirees		83,121
	Number of Active Members		198,917
	Retirement Contributions	\$	596,045,259
	Retirement Net Investment Income	\$	1,112,478,748
<b>CLAIMS ADMINISTRATION PROGRAM</b>	Workers' Compensation Payments	\$	21,024,495
	Workers' Compensation Claims Filed		3,969
	Employee Property Damage Payments	\$	32,974
	Employee Property Damage Claims Filed		201
	Tort Payments	\$	7,996,951
	Tort Claims Filed		1,739
	Criminal Injury Payments	\$	10,115,286
	Criminal Injury Claims Filed		2,357
<b>RISK MANAGEMENT PROGRAM</b>	Property Losses Incurred	\$	5,000,000
	Property Values Insured	\$	9,715,261,200
	Total Cost of Program	\$	6,848,739
<b>CHAIRS OF EXCELLENCE PROGRAM</b>	Chairs of Excellence Investment Income	\$	10,738,917
	Chairs of Excellence Expenditures	\$	7,267,364
	Number of Chairs of Excellence		99
<b>OTHER PROGRAMS</b>	Deferred Compensation Contributions	\$	69,944,572
	Deferred Compensation Participants		59,248
	Flexible Benefits Plan Payments	\$	4,549,774
	Unclaimed Property Revenues	\$	37,805,390
	Unclaimed Property Payments	\$	12,727,784
	BEST Prepaid Accounts		7,909
BEST Prepaid Contributions (net of fees)	\$	7,825,678	
<b>FAIR VALUE OF ASSETS UNDER MANAGEMENT AT JUNE 30, 2003</b>	Retirement Trust Fund	\$	23,778,484,358
	Chairs of Excellence Trust Fund	\$	216,126,323
	State Pooled Investment Fund	\$	3,903,802,404
	Deferred Compensation (outside managers)	\$	619,211,176
	BEST Educational Services Plan	\$	45,267,590
	BEST Educational Savings Plan (outside manager)	\$	8,825,890
	Total Assets Under Management	\$	28,571,717,741

# Program Administration



*Centerhill Lake*

**STATE CASH MANAGEMENT****STATE CASH MANAGEMENT**

The State of Tennessee receives revenues from many sources such as taxes, licenses, fees, and the federal government. As these monies are collected, they are deposited into one of the more than 60 financial institutions in Tennessee that have contracted with the state to serve as depositories. Under the state Constitution, the state may not spend more money on its programs than it has collected in revenues. Consequently, at any point in time the state has a sizable sum of money collected but not yet spent. These monies are invested by the Treasury Department until needed to pay for state expenses, payroll, or benefit program disbursements.

During the 2002-2003 fiscal year, the average balance of short term investments in the Treasurer's Cash Management program was \$3,562,898,917 per month and interest income of \$58,371,152 was earned. This includes deposits in the Local Government Investment Pool administered by the Treasury Department.

The State Funding Board sets the investment policy for the state. The State Funding Board is composed of the Governor, Commissioner of Finance and Administration, Comptroller, Secretary of State, and Treasurer. The foremost investment objective of the State Pooled Investment Fund is safety of principal, followed by liquidity and then yield.

The current investment policy for the State Pooled Investment Fund was established to follow SEC Rule 2a-7-like guidelines for a money market fund. The maximum maturity of any security can not exceed 397 days and the weighted average maturity must be 90 days or less.

Funds may be invested in collateralized certificates of deposit with authorized Tennessee financial institutions; bills, notes and bonds of the U.S. Treasury; other obligations guaranteed as to principal and interest by the U.S. or any of its agencies; and repurchase agreements against obligations of the U.S. or its agencies. Securities underlying repurchase agreements must be book-entry and delivered to the State Trust of Tennessee. Funds may also be invested in prime commercial paper and prime banker's acceptances.

At June 30, 2003, investments had an average maturity of 60 days, and an average weighted yield of 1.25%. The total balance in the State Pooled Investment Fund at June 30, 2003, \$3,903,802,404 fair value, was allocated as follows: U.S. Treasury government and agency securities, 19.03%; repurchase agreements and overnight deposits, 7.15%; collateralized certificates of deposit, 45.50%; and commercial paper, 28.32%.

During November and December of 2000, the State Pooled Investment Fund purchased \$51,706,000 par amount of PG&E commercial paper. At the time of purchase, the commercial paper had the highest rating by both Standard & Poor's and Moody's. Subsequently, the commercial paper was downgraded and eventually went into default. On April 6, 2001, PG&E filed for reorganization under Chapter 11 of the U.S. Bankruptcy Code in San Francisco bankruptcy court. In April 2002, the fund sold all but \$4 million of the commercial paper. The fund did not lose any money and realized an internal rate of return in excess of 5%. Two plans of reorganization have been filed, one by PG&E and the other by the California Public Utility Commission. Both plans provide for 100% repayment of principal with interest. Interest is being paid quarterly at the rate of 7.466%. This rate increases if the principal is not repaid by March 2003.

On February 7, 2003, the remaining piece of PG&E commercial paper (\$4,000,000) was sold. The net profit for the whole PG&E commercial paper investment was \$3,967,643 for a 5.33% rate of return.

**ADMINISTRATION OF AUTHORIZED STATE DEPOSITORY ACCOUNTS**

The Cash Management Division is responsible for the administration of the state's bank accounts in Tennessee financial institutions designated as authorized state depositories. Taxpayers and state agencies can deposit certain tax funds due to the state directly to any Treasurer's account at any authorized state depository.

The four most significant functions of administering the accounts are: (1) authorizing the state depository to accept state funds; (2) cash concentration; (3) collateralizing deposits; and (4) monitoring collateral and deposits. Financial institutions' requests to become authorized state depositories are received in

## STATE CASH MANAGEMENT

Cash Management, reviewed, and forwarded to the appropriate state officials for consideration and approval.

The Cash Management Division is responsible for the cash concentration and management of all state depository accounts. Cash Management staff inquire on the balances of bank accounts and concentrate available funds into the State Trust to meet liquidity and investment needs. Account balances are drawn to the floor and concentrated by Fed wire or Automated Clearinghouse (ACH) transactions. The account floor is the minimum amount required by the financial institution for that particular account to earn interest. All of these state accounts are interest bearing.

Changes in branch banking laws and bank ownership due to mergers and acquisitions have brought about a need to quickly identify the parent bank, holding company and affiliate trustee custodians for state depositories. The ability to access and update this information on a database enhances the ability to monitor deposits and collateral based on appropriate bank ownership.

This same database is accessed for current account information, for balance inquiry, and cash concentration. It automates the link from balance inquiry to cash concentration by generating an ACH transaction. This automation provides more time to inquire on more accounts. The account balance floors are automatically compared to the balances entered to calculate ACH transaction amounts.

### STATE COLLATERAL PROGRAM

Collateral is required to secure state deposits held in authorized state depository institutions. Statute sets the required collateral level at a market value of 105 percent of the value of the deposit secured, less the amount secured by the Federal Deposit Insurance Corporation. However, if the state depository is operating with a capital-to-asset ratio of less than five percent, additional collateral with a market value of \$100,000 is required. Alternatively, a financial institution may pledge collateral via the collateral pool. The types of investment instruments which are eligible to be pledged as collateral are listed in this report.

The state of the economy and the financial environment has increased the importance of monitoring collateral. Cash Management staff review collateral daily, weekly, and monthly. Any collateral deficiencies at authorized state depository institutions are reported to the Funding Board monthly. Reasons for under-collateralization include market price volatility of the security pledged, unexpected high deposits to an account, interest accruals, capital-to-asset ratios falling below five percent, and principal paydowns on asset backed securities which have been pledged as collateral.

Collateral is held by an authorized trustee custodian in the name of the State of Tennessee. Treasury staff must authorize the receipt, release, and substitution of all collateral.

### COLLATERAL POOL

The operation of a collateral pool for banks is authorized by *Tennessee Code Annotated*, Section 9-4-501, et seq. The Collateral Pool operates under the jurisdiction of the Collateral Pool Board, which is comprised of four bankers and three government members representing state and local government divisions. The Collateral Pool Board has established rules and procedures that provide a low amount of risk and a high degree of efficiency for participating institutions.

While participation in the Collateral Pool is voluntary, participation is subject to application to and approval by the Collateral Pool Board. The Board has established minimum financial performance levels for applicants which must be met to ensure that only healthy institutions are permitted to participate.

All public funds held by a pool participant are collateralized based on a collateral target calculated each month by the participant. The collateral target is based on the aggregate average balance of all public funds for the month multiplied by the pledge percentage level assigned to the participant by the Board.

The Board has established three different collateral pledge levels: 115 percent, 100 percent and 90 percent. The pledge level is based on financial criteria set by the Collateral Pool Board with the financially strongest institutions being eligible for the lowest pledge level. Under the Collateral Pool, should a financial institution default with insufficient collat-

**STATE CASH MANAGEMENT**

eral to cover public deposits, then the other financial institutions must make up the difference on a pro rata basis. Accordingly, public funds are not at risk in the Collateral Pool.

All collateral transactions for the pool are monitored and processed through the Treasury Department using uniform statewide procedures. In addition, Treasury Department staff monitors all pool activity through the monthly, quarterly, and annual reports required to be submitted by pool participants.

The Collateral Pool provides collateral for both state funds and local government funds for those institutions participating in the pool. The Collateral Pool serves as a significant administrative advantage for local governments. Under the Collateral Pool, the Treasurer, rather than the local government, is responsible for monitoring the pledge level; pricing collateral; reconciling collateral monthly with the trustee custodian; monitoring collateral; pledging, releasing and substituting collateral; and maintaining a trustee custodian relationship.

Currently, the Collateral Pool has 60 participant institutions collateralizing public funds in excess of \$4.0 billion.

**8-5-110 COLLATERAL**

*Tennessee Code Annotated*, Section 8-5-110 designates the Treasurer as the custodian of all negotiable instruments deposited with the state or any department thereof, and requires the Treasurer to be exclusively responsible for the safekeeping thereof.

Cash Management personnel work directly with the personnel of the state agencies to accept and release collateral held in accordance with their specific instructions. Other state agencies cooperating with the Treasurer in this regard include the Department of Health, the Department of Environment and Conservation, the Department of Commerce and Insurance, the Department of Transportation, and the Department of Financial Institutions. Reports of collateral transactions, holdings, and maturities are regularly shared with these departments.

**STATE CASH MANAGEMENT COMPARATIVE RETURNS**

In order to ensure that state investment returns reflect current market conditions, several market indicators are carefully monitored. Among these are rates reported daily in the Wall Street Journal, rates on U.S. Treasury securities and institutional money market funds. The following table illustrates state returns compared with two of these indicators.

<b>Fiscal Year</b>	<sup>1</sup> <b>Total Pool Funds</b>	<sup>2</sup> <b>Merrill Lynch Institutional Fund</b>	<sup>3</sup> <b>Standard &amp; Poor's 7-Day LGIP Yield Index</b>	<sup>4</sup> <b>90-Day Treasury (CD Equivalent Yield)</b>
2002-03	1.64%	1.41%	1.29%	1.31%
2001-02	2.67	2.37	2.33	2.17
2000-01	5.94	5.77	5.66	5.26
1999-00	5.66	5.53	5.41	5.37
1998-99	5.22	5.02	4.87	4.59

<sup>1</sup>Investment return on total portfolio.

<sup>2</sup>This index most closely resembles the structures and objectives of the total cash portfolio.

<sup>3</sup>Index is for LGIP benchmark pools rated AAAM & AAM by S&P.

<sup>4</sup>This approximates the reinvestment period for new funds for the period.

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**STATE CASH MANAGEMENT**

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**SECURITIES ACCEPTABLE AS COLLATERAL FOR STATE DEPOSITS**

1. U.S. Treasury Bills
2. U.S. Treasury Notes & Bonds
3. Federal Housing Administration (FHA) debentures
4. Government National Mortgage Associations (GNMA)\*
5. Farm Credit System (FCS)
  - a. Federal Land Bank Bond (FLBB)
  - b. Farm Credit Systemwide Bonds (FCSB)
  - c. Farm Credit Systemwide Discount Notes (FCDN)
  - d. Farm Credit Systemwide Floating Rate Notes (FCFR)
6. Federal Home Loan Banks
  - a. Bonds (FHLB)
  - b. Discount Notes (FHDN)
  - c. Floating Rate Notes (FHFR)
7. Federal Home Loan Mortgage Corporation (FHLMC)\*
  - a. Mortgage-Backed Participation Certificates and Adjustable Rate Securities (FMPC, FMAR)
  - b. Discount Notes (FMDN)
8. Federal National Mortgage Association (FNMA)\*
  - a. Bonds, Debentures, Secondary Market Debt Obligations (FNSM)
  - b. Discount Notes (FNDN)
  - c. Floating Rate Notes (FNFR)
  - d. Mortgage-Backed Pass-Through Certificates (FNRF)
  - e. Residential Financing Securities (FNRF)
  - f. Adjustable Rate Mortgage-Backed Bonds (FNAR)
9. Student Loan Marketing Association (SLMA)
  - a. Discount Notes (SLDN)
  - b. Fixed Rate Notes (SLMN)
  - c. Floating Rate Notes (SLFR)
  - d. Bonds (SLBD)
10. Tennessee Valley Authority Bonds and Notes (TVA)
11. Collateralized Mortgage Obligations (CMOs) and Real Estate Mortgage Investment Conduits (REMICs) that are direct obligations of a U.S. agency or FNMA/FHLMC, except that the "residual" class/tranche of such securities will not be acceptable. Sufficient excess securities should be pledged to allow for the periodic reduction of principal.
12. Certain Tennessee Municipal Bonds as specified in T.C.A. Section 9-4-103.
13. Surety Bonds issued by insurance companies meeting certain requirements, including licensure under the laws of Tennessee.
14. Standby Letters of Credit from approved Federal Home Loan Banks.

*\* Pass through securities must reflect current paid down values and be kept up to date.*

## STATE CASH MANAGEMENT

## HISTORICAL ANALYSIS OF STATE CASH INVESTMENTS

*Collateralized Time Deposits*

Fiscal Year	Average Amount Invested	Amount Earned	Rate of Return
2002-03	\$ 1,794,136,750	\$ 29,042,346	1.64%
2001-02	1,273,620,750	32,205,432	2.52%
2000-01	1,341,893,500	81,814,311	6.09%
1999-00	1,648,537,750	91,881,629	5.58%
1998-99	1,403,271,417	73,497,837	5.25%

*Repurchase Agreements and Overnight Deposit Accounts*

Fiscal Year	Average Amount Invested	Amount Earned	Rate of Return
2002-03	\$ 136,356,417	\$ 2,295,933	1.44%
2001-02	94,677,417	3,646,680	2.28%
2000-01	74,052,750	5,109,695	5.73%
1999-00	79,427,917	4,343,921	5.62%
1998-99	139,544,000	6,836,772	5.05%

*Commercial Paper*

Fiscal Year	Average Amount Invested	Amount Earned	Rate of Return
2002-03	\$ 742,144,917	\$ 10,702,937	1.47%
2001-02	1,240,681,750	30,544,415	2.46%
2000-01	1,331,471,250	79,108,382	6.00%
1999-00	1,144,931,750	66,980,997	5.81%
1998-99	1,113,779,417	58,565,097	5.26%

*U.S. Government Securities*

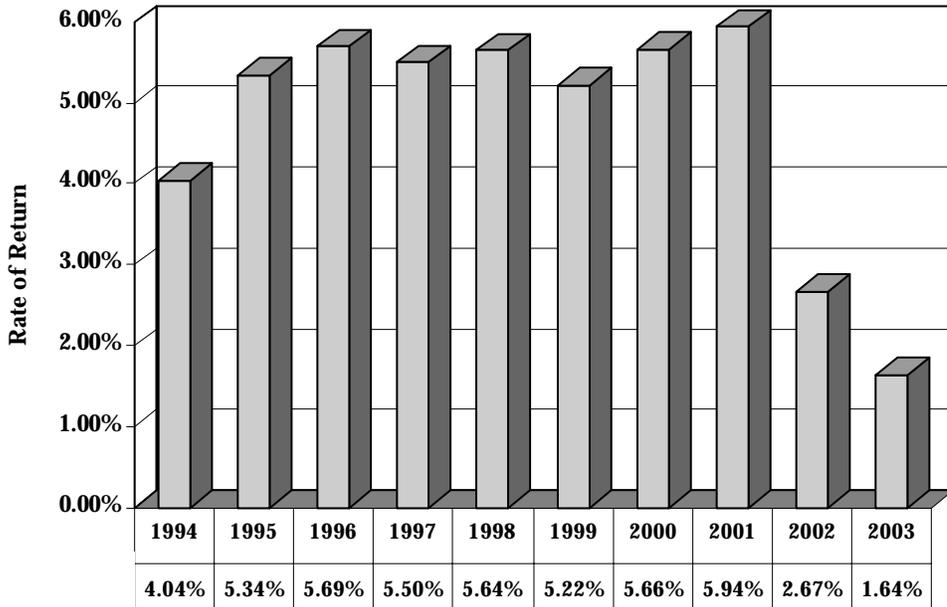
Fiscal Year	Average Amount Invested	Amount Earned	Rate of Return
2002-03	\$ 890,260,833	\$ 16,329,936	1.83%
2001-02	1,764,991,750	52,230,461	2.92%
2000-01	1,394,438,333	78,460,393	5.62%
1999-00	647,764,750	38,291,206	5.58%
1998-99	680,657,333	34,017,497	5.14%

*Total Funds*

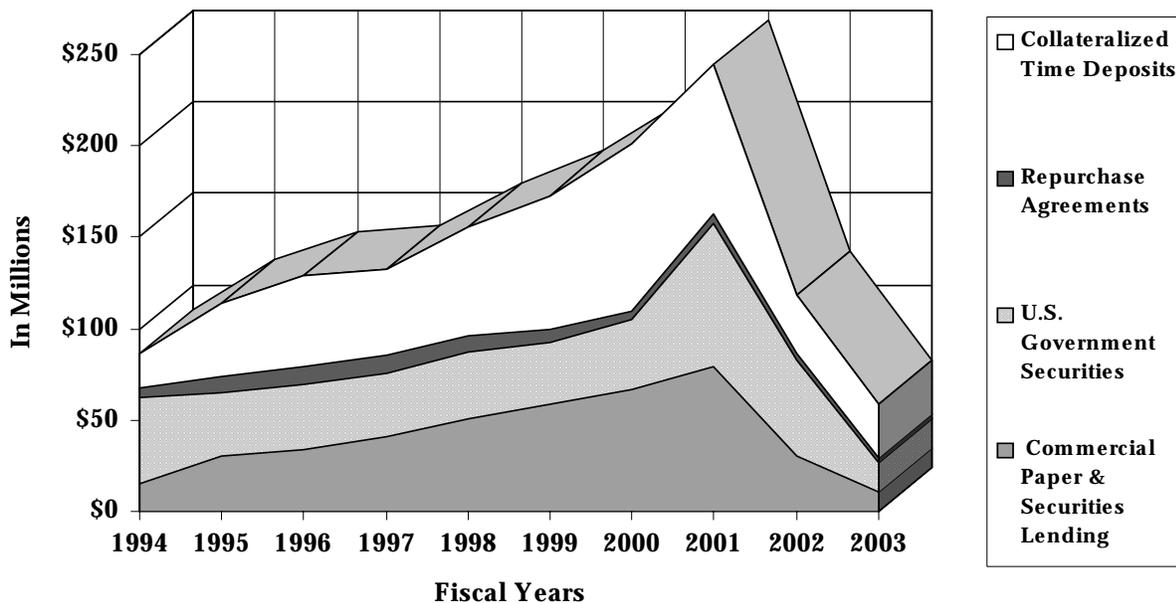
Fiscal Year	Average Total Funds Invested	Cash Management Investment Earnings	Composite Weighted Average Rate of Return
2002-03	\$ 3,562,898,917	\$ 58,371,152	1.64%
2001-02	4,373,971,667	118,626,988	2.67%
2000-01	4,141,855,833	244,492,781	5.94%
1999-00	3,520,662,167	201,497,753	5.66%
1998-99	3,337,252,167	172,917,203	5.22%

**STATE CASH MANAGEMENT**

**CASH MANAGEMENT INVESTMENTS COMPOSITE WEIGHTED AVERAGE RATE OF RETURN**  
*Fiscal Years 1994-2003*



**ANALYSIS OF STATE CASH EARNINGS**  
*Fiscal Years 1994-2003*



**STATE CASH MANAGEMENT**

**CASH MANAGEMENT PORTFOLIO ANALYSIS**  
*Fiscal Year Ended June 30, 2003*

Month	Total Portfolio Yield	Avg. Days to Maturity	Portfolio Composition				
			Certificates of Deposit	Repurchase Agreements	U.S. Treasury Notes	U.S. Agency	Commercial Paper
Jul-02	1.99%	67	43.97%	2.94%	0.00%	34.11%	18.97%
Aug-02	1.99%	67	47.81%	2.80%	0.00%	32.09%	17.30%
Sep-02	1.96%	75	49.84%	3.01%	0.00%	29.79%	17.37%
Oct-02	1.92%	75	52.19%	3.37%	0.00%	25.54%	18.90%
Nov-02	1.79%	82	56.89%	2.99%	0.00%	22.33%	17.78%
Dec-02	1.68%	77	58.06%	4.10%	0.00%	24.90%	12.94%
Jan-03	1.55%	63	52.21%	4.60%	0.00%	21.18%	22.00%
Feb-03	1.45%	63	52.57%	4.39%	0.00%	17.92%	25.12%
Mar-03	1.40%	68	49.60%	3.02%	0.00%	20.29%	27.09%
Apr-03	1.37%	60	49.28%	3.20%	0.00%	24.11%	23.42%
May-03	1.33%	67	48.89%	3.54%	0.00%	24.99%	22.57%
Jun-03	1.29%	54	46.26%	7.88%	0.00%	20.39%	25.48%
<b>Average</b>	1.64%	68	50.63%	3.82%	0.00%	24.80%	20.75%

Date	General Fund		LGIP		Other Restricted		Total Average Invested
	Average	Percent	Average	Percent	Average	Percent	
Jul-02	\$ 1,048,448,743	26.60%	\$ 2,021,211,327	51.28%	\$ 872,108,930	22.12%	\$ 3,941,769,000
Aug-02	1,092,992,112	28.34%	1,901,841,994	49.31%	861,831,894	22.35%	3,856,666,000
Sept-02	1,005,597,835	26.90%	1,876,405,255	50.20%	856,160,910	22.90%	3,738,164,000
Oct-02	905,061,660	25.71%	1,777,170,942	50.48%	838,172,398	23.81%	3,520,405,000
Nov-02	603,302,107	19.08%	1,707,136,054	53.99%	851,576,839	26.93%	3,162,015,000
Dec-02	444,118,680	14.49%	1,745,165,813	56.92%	876,336,507	28.59%	3,065,621,000
Jan-03	476,877,547	13.99%	2,042,226,686	59.93%	888,599,767	26.08%	3,407,704,000
Feb-03	287,915,106	8.51%	2,195,229,638	64.86%	901,212,256	26.63%	3,384,357,000
Mar-03	45,031,673	1.26%	2,618,730,128	73.10%	918,610,199	25.64%	3,582,372,000
Apr-03	112,296,002	3.11%	2,548,295,186	70.61%	948,670,812	26.28%	3,609,262,000
May-03	320,851,633	8.81%	2,354,256,550	64.62%	967,882,817	26.57%	3,642,991,000
Jun-03	778,507,352	20.26%	2,115,017,702	55.02%	949,935,946	24.72%	3,843,461,000
<b>Average</b>	\$ 593,416,704	16.66%	\$ 2,075,223,940	58.24%	\$ 894,258,273	25.10%	\$ 3,562,898,917

**STATE CASH MANAGEMENT**

**LOCAL GOVERNMENT INVESTMENT POOL**

Tennessee municipalities, counties, school districts, utility districts, community service agencies, local government units, and political subdivisions can deposit monies with the Treasurer to be invested in the state cash management investment pool. Of course, these local governments can invest their monies directly in the money market if they so desire. However, by allowing their dollars to be invested by the state they eliminate the complexities of managing day-to-day investment and collateral relationships with banks and/or securities dealers. This allows cash managers who have previously been limited either by the relatively small amount of funds available for investment or the complexities of today's investment environment to take advantage of the volume and expertise of the Treasurer's cash management program.

The Local Government Investment Pool began operations in November of 1980. Participation in the LGIP program currently stands in excess of 1,300 accounts. The Department of Transportation (DOT) program has more than 250 active accounts.

Local governments which enter into agreements with the DOT often establish an LGIP account to fund the local matching portion of a highway project grant. These DOT accounts are available to provide the local match to the specific highway project in a timely manner while earning interest for the local government. In a similar fashion, the Tennessee Board of

Regents schools provide their matching portion of Capital Projects funds while earning interest for the benefit of the Board of Regents school.

An electronic banking system allows participants to access their accounts in a secure Internet application. Thus, participants are able to communicate their instructions by telephone, telefax, or the Internet.

In addition, voice mail telephone service has been provided to permit LGIP participants to give telephone transaction instructions while staff is busy on other telephone lines. Voice mail permits an increase in productivity while holding costs constant.

LGIP reports mailed to participants include monthly statements and transaction confirmations. Monthly statements detail all debits and credits to the account during the month, the account's average daily balance, and interest credited. A transaction confirmation is mailed to the participant each time a deposit or withdrawal is made. Many participants rely on this documentation for daily and weekly reconciliations.

Participants earn interest on LGIP deposits based on the total portfolio return of the cash management pool, less a monthly administrative fee of five one hundredths of one percent (.05%). During the 2002-2003 fiscal year, the average rate participants earned on their deposits after the fee reduction was 1.59%. Other activity is shown on the following schedule by participant group.

**LOCAL GOVERNMENT INVESTMENT POOL SCHEDULE OF ACTIVITY BY ENTITY TYPE**

*Fiscal Year Ended June 30, 2003*

	<b>Account Balance 7/1/2002</b>	<b>Net Deposits/ (Withdrawals) FY 2002-2003</b>	<b>Interest Credited FY 2002-2003</b>	<b>Account Balance 6/30/2003</b>
Cities	\$ 482,329,263	\$ 27,955,022	\$ 7,868,840	\$ 518,153,125
Counties	828,581,207	(136,788,359)	11,855,281	703,648,129
Commitments to D.O.T.	59,115,688	(3,640,289)	962,588	56,437,987
Educational Institutions	437,277,705	(22,106,900)	7,866,098	423,036,903
Community Health Agencies	7,156,965	(1,925,928)	89,898	5,320,935
Other	262,050,698	600,205	4,925,806	267,576,709
<b>Total</b>	<b>\$ 2,076,511,526</b>	<b>\$ (135,906,249)</b>	<b>\$ 33,568,511</b>	<b>\$ 1,974,173,788</b>

**STATE CASH MANAGEMENT**

**STATE TRUST OF TENNESSEE**

The State Trust of Tennessee, a not-for-profit corporation chartered in the State of Tennessee in 1979, enables the Treasury Department to hold limited membership in the Federal Reserve Bank System. Being a limited member of the Federal Reserve gives the Treasury Department access to the Federal Reserve Wire System, which is used to send, receive, transfer and control funds movement expediently under the Treasurer's management.

Due to restrictions imposed upon state-owned trust companies by the Federal Reserve Board, the State Trust of Tennessee is limited in the number of daily

outgoing wire transfers and may not settle ACH transactions through its account at the Federal Reserve.

The restrictions require the State Trust of Tennessee to contract with an agent bank to execute these transactions. AmSouth Bank of Tennessee in Nashville serves as the Trust's agent for the period July 1, 1999 through June 30, 2004.

The State Trust is an associate member of the Nashville Clearinghouse. Approximately 85% of all check items presented for redemption are processed through the clearinghouse.

**STATE TRUST OF TENNESSEE FEDERAL RESERVE BANK TRANSACTIONS**  
*Fiscal Year 2002 - 2003*

<b>Transaction Type</b>	<b>Number</b>	<b>Amount</b>
(1) Wire Disbursements	7,855	\$ 9,110,741,549
(2) Wire Receipts	6,317	14,105,112,144
(3) Security Disbursements	934	30,638,084,074
(4) Security Receipts	944	29,798,888,279
(5) Check Redemptions	8,387,937	6,247,144,396
<b>Total</b>	<b>8,403,987</b>	<b>\$ 89,899,970,442</b>

Explanation of Transaction Types:

- (1) Disbursements of cash for the purpose of non-Fed eligible securities, settlement wires to agent bank, and other nonrecurring wires.
- (2) Receipt of cash for payment of interest and principal for non-Fed eligible securities, concentration of cash deposited in local banks, drawdown of Federal funds, and Local Government Investment Pool (LGIP) deposits.
- (3) Disbursement of cash against the receipt of Fed eligible securities (U.S. Government securities held in book-entry form by the Federal Reserve Bank).
- (4) Receipt of cash against the disbursement of Fed eligible securities.
- (5) Redemption of warrants, drafts, and checks issued by the state.

## TCRS INVESTMENTS

### TCRS INVESTMENTS

Investment objectives for the TCRS Investment Division are to obtain the highest available return on investments consistent with the preservation of principal, while maintaining sufficient liquidity to react to the changing environment and to pay beneficiaries in a timely manner.

TCRS Investment Division's policies and strategies serve to benefit plan members in several ways. The emphasis on a conservative asset allocation and high quality securities helps to ensure the soundness of the system and the ability to provide the needed funds upon a member's retirement.

Funds in the retirement system are actively managed with a diversified portfolio of high-quality domestic and international bonds, domestic and international stocks, real estate and money market instruments.

The investment authority for TCRS is set out in *Tennessee Code Annotated*, Section 8-37-104(a), which provides that, with certain specific exceptions, investments of TCRS assets are subject to the same terms, conditions, and limitations imposed on domestic life insurance companies. It further provides that investment policy for TCRS funds is subject to the approval of the Board of Trustees.

The Investment Advisory Council established in *Tennessee Code Annotated*, Section 8-37-108 provides policy guidance to the Board of Trustees and the investment staff. The current Advisory Council is comprised of senior investment professionals from within the State of Tennessee. All members hold the Chartered Financial Analyst designation or Certified Public Accountant designation.

To assist in the fiduciary responsibility for managing the TCRS portfolio, Callan Associates serves as the general investment consultant for TCRS. The Townsend Group serves as the real estate investment consultant.

The Bank of New York is the Master Trust Bank for TCRS which provides safekeeping and accounting services for the investment portfolio.

### COST OF INVESTMENT OPERATION

The administrative cost to operate the investment program for TCRS is less than 4 basis points (.04%) of assets. The Wall Street Journal reported on August 27, 2001 that the average mutual fund fee was 56 basis points and that the average fee for large public pension funds was 28 basis points. The cost of 4 basis points includes the cost of personnel, operational cost, master bank custodian cost, record keeping, and the cost of external management for international equities. Commission cost for trades are capitalized.

### PERFORMANCE MEASUREMENT

An independent external investment consultant, Callan Associates, provides performance measurement for TCRS. Performance measurement is determined in conformance with the standards established by the Association for Investment Management and Research (AIMR). During the 2002-2003 fiscal year, TCRS had a total return of 4.9% which compares favorably to the public fund index return of 3.7%. TCRS was ranked in the 31st percentile (1=best, 100=worst) in the Callan total plan sponsor database.

## TCRS INVESTMENTS

## INVESTMENT SUMMARY

as of June 30, 2003

	Domestic		International		Total	
	Fair Value	%	Fair Value	%	Fair Value	%
Fixed Income						
Government Bonds	\$ 9,962,888,150	41.59%	\$ 450,583,321	1.88%	\$ 10,413,471,471	43.47%
Corporate Bonds	2,103,126,185	8.78%	208,526,972	0.87%	2,311,653,157	9.65%
Convertible Bonds	111,720	0.00%	0	0.00%	111,720	0.00%
Total Bonds	<u>12,066,126,055</u>	<u>50.37%</u>	<u>659,110,293</u>	<u>2.75%</u>	<u>12,725,236,348</u>	<u>53.12%</u>
Preferred Stock	<u>23,603,622</u>	<u>0.10%</u>	<u>0</u>	<u>0.00%</u>	<u>23,603,622</u>	<u>0.10%</u>
Total Fixed Income	<u>12,089,729,677</u>	<u>50.47%</u>	<u>659,110,293</u>	<u>2.75%</u>	<u>12,748,839,970</u>	<u>53.22%</u>
Common Stock						
Capital Goods & Services	100,249,220	0.42%	51,700,661	0.22%	151,949,881	0.64%
Comingled Equity Funds	0	0.00%	1,190,063	0.00%	1,190,063	0.00%
Consumer Durables	118,390,500	0.50%	66,894,071	0.28%	185,284,571	0.78%
Consumer Non-Durables	1,518,796,242	6.34%	285,641,325	1.19%	1,804,437,567	7.53%
Energy	408,631,738	1.71%	60,329,324	0.25%	468,961,062	1.96%
Financial	1,266,361,128	5.29%	1,028,992,632	4.30%	2,295,353,760	9.59%
Materials & Services	1,502,666,874	6.27%	266,983,993	1.11%	1,769,650,867	7.38%
Miscellaneous						
Common Stock	0	0.00%	7,730,527	0.03%	7,730,527	0.03%
Real Estate Investment Trust	11,708,300	0.05%	0	0.00%	11,708,300	0.05%
Technology	1,045,400,223	4.36%	202,661,700	0.85%	1,248,061,923	5.21%
Transportation	108,675,638	0.45%	34,603,550	0.14%	143,279,188	0.59%
Utilities	418,697,030	1.75%	109,495,776	0.46%	528,192,806	2.21%
Total Common Stock	<u>6,499,576,893</u>	<u>27.14%</u>	<u>2,116,223,622</u>	<u>8.83%</u>	<u>8,615,800,515</u>	<u>35.97%</u>
Short-term Investments						
Commercial Paper	717,396,850	2.99%	0	0.00%	717,396,850	2.99%
Pooled Funds and Mutual Funds	108,761	0.00%	0	0.00%	108,761	0.00%
U.S. Gov't Securities	1,501,324,431	6.27%	0	0.00%	1,501,324,431	6.27%
Total Short-term Investments	<u>2,218,830,042</u>	<u>9.26%</u>	<u>0</u>	<u>0.00%</u>	<u>2,218,830,042</u>	<u>9.26%</u>
Real Estate	<u>372,307,597</u>	<u>1.55%</u>	<u>0</u>	<u>0.00%</u>	<u>372,307,597</u>	<u>1.55%</u>
Total Investments	<u>\$ 21,180,444,209</u>	<u>88.42%</u>	<u>\$ 2,775,333,915</u>	<u>11.58%</u>	<u>\$ 23,955,778,124</u>	<u>100.00%</u>

This schedule classifies Canadian investments as domestic securities, convertible bonds as fixed income securities, and preferred stock as fixed income securities. For investment purposes convertible bonds and preferred stock are considered equity securities. Accordingly, the asset allocation percentages in this schedule will vary from the investment consultant's asset allocation percentages.

**TCRS INVESTMENTS****TCRS INVESTMENTS BENCHMARK ANALYSIS**

<b>Fiscal Year</b>	<b><sup>1</sup>Public Fund Index Median Total Return</b>	<b><sup>2</sup>TCRS Total Return</b>
2002-03	3.7 %	4.9 %
2001-02	(5.2)	(1.9)
2000-01	(4.1)	(1.6)
1999-00	9.5	7.9
1998-99	10.0	9.5
1997-98	17.9	15.1
1996-97	18.9	15.7
1995-96	15.8	12.8
1994-95	15.4	12.8
1993-94	1.6	0.5

<sup>1</sup>This index most closely resembles the structure and objectives of TCRS.

<sup>2</sup>This is the time weighted method used to calculate returns and is the most accurate way to measure performance.

**SUMMARY OF TCRS EARNINGS**

*Fiscal Years 1998-1999 through 2002-2003*

<b>Fiscal Year</b>	<b>TCRS Portfolio Earnings</b>
2002-03	\$ 1,112,478,748
2001-02	(443,783,760)
2000-01	(327,791,020)
1999-00	1,761,074,099
1998-99	1,932,716,042

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

The Tennessee Consolidated Retirement System (TCRS) was established July 1, 1972. Prior to this date, there were seven different public employee retirement systems. The TCRS, a defined benefit plan which is qualified under 401(a) of the Internal Revenue Code (IRC), is a retirement system for state employees, higher education employees, teachers, and local government employees.

**MEMBERSHIP**

Membership in the retirement system is a condition of employment for full-time state employees, teachers, general employees in higher education, and the employees of local governments that participate in TCRS. Membership is optional for certain part-time employees. Faculty employees in higher education may participate in either TCRS or an Optional Retirement Program (ORP), which is a defined contribution plan designed for faculty employees in institutions of higher education. When an employee joins TCRS, he receives an introductory letter and mem-

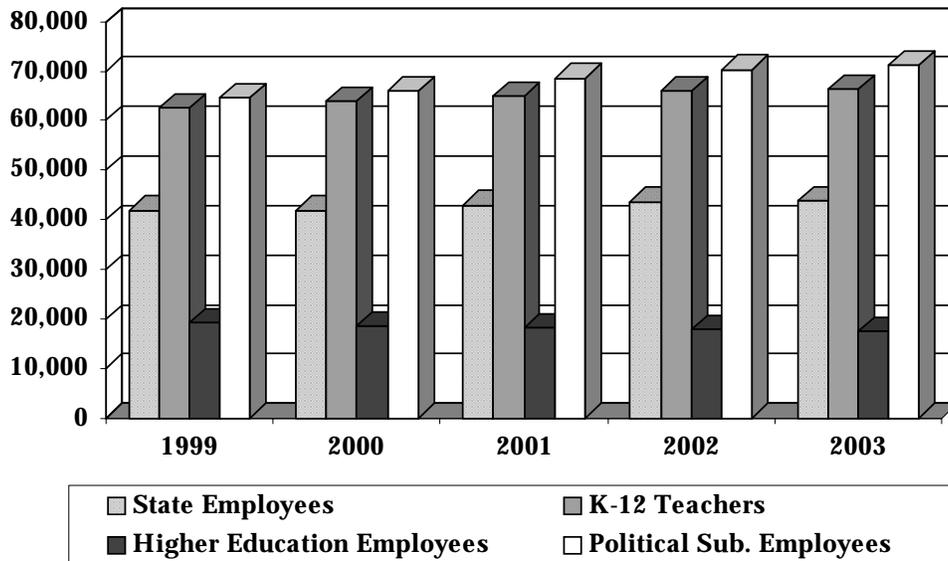
bership pamphlet outlining various aspects of retirement membership.

State employees and teachers become vested after five years of service. Political subdivision members attain vested status upon completion of 10 years unless five year vesting has been authorized. A vested member is guaranteed a retirement benefit once the age requirements are met.

As of June 30, 2003, there were 198,917 active members of TCRS and 11,536 higher education employees participating in the ORP.

Since July 1, 1976, all new members of the TCRS except state judges have been classified as Group I members. State judges have been permitted to enroll in Group IV since September 1, 1990. From July 1, 1972 to June 30, 1976, all employees were classified as Group I, with the exception of state policemen, wildlife officers, firemen and policemen who were classified as Group II, and judges and elected officials who were classified as Group III. Members of seven superseded systems are permitted to retain their original rights and benefits.

**ACTIVE MEMBERS**  
*Fiscal Years 1999-2003*



**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

**CONTRIBUTIONS**

The funding of retirement benefits is financed by member contributions, employer contributions, and the earnings of the invested assets. Effective July 1, 1981, the employee contributions of certain state employees and higher education employees were assumed by the state. Local governments can also adopt these noncontributory provisions for their employees. Group I K-12 teachers and contributory local government employees contribute to TCRS at the rate of 5% of gross salary. Employee contribution rates vary for superseded classifications.

Effective January 1, 1987, all state employees and teachers who contribute a portion of their income to the retirement system became covered by Section 414(h) of the Internal Revenue Code. Under 414(h), payment of federal income tax on an employee's retirement contributions is deferred until these contributions are withdrawn in the form of a refund or monthly benefit payments. Political subdivisions may pass a resolution adopting Section 414(h) coverage for their employees.

Upon termination of employment, a member may elect to withdraw his contributions and accumulated

interest from the retirement system in a lump sum. By obtaining a lump sum refund, a member waives all rights and benefits in the retirement system. A vested member may leave his account balance in TCRS and apply for benefits upon meeting the age requirements. A non-vested member who terminates employment may only leave his account balance in TCRS for up to seven years. During the 2002-2003 fiscal year, 4,540 refunds totaling \$26.6 million were issued.

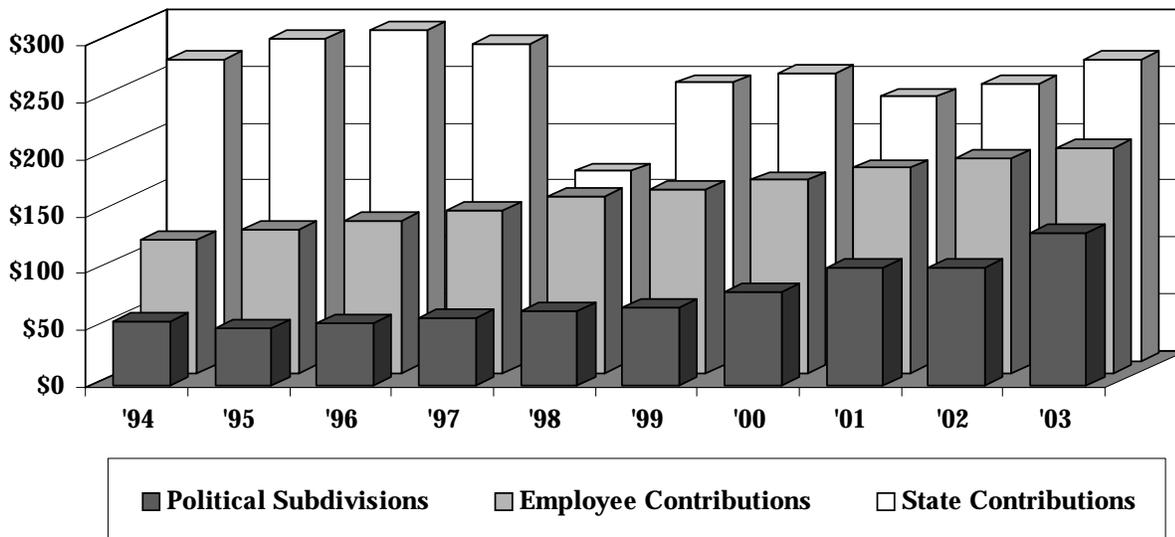
The contribution rate for the employers participating in the retirement system is determined by a biennial actuarial valuation performed by an independent actuarial firm. The contribution rates include funding for the basic benefit, the cost-of-living increase provisions, and amortization of the accrued liability over a 40 year period which began in July of 1975. The employer contribution rates for the year ending June 30, 2003 were as follows:

Noncontributory State and	
Higher Education Employees	7.3 %
K-12 Teachers	3.4%
Political Subdivisions Individually Determined	
Faculty Members Electing to Participate in the ORP	10.0%*

\*11% for salary above the social security wage base.

**RETIREMENT CONTRIBUTIONS**

**Fiscal Years 1994-2003**  
**(in Millions)**



**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

**RETIREMENT BENEFITS**

The benefits provided by TCRS are designed, when combined with the benefit payable from social security, to allow career employees to maintain their standard of living at retirement.

As of June 30, 2003, 83,121 retirees were receiving monthly benefit payments. This represents a 3.35% increase over the previous year.

Group I state employees and teachers become eligible to retire from the TCRS at age 60 with five years of service or at any age with 30 years of service. State employees and teachers become vested after five years of service. Political subdivision members attain vested status upon completion of 10 years unless five year vesting has been authorized. Retirement benefits are based on the average of the member's five highest consecutive years of salary and the years of creditable service. A reduced retirement benefit is available to vested members at age 55 or upon completion of 25 years of service.

A Group I benefits calculator is available on the program's Internet site: [www.treasury.state.tn.us/tcrs](http://www.treasury.state.tn.us/tcrs).

Disability benefits are available to active members with five years of service who become disabled and can not engage in gainful employment. There is no service requirement for disability benefits paid to active members whose disability is a result of an accident or injury occurring while the member was in the performance of duty.

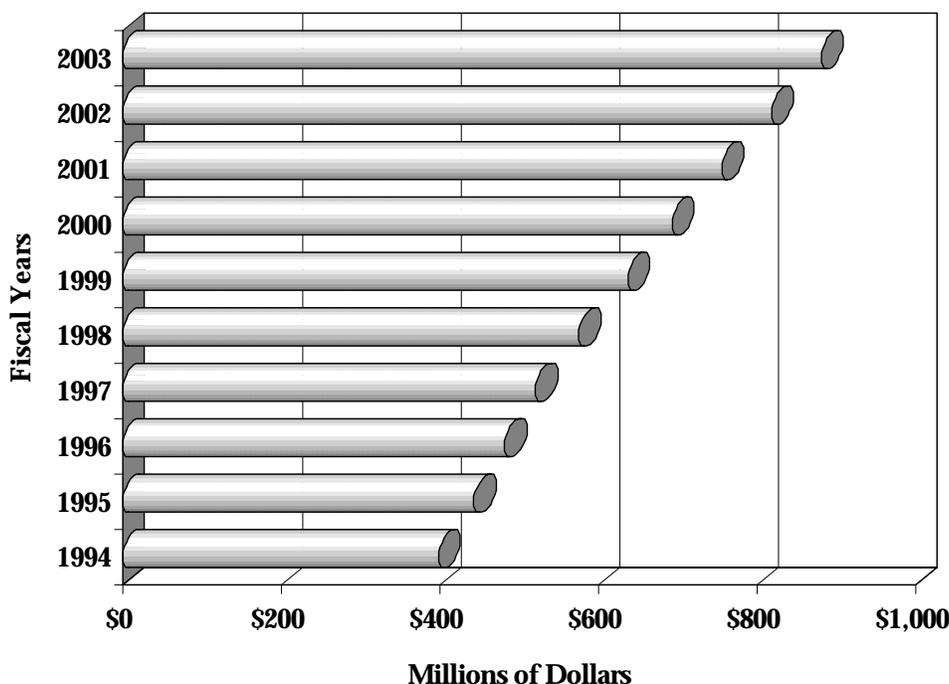
Cost-of-living adjustments after retirement are based on the Consumer Price Index (CPI). If there is an increase in the CPI of as much as .5% in any calendar year, the retired member's benefit will be adjusted by an amount equal to the increase in the CPI, not to exceed 3% nor be less than 1%.

Certain death benefits are available to the beneficiary(s) of a member who dies prior to retirement. At retirement, a member may select an optional benefit that is actuarially reduced so that his beneficiary may continue to receive a benefit after his death.

Benefits paid in fiscal year 2002-2003 totaled \$881.2 million, an increase of \$63.1 million over 2001-2002 benefit payments.

**ANNUAL BENEFIT PAYMENTS**

*Fiscal Years 1994-2003  
(in Millions)*



## TENNESSEE CONSOLIDATED RETIREMENT SYSTEM

### TENNESSEE'S RETIREMENT PROGRAM, TCRS AND SOCIAL SECURITY BENEFITS for Calendar Year 2003

Five-Year AFC*	Projected Annual Retirement Income	15 Years Service	% of AFC	20 Years Service	% of AFC	25 Years Service	% of AFC	30 Years Service	% of AFC	35 Years Service	% of AFC
\$15,000	TCRS	\$ 3,544		\$ 4,725		\$ 5,906		\$ 7,088		\$ 8,269	
	Social Security	8,712		8,712		8,712		8,712		8,712	
	Total	\$ 12,256	81.7%	\$ 13,437	89.6%	\$ 14,618	97.5%	\$ 15,800	105.3%	\$ 16,981	113.2%
\$20,000	TCRS	\$ 4,725		\$ 6,300		\$ 7,875		\$ 9,450		\$ 11,025	
	Social Security	10,296		10,296		10,296		10,296		10,296	
	Total	\$ 15,021	75.1%	\$ 16,596	83.0%	\$ 18,171	90.9%	\$ 19,746	98.7%	\$ 21,321	106.6%
\$25,000	TCRS	\$ 5,906		\$ 7,875		\$ 9,844		\$ 11,813		\$ 13,781	
	Social Security	11,892		11,892		11,892		11,892		11,892	
	Total	\$ 17,798	71.2%	\$ 19,767	79.1%	\$ 21,736	86.9%	\$ 23,705	94.8%	\$ 25,673	102.7%
\$30,000	TCRS	\$ 7,088		\$ 9,450		\$ 11,813		\$ 14,175		\$ 16,538	
	Social Security	13,476		13,476		13,476		13,476		13,476	
	Total	\$ 20,564	68.5%	\$ 22,926	76.4%	\$ 25,289	84.3%	\$ 27,651	92.2%	\$ 30,014	100.0%
\$35,000	TCRS	\$ 8,269		\$ 11,025		\$ 13,781		\$ 16,538		\$ 19,294	
	Social Security	15,072		15,072		15,072		15,072		15,072	
	Total	\$ 23,341	66.7%	\$ 26,097	74.6%	\$ 28,853	82.4%	\$ 31,610	90.3%	\$ 34,366	98.2%
\$40,000	TCRS	\$ 9,466		\$ 12,621		\$ 15,776		\$ 18,932		\$ 22,087	
	Social Security	16,656		16,656		16,656		16,656		16,656	
	Total	\$ 26,122	65.3%	\$ 29,277	73.2%	\$ 32,432	81.1%	\$ 35,588	89.0%	\$ 38,743	96.9%
\$45,000	TCRS	\$ 10,844		\$ 14,459		\$ 18,073		\$ 21,688		\$ 25,302	
	Social Security	17,568		17,568		17,568		17,568		17,568	
	Total	\$ 28,412	63.1%	\$ 32,027	71.2%	\$ 35,641	79.2%	\$ 39,256	87.2%	\$ 42,870	95.3%
\$50,000	TCRS	\$ 12,222		\$ 16,296		\$ 20,370		\$ 24,444		\$ 28,518	
	Social Security	18,192		18,192		18,192		18,192		18,192	
	Total	\$ 30,414	60.8%	\$ 34,488	69.0%	\$ 38,562	77.1%	\$ 42,636	85.3%	\$ 46,710	93.4%
\$55,000	TCRS	\$ 13,600		\$ 18,134		\$ 22,667		\$ 27,200		\$ 31,734	
	Social Security	18,756		18,756		18,756		18,756		18,756	
	Total	\$ 32,356	58.8%	\$ 36,890	67.1%	\$ 41,423	75.3%	\$ 45,956	83.6%	\$ 50,490	91.8%
\$60,000	TCRS	\$ 14,978		\$ 19,971		\$ 24,964		\$ 29,957		\$ 34,949	
	Social Security	19,272		19,272		19,272		19,272		19,272	
	Total	\$ 34,250	57.1%	\$ 39,243	65.4%	\$ 44,236	73.7%	\$ 49,229	82.0%	\$ 54,221	90.4%

\* Average Final Compensation (AFC) is the average of the member's five highest consecutive years of salary.

This chart is based on a date of retirement in 2003. Social security benefits have been calculated by Bryan, Pendleton, Swats & McAllister, actuarial consultants for the TCRS, utilizing the following assumptions:

- (1) Retirement is taking place at age 65 in 2003;
- (2) The retiree has worked a full career (TCRS plus other employers, if necessary) of 35 years or more; and
- (3) Salary increases throughout the retiree's career have followed the same pattern as National Average Earnings.

The department's Internet benefits calculator allows members to receive an immediate estimate: [www.treasury.state.tn.us/tcrs/](http://www.treasury.state.tn.us/tcrs/)

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

**ACTUARIAL VALUATION**

An actuarial valuation of the TCRS is performed by an independent actuarial firm every two years. The purpose of the valuation is to determine the funding requirements for the employers participating in the TCRS. The latest valuation was performed July 1, 2001 to establish the employer contribution rates for July 1, 2002. The system's accrued liability at July 1, 2001 was \$421.4 million. The accrued liability is being amortized over a 40 year period which began in 1975.

In addition to the biennial actuarial valuation, an experience study is conducted every four years for the purpose of establishing actuarial and economic assumptions to be used in the actuarial valuation process. Following are the assumptions used in the July 1, 2001 actuarial valuation of the plan:

***Economic Assumptions***

- (1) 7.5% annual return on investments
- (2) Graded salary scale reflecting plan experience
- (3) 3.5% annual increase in social security wage base

***Actuarial Assumptions***

- (1) Pre-Retirement mortality based on age and sex
- (2) Post-Retirement mortality based on age
- (3) Disability rate based on age
- (4) Turnover rate based on age and length of service
- (5) Retirement age distribution based on age and service

**POLITICAL SUBDIVISIONS**

Political subdivisions may participate in the TCRS if the chief governing body passes a resolution authorizing coverage and accepting the liability associated with the coverage. Each political subdivision is responsible for the retirement cost of its employees and, in addition to employer contributions, pays the TCRS a fee for TCRS administration.

**POLITICAL SUBDIVISION PARTICIPATION**

Participation as of June 30, 2003:

Cities	160
Counties	88
Utility Districts	40
Special School Districts	19
Joint Ventures	23
Development Agencies	12
Housing Authorities	9
911 Emergency Communication Districts	32
Miscellaneous Authorities	35
<b>Total</b>	<b>418</b>

## TENNESSEE CONSOLIDATED RETIREMENT SYSTEM

### MAJOR LEGISLATIVE IMPROVEMENTS 1980-2003

**1980** Death benefits for members dying in-service with 10 years of service improved by offering a 100% joint and survivor annuity of the member's accrued benefit for the spouse.

**1981** Noncontributory retirement for state employees and higher education employees adopted. Employees' contributions—up to 5%—assumed by the state. Salaries of employees in active service on the date these provisions were adopted were indexed by 3.6%. Subsequent legislation continued this indexing each year until 1997, when it was permanently extended.

**1983** An actuarially reduced retirement benefit at any age with 25 years of service authorized.

**1984** Credit for out-of-state service for the purpose of determining retirement eligibility.

Part-time employees permitted to participate in TCRS and members allowed to establish credit for previous part-time employment.

The minimum benefit increased from \$7 to \$8 per month per year of service.

Retirement credit for armed conflict military service approved.

**1985** An ad hoc increase granted to retirees at a lump-sum cost of \$22 million.

Death benefits for spouse and children provided when member's death is in the line of duty.

**1987** Service credit for half of peacetime military service made available.

Ad hoc increase to retirees provided at a lump-sum cost of \$17 million.

A retirement incentive program offered for state employees retiring during a 90-day window.

Section 414(h) of the IRC adopted to provide that employee contributions made on a tax-deferred basis.

**1990** A retirement incentive program offered for state employees retiring during a 120-day window.

**1991** The Board of Trustees authorized to designate additional vendors for the optional retirement plan for higher education employees.

**1992** The minimum number of years required to qualify for retirement was reduced from 10 to five years.

**1993** Salary portability for service in different classifications authorized effective Jan. 1, 1994.

A 5% benefit improvement authorized effective Jan. 1, 1994.

**1996** An installment payment plan for prior service authorized.

**1997** Compounding of future cost of living adjustments and catch up adjustments authorized.

**1998** Group 2 and Group 3 service requirements amended to permit service retirement with 30 years of service, regardless of age.

Group 1 and Prior Class C benefit limitations increased to 80%.

Supplemental bridge benefit established in conjunction with reestablishment of mandatory retirement for all state public safety officers.

**1999** Group 1 benefit limitation increased to 90%.

**2000** Group 2 benefit maximum increased to 80%.

**2001** Line of Duty Death Benefits improved to guarantee a minimum \$50,000 death benefit.

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**

**SOCIAL SECURITY**

The Old Age & Survivors Insurance Agency (OASI) administers Section 218 of the federal Social Security Act for Tennessee public employees. This section relates to coverage agreements and modifications as well as to coverage determinations.

Prior to 1951, social security coverage was not available to public employees. Amendments to the Social Security Act made in 1950 allowed certain groups of state and local government employees who were not covered by an employer-sponsored retirement plan to voluntarily participate in social security. Amendments made in 1954 allowed coverage for public employees who were covered by an employer-sponsored retirement plan if federal referendum requirements are met.

The Tennessee Master Agreement was executed on August 16, 1951. It provided full social security coverage (retirement, survivors, disability, and hospital insurance) to public employees who were not covered by an employer-sponsored retirement plan.

A modification to the agreement, effective January 1, 1956, provided social security coverage to employees serving in positions which were then covered by the Tennessee State Retirement System and the Tennessee Teachers' Retirement System. After the Tennessee Consolidated Retirement System was established July 1, 1972, a statewide social security coverage referendum was held among eligible employees.

The 1985 Budget Reconciliation Act mandated Medicare hospital insurance coverage for public employees hired after March 31, 1986 who do not have full social security coverage. The Omnibus Budget Reconciliation Act of 1990 (OBRA) generally mandated full social security coverage for state and local government employees who are not covered by an employer-sponsored retirement plan.

Effective in 1991, separate wage bases were implemented for social security and Medicare and separate reporting of withholding was required.

**SCHEDULE OF HISTORICAL SOCIAL SECURITY CONTRIBUTION RATES**

Calendar Year	Employee Rate	Employer Rate	Social Security Wage Base	Medicare Wage Base
2004	7.65%	7.65%	\$ 87,900	No Limit
2003	7.65	7.65	87,000	No Limit
2002	7.65	7.65	84,900	No Limit
2001	7.65	7.65	80,400	No Limit
2000	7.65	7.65	76,200	No Limit
1999	7.65	7.65	72,600	No Limit
1998	7.65	7.65	68,400	No Limit
1997	7.65	7.65	65,400	No Limit
1996	7.65	7.65	62,700	No Limit
1995	7.65	7.65	61,200	No Limit

## DEFERRED COMPENSATION PROGRAM

### DEFERRED COMPENSATION PROGRAM

The Deferred Compensation Program is a voluntary program designed to provide state employees with the opportunity to accumulate supplemental retirement income on a tax deferred basis. Participants may postpone income taxes on contributions and earnings by agreeing to defer receipt of a portion of their current income until retirement.

This program offers employees two plans. The 457 plan was implemented in the 1981-82 fiscal year and the 401(k) plan was implemented in the 1983-84 fiscal year. In accordance with changes to *Internal Revenue Code Section 457*, the state's 457 plan was converted to a trust, effective January 1, 1999.

As of June 30, 2003, accounts were held by 55,405 individuals in the 401(k) plan and 3,843 individuals in the 457 plan. At June 30, 24,756 state employees, 8,055 University of Tennessee employees, and 8,627 Tennessee Board of Regents employees were actively contributing to the 401(k) plan and 1,142 state employees, 244 University of Tennessee employees, and 119 Tennessee Board of Regents employees were actively contributing to the 457 plan.

The program is used by state employees of all ages and salary levels. The majority of active contributors are under age 50 and earn below \$35,000 per year.

IRS regulations for 2003 allow a maximum deferral in the 457 plan of 100% of compensation up to the maximum annual contribution of \$12,000. The maximum deferral in the 401(k) plan is 100% of compensation up to the maximum annual contribution of \$12,000. Participants who also use a 403(b) plan are subject to additional limits. Participants age 50 and older are eligible to make additional deferrals.

During the 2002-2003 fiscal year, the state, the Tennessee Board of Regents and the University of Tennessee each matched their employees' contributions to the 401(k) plan at \$20 per month as authorized by the General Assembly. The amount contributed by the state during the year was \$5,778,720.

Participants in the program may direct the investment of their deferred salary to Union Planters Time Deposit Account, Aetna's Fixed Account, Calvert's

Income Fund, State Street Bank & Trust's S&P 500 Index Fund, Fidelity Investments' Magellan Fund, Puritan Fund, OTC Portfolio, Contrafund, International Growth and Income Fund, Asset Manager, and Government Money Market Portfolio.

Enrollment and record keeping services for the program are provided by Great-West Retirement Services. The use of an unbundled arrangement enables participants to receive an objective presentation of the investment products, to avoid the sales fees traditionally associated with bundled products, and to receive consolidated account statements and benefit estimates. All of the products available for new enrollment are offered without sales fees, surrender fees, mortality and expense risk fees, or minimum deposit requirements.

Participants receive a quarterly statement showing their contributions and earnings during the quarter. In addition, once a year, participants receive a special statement projecting their account balance to a variety of retirement ages and showing the monthly income those account balances might provide. The program provides a variety of communication and education materials and services, including a comprehensive Internet site, a handbook for participants, several booklets on special topics, investment seminars around the state, plus a voice response telephone system and an Internet account access system which provide participants with immediate access to account balances and account transactions 24 hours a day.

The Internet site, [www.treasury.state.tn.us/dc/](http://www.treasury.state.tn.us/dc/), provides full information about the program. Information available through the site includes forms, participation information and illustrations, descriptions of the investment choices and historical performance figures, an interactive benefit calculator, complete information for participants who may be approaching retirement age or considering withdrawing funds from the program, an e-mail address for participants to request additional personalized information and full account activity access.

For the year ending June 30, 2003, contributions to the program totaled \$69.9 million. Contributions are wired through the State Trust of Tennessee for immediate crediting.

**DEFERRED COMPENSATION PROGRAM**

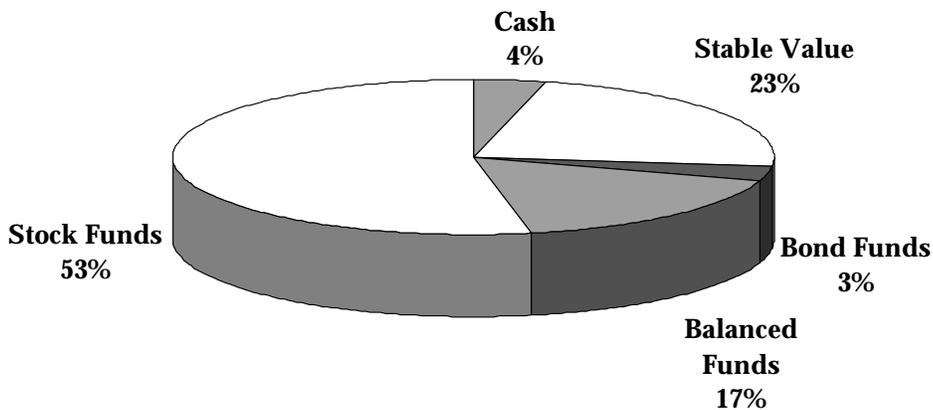
At June 30, 2003, accumulated account balances totaled \$619.2 million.

Under the loan program offered in the 401(k) plan, active employees who have accumulated \$4,000 or more in their 401(k) account may borrow up to half of their account value. Participants repay principal and interest to their 401(k) account through salary deduction. Taxes continue to be deferred while funds accumulated in the plan are in loan status. As of June 30, 2003, there were 1,471 loans outstanding from the

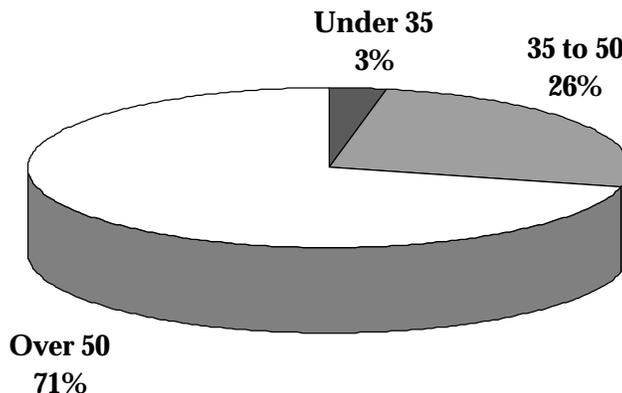
401(k) plan. Outstanding loan balances totaled \$4.8 million.

Benefits from the program may be distributed in periodic payments, in an annuity, or in a lump sum. During the year ended June 30, 2003, 1,017 individuals received periodic payments and 105 individuals received annuity payments from the program. In addition, a total of 2,272 lump sum distributions and 756 partial lump sum distributions were issued during 2002-2003.

**DISTRIBUTION OF ASSETS**  
*by Fund Category*  
*as of June 30, 2003*



**DISTRIBUTION OF ASSETS**  
*by Participant Age*  
*as of June 30, 2003*



**DEFERRED COMPENSATION PROGRAM****DEFERRED COMPENSATION CONTRIBUTIONS AND MARKET VALUE**

	<b>Contributions FY 2002-2003</b>	<b>Market Value June 30, 2003</b>
Plan I (457)		
ING-Aetna	\$ 1,087,142	\$ 32,523,620
American General	29,660	736,361
Calvert	460,836	3,144,506
Fidelity	3,656,638	65,815,907
State Street	437,273	2,174,863
Union Planters	468,717	14,553,790
	<u>\$ 6,140,266</u>	<u>\$ 118,949,047</u>
 Plan II (401K)		
ING-Aetna	\$ 8,121,276	\$ 70,619,269
Calvert	2,357,866	15,302,836
Fidelity	47,059,922	371,246,823
State Street	2,334,621	10,559,338
Union Planters	3,930,621	32,533,863
	<u>\$ 63,804,306</u>	<u>\$ 500,262,129</u>
 Total for both plans	 <u>\$ 69,944,572</u>	 <u>\$ 619,211,176</u>

**FLEXIBLE BENEFITS PLAN**

**FLEXIBLE BENEFITS PLAN**

The Flexible Benefits Plan is an optional benefit plan that enables state employees to pay for certain expenses with tax-free salary. Authorized under Section 125 of the Internal Revenue Code, this plan allows employees to avoid income tax and social security tax on the portion of the upcoming year's salary they agree to set aside for that year's (1) group medical insurance premiums, (2) group dental insurance premiums, (3) out-of-pocket medical expenses, and (4) dependent care expenses.

In exchange for its favorable tax treatment, the plan must comply with specific rules set forth by the Internal Revenue Code and Regulations. Employees must decide what they will purchase through the plan and how much they will spend before the year begins. State employees enrolled in a group health or dental insurance program are automatically enrolled in the insurance premium portion of the plan unless they elect not to participate. Use of the other benefit options requires a new election each year.

Enrollment in the plan is for a full calendar year. Enrollments may not be changed after the year has begun unless the employee experiences a change in family status and reports that change promptly. Em-

ployees must use the amounts set aside in each category for corresponding expenses incurred during the year and any amount not used by the employee must be subject to forfeiture.

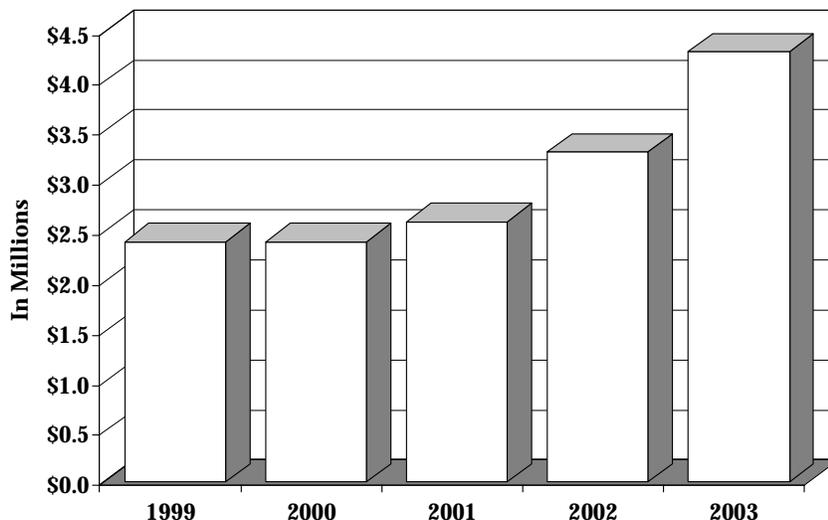
At June 30, 2003, a total of 40,214 state employees were enrolled in one or more of the plan's four options: 39,535 employees used the plan to pay medical insurance premiums, 17,757 paid dental insurance premiums, 3,162 used the medical expense reimbursement account, and 340 used the dependent care reimbursement account.

Since contributions to the plan are exempt from both employee and employer F.I.C.A. (social security) tax, employees' use of the plan creates F.I.C.A. savings for the state. In fiscal year 2002-2003, the state's F.I.C.A. savings totaled \$4.3 million. Employees realize similar savings.

Since the program began operation in January 1989, the state's F.I.C.A. savings have totaled \$32.3 million. Savings exceeding the costs of administering the plan have been designated for offsetting costs of the state's wellness program, providing assistance for day care programs, and funding matching contributions to the 401(k) plan. As of June 30, 2003, \$27.7 million had been transferred to offset costs of other benefit programs.

**F.I.C.A. SAVINGS TO STATE**

*Fiscal Years 1999-2003*  
*Expressed in Millions*



## CLAIMS AGAINST THE STATE

### CLAIMS AGAINST THE STATE

The Division of Claims Administration processes claims filed against the state for the negligent operation of motor vehicles or machinery; negligent care, custody and control of persons or property; professional malpractice; workers' compensation claims by state employees; dangerous conditions on state maintained highways and bridges; and nuisances created or maintained by the state. The Division of Claims Administration operates in conjunction with the Attorney General's Office and the Tennessee Claims Commission in this claims process.

The Division of Claims Administration contracts with a third party administrator for the processing of workers' compensation claims. The division's staff monitors the work done by the third party administrator and acts as a liaison between state employees and the third party administrator.

The division contracts with a managed care organization which has established a workers' compensation preferred provider network for medical treatment for injured state employees. Currently, all state employees have access to this network. The managed care organization also provides case management services such as pre-certification for inpatient hospital care, bill review, large case management and other services to manage the costs of workers' compensation claims. The use of a preferred provider network has enabled the state to obtain approximately 33% savings off billed charges on workers' compensation medical bills.

The Division of Claims Administration also handles all employee property damage claims and tort claims up to a certain monetary limit.

During fiscal year 2002-2003, the Division of Claims Administration received 5,909 claims falling within these categories (including workers' compensation claims filed with the third party administrator).

In order for a claim to be acted upon by the Division of Claims Administration, notice must be filed with the division. The division then has 90 days to make a determination on the claim. If the division is unable to act, the claim is automatically referred to the Tennessee Claims Commission. This process ensures that claims will be processed in a timely fashion.

This division also provides staff support to the Board of Claims. The Board of Claims has the authority to hear claims which do not fall within the jurisdiction of the Tennessee Claims Commission. During the 2002-2003 fiscal year, the Board took action on a total of one claim. The Board also reviews and approves the purchase of insurance policies by the state and makes recommendations to the Commissioner of Finance and Administration and the General Assembly regarding the required funding for the Claims Award Fund.

The primary function of the Division of Claims Administration, Board of Claims, and Tennessee Claims Commission is to provide an avenue for persons who have been damaged by the state to be heard and, if appropriate, compensated for their loss or damage. All claims are paid through the Claims Award Fund. This fund is supported by premiums paid by each state department, agency and institution. The required funding is based upon an actuarial study which reflects risk assessment and estimated losses.

The primary function of the Division of Claims Administration, Board of Claims, and Tennessee Claims Commission is to provide an avenue for persons who have been damaged by the state to be heard and, if appropriate, compensated for their loss or damage.

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**CLAIMS AGAINST THE STATE**


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**CLAIMS AND PAYMENT ACTIVITY***Fiscal Year 2002-2003***Claims Activity**

	<b>Claims Filed</b>	<b>Payments Made</b>
Workers' Compensation Claims	3,969	
Death Payments		\$     268,680
Medical Payments		10,729,931
Temporary Disability		1,588,247
Permanent Disability		8,437,637
Subtotal		<u>21,024,495</u>
 Employee Property Damage	 201	 \$     32,974
 Tort Claims	 1,739	
Death Payments		\$     2,916,853
Bodily Injury Payments		4,266,096
Property Damage Payments		814,002
Subtotal		<u>7,996,951</u>
 Total	 <u>5,909</u>	 <u>\$   29,054,420</u>

## VICTIMS' COMPENSATION PROGRAM

### VICTIMS' COMPENSATION PROGRAM

Assisting persons who are innocent victims of crime is the purpose of the Criminal Injury Compensation Program. Payments made under the Criminal Injury Compensation Program are intended to defray the costs of medical services, loss of earnings, burial costs, and other pecuniary losses to either the victim of a crime or to the dependents of deceased victims. This program is funded through privilege taxes assessed in courts against criminal defendants and other offenders upon conviction, fees levied against parolees and probationers, the proceeds of bond forfeitures in felony cases, and a federal grant. Jurors may also elect to donate their jury service reimbursement to the Fund.

Applications for Criminal Injury Compensation are filed with the Division of Claims Administration. During the 2002-2003 fiscal year, 2,357 new claims were filed.

The division's staff reviews the application and obtains supporting information from the appropriate District Attorney's Office to determine eligibility for payment from the Criminal Injury Compensation fund. If the division cannot process a claim within 90 days, then the claim is referred to the Tennessee Claims Commission. Payments are issued promptly to the victim and, if appropriate, his or her attorney. On average, the division processes a claim in 75 days.

Federal funding assistance for the program has aided in allowing prompt claim payment.

During the 2002-2003 fiscal year, the Division of Claims Administration made payments on 1,604 criminal injury claims which represented 1,452 victims of crime. Regardless of when the initial claim was received, payments to victims during the 2002-2003 fiscal year totaled \$10.1 million. This

total includes supplemental payments made on previously approved claims. Eleven percent of all claims were the result of domestic violence.

Victims of drunk drivers are also paid from the Criminal Injury Compensation Fund. When the proximate cause of a death or injury is the operator's intoxication as prohibited by *T.C.A. Section 55-10-401*, the victim's death or injury is eligible for compensation in the same manner as criminal injury compensation, not to exceed a maximum award of \$30,000 plus attorney's fees.

Since the first claims were paid in 1982, the program has awarded a total of more than \$133.6 million to crime victims.

The Division of Claims Administration has made an effort to educate members of the public of the existence and benefits of the Criminal Injury Compensation Program by printing and distributing informative brochures explaining the program. Public awareness efforts and the use of victim assistance coordinators in each judicial district have also aided in providing the public with information about the availability of criminal injury compensation. Information and resources are provided on its web page: [www.treasury.state.tn.us/injury](http://www.treasury.state.tn.us/injury).

Since the first claims were paid in 1982, the program has awarded a total of more than \$133.6 million to crime victims.

**VICTIMS' COMPENSATION PROGRAM**

**SOURCES OF FUNDS**

*Fiscal Year 2002-2003*

<b>Source</b>	<b>Amount</b>	<b>Percentage of Total</b>
Parole Fees	\$ 612,792	5.0%
Probation Fees	2,033,596	16.0%
Bond Forfeitures	537,984	4.0%
Privilege Taxes	4,320,820	34.0%
Federal Funds	5,095,000	40.0%
Other	97,447	1.0%
<b>Total</b>	<b>\$ 12,697,639</b>	<b>100.0%</b>

**NEW CLAIMS FILED**

*Fiscal Year 2002-2003*

<b>Crime Type</b>	<b>Number Filed</b>	<b>Crime Type</b>	<b>Number Filed</b>
Homicide	327	Child Sexual Abuse	463
Adult Sexual Assault	204	DUI	122
Robbery by Force	190	Kidnapping	4
Assault	926	Arson	2
Vehicular Non-DUI	71	Other	35
Child Physical Abuse	13	<b>Total</b>	<b>2,357</b>

**CLAIMS PAID BY CRIME TYPE**

*Fiscal Year 2002-2003*

<b>Crime Type</b>	<b>Number Paid</b>	<b>Percentage of Total</b>	<b>Amount Paid</b>	<b>Percentage of Total</b>
Homicide	274	17.1%	\$ 2,936,942	29.0%
Adult Sexual Assault	160	10.0%	502,464	5.0%
Robbery by Force	131	8.2%	877,154	8.7%
Assault	603	37.6%	4,209,254	41.6%
Vehicular (Non DUI)	23	1.4%	183,320	1.8%
Child Physical Abuse	6	0.4%	31,539	0.3%
Child Sexual Abuse	354	22.0%	859,214	8.5%
DUI	48	3.0%	450,558	4.5%
Kidnapping	5	0.3%	64,841	0.6%
<b>Total</b>	<b>1,604</b>	<b>100.0%</b>	<b>\$ 10,115,286</b>	<b>100.0%</b>

## CLAIMS COMMISSION

### CLAIMS COMMISSION

Section 9-8-301 of *Tennessee Code Annotated* establishes the Tennessee Claims Commission as the administrative tribunal to determine monetary claims against the state. The commission has three commissioners, one from each grand division of the state. The three commissioners, who are appointed by the Governor and confirmed by the General Assembly, serve staggered six-year terms.

The commission has a central office in Nashville with an administrative clerk and an administrative services assistant. The commission is attached to the Treasury Department for administrative purposes.

The commission adjudicates claims involving tax recovery, state workers' compensation, and alleged negligence by state officials or agencies (e.g., negligent care, custody, or control of persons, personal property, or animals; professional malpractice; negligent operation or maintenance of a motor vehicle; and dangerous conditions on state-maintained highways or state controlled real property). These claims are payable from the Claims Award Fund. Damages are limited to \$300,000 per claimant and \$1,000,000 per occurrence. In addition, the commission awards compensation to victims of crime through the Criminal Injury Compensation Fund. The Treasury Department's Division of Claims Administration is responsible for paying all claims.

### CLAIMS PROCESSING

The vast majority of claims are first filed with the Division of Claims Administration. Claims involving taxes are filed directly with the Claims Commission, and claims involving workers' compensation are filed directly with a third-party administrator.

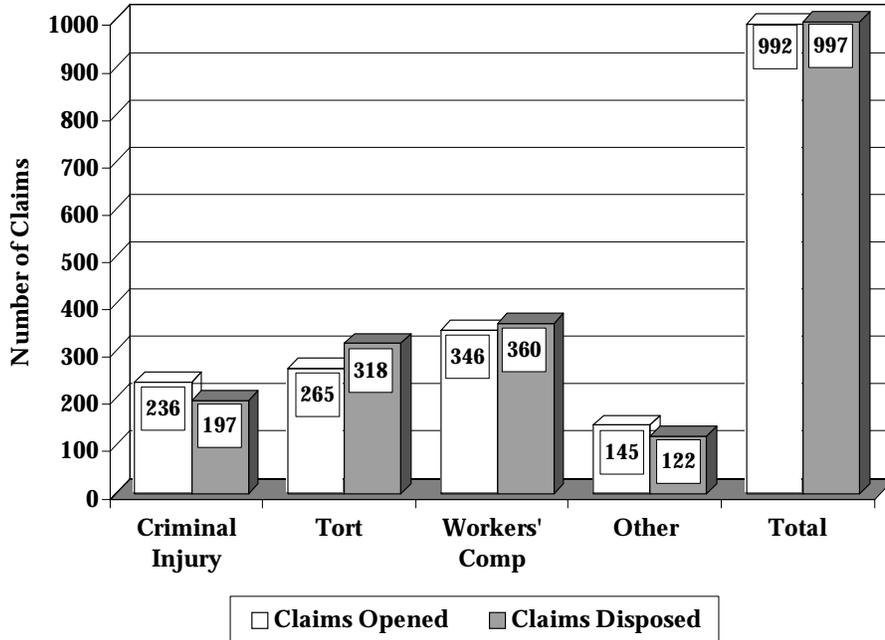
Both the Division of Claims Administration and the third party administrator have 90 days to accept or deny a claim before the claim is automatically transferred to the commission. Claimants can appeal both entities' decisions to the Claims Commission.

The commission has two separate dockets: a regular docket for claims greater than \$15,000 and a small claims docket for claims under that amount. Commission decisions on regular docket claims can be appealed to the Tennessee Court of Appeals or, in the case of tax and workers' compensation claims, to the Tennessee Supreme Court. Small docket claims cannot be appealed, but such claims can be moved to the regular docket (at the discretion of either party) before a hearing is held.

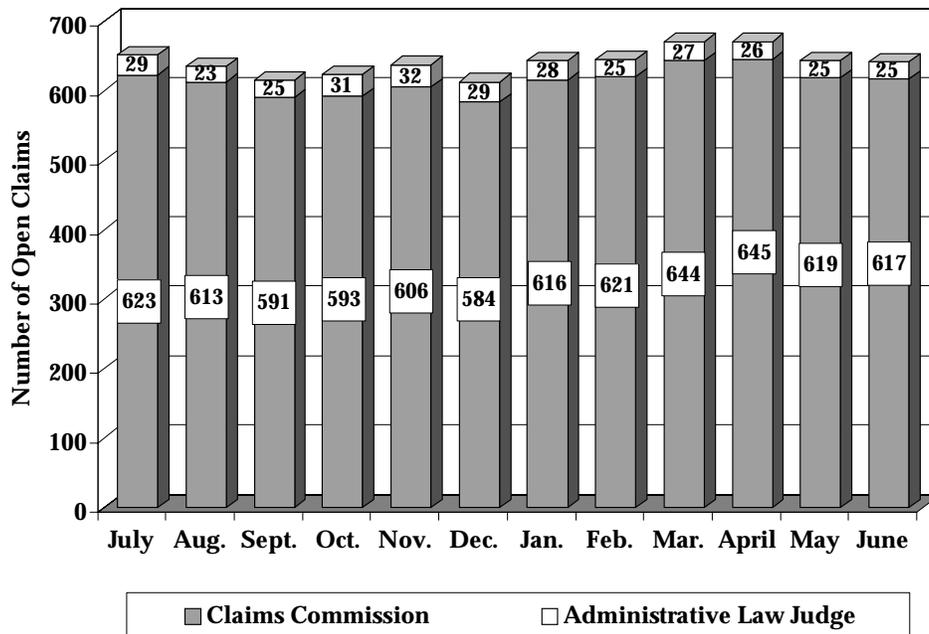
Upon request by the Governor, by an individual claims commissioner, or by the majority of the claims commissioners, the Secretary of State may assign administrative law judges to "assist in the removal of unacceptable congestion or delay on the claims commission docket." In adjudicating claims, the administrative law judges have the same powers as commissioners.

CLAIMS COMMISSION

**NUMBER OF CLAIMS OPENED AND NUMBER OF DISPOSITIONS BY CLAIM TYPE**  
*(Including Dispositions by Administrative Law Judges)*  
 Fiscal Year 2002-2003



**CLAIMS COMMISSION AND ADMINISTRATIVE LAW JUDGE OPEN CLAIMS**  
 Fiscal Year 2002-2003



## DIVISION OF RISK MANAGEMENT

### DIVISION OF RISK MANAGEMENT

The Division of Risk Management administers a variety of insurance programs for the state. The Property/Casualty Insurance Program provides all-risk, replacement cost coverage, including flood, for all state-owned buildings and contents. This is accomplished through an annual aggregate retention—a property/casualty reserve fund appropriated for the payment of property claims within a given fiscal year—and excess property insurance policies purchased from private carriers.

The property/casualty insurance industry experienced a true “hard” market in fiscal year 2002-2003. Marsh USA, the State’s insurance broker, encountered some difficulty in the placement of the State’s property insurance. As of July 1, 2002, the State’s property values were \$9.7 billion. The premium costs for property coverage, builders’ risk insurance, boiler insurance and fidelity bond, amounted to \$1,458,938. This was a premium increase of 63% over fiscal year 2001-2002. The annual property rate increased from .00744 to .01098 per \$100 of coverage. Property coverage was reduced from blanket coverage statewide, to a limit of \$100 million per occurrence. As a precaution, an excess policy was purchased for an additional \$100 million in coverage. Earthquake capacity was greatly diminished, creating substantial increases in premium costs. As a result, the State was unable to obtain any earthquake coverage for the policy period of July 1, 2002 to June 30, 2003. There were other restrictive changes in the policy’s terms and conditions, including an increase in the per occurrence deductible from \$10,000 to \$25,000.

The Builders’ Risk Insurance Program provides property insurance coverage for building construction or renovation projects which have been approved by the State Building Commission. The Division of Risk Management reviews construction contracts and verifies insurance specifications prior to requesting policy issuance by Marsh USA. The policies provide all-risk coverage for the state agency, general contractor, and all subcontractors, for the duration of the construction projects. In fiscal year 2002-2003, coverage limits were restricted to \$30 million per occurrence. Any project contract amount exceeding

the \$30 million limit had to be reported to the insurance carrier for assessment of additional premium costs.

Boiler insurance must be provided to ensure protection for all state-owned boiler objects. A boiler insurance policy is purchased from a private insurance carrier which is not only responsible for the insurance coverage, but must also provide a boiler inspection service. Certified inspectors evaluate all boiler objects on a regularly scheduled basis to ensure the safe operation of these systems. This loss prevention program has proven very effective with results showing no major incidents within the past five years.

In order to protect the state from financial loss due to employee dishonesty, the Division of Risk Management procures a fidelity bond. Fidelity coverage is provided in the amount of \$1 million per incident/aggregate for all state employees.

The Division of Risk Management also has the responsibility to investigate and process all property, boiler, and fidelity bond claims. A detailed property inventory schedule is maintained which provides the insurable values for both buildings and contents in the event a loss occurs. There is a \$25,000 deductible per occurrence which must be assumed by the individual departments. Documented losses above the deductible amount are indemnified by the property/casualty reserve fund, through an allotment revision process. Should this reserve fund become completely exhausted within a given fiscal year, the excess property policy would provide the primary fund resource for claim payments.

During fiscal year 2002-2003, the state received 13 claims in excess of the \$25,000 deductible. These losses amounted to \$7,578,991 with a resulting net loss to the fund of \$5,000,000.

The prevention and control of losses is an important part of managing the state’s risks. A fire/life safety program was developed by the Division of Risk Management, to create an awareness among facility management and safety personnel, of inherent risks which could eventually lead to extensive property damage and/or loss of life. Also, with the dramatic increase in workers’ compensation and tort liability loss costs, the Division has expanded its loss control program to address these challenges in an effort to mitigate the adverse growth in these areas.

**DIVISION OF RISK MANAGEMENT**

**COST OF PROPERTY/CASUALTY PROGRAM**

*Fiscal Year 2002-2003*

<sup>1</sup>Premiums

Property Insurance (All Other Perils)	\$ 1,035,824
Excess Property Insurance	150,000
Builder's Risk Insurance	140,317
Fidelity Bond	60,267
Boiler Insurance	72,530
<b>Total Premiums</b>	<b>\$ 1,458,938</b>

Administrative Costs	255,301
Insurance Brokerage Fee	50,000
Consultant Fee - Risk Study	50,000
Consultant Fee - Earthquake Study	34,500

<b>Total Insurance Cost</b>	<b>\$ 1,848,739</b>
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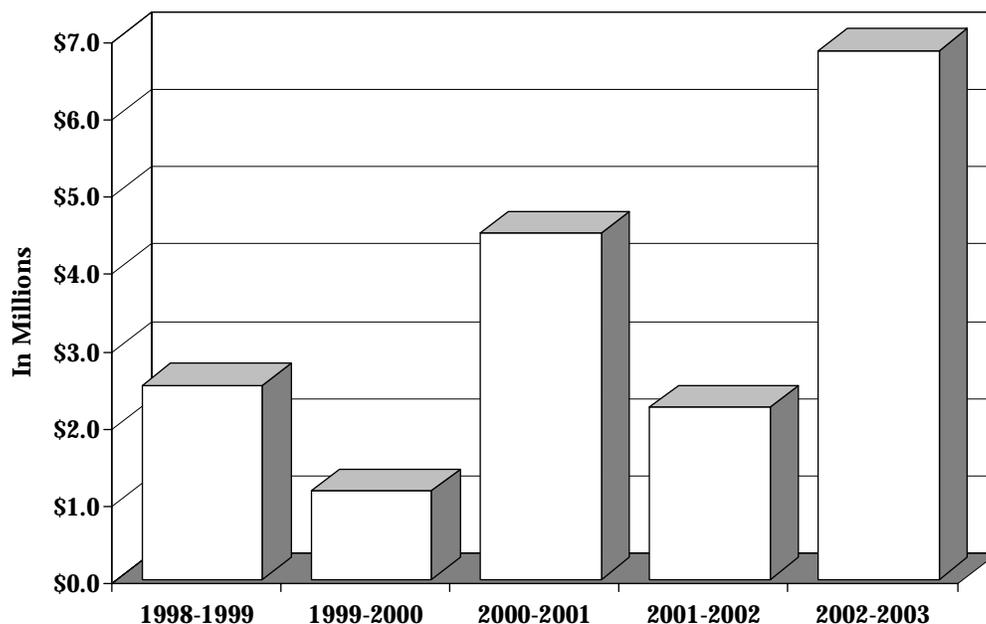
Net Incurred Losses (excluding earthquake & flood)	\$ 6,834,119
Net Incurred Losses (flood only)	394,872
Less Payments by Insurance Carrier	(2,228,991)
<b>Total Net Incurred Losses</b>	<b>\$ 5,000,000</b>

<b>Total Cost of State Program</b>	<b>\$ 6,848,739</b>
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<sup>1</sup>Based on July 1, 2002 property values totaling \$ 9,715,261,200.

**COST OF PROPERTY/CASUALTY PROGRAM**

*Fiscal Years 1999-2003*



## UNCLAIMED PROPERTY DIVISION

### UNCLAIMED PROPERTY DIVISION

The Treasury Department has administered the Uniform Disposition of Unclaimed Property Act since it was enacted in 1978. Administration is carried out by the Unclaimed Property Division, which operates the program in a manner designed to return unclaimed property to the rightful owner.

The Unclaimed Property Act provides that property that an organization or individual is holding for another person will be delivered to the Treasurer for custody if the holder of the property has had no contact with the owner for a period of time, normally five years, and if the holder cannot locate the owner. Once property is delivered, the Treasurer utilizes various techniques to locate the owners. There is no time limit on claiming this property.

During the period July 1, 2002 through June 30, 2003, \$35.4 million of cash property was turned over to the Treasurer. This includes \$2.5 million remitted by third party audit organizations from out-of-state non-reporting holders for Tennessee residents. An additional \$2.4 million in proceeds from stock sales was recognized as revenue.

Entities with property to report to Tennessee's Unclaimed Property Division obtain forms, instructions, free software, and other valuable data from the Internet web site. Many entities have expressed their appreciation for this easy access to reporting tools.

The Treasurer advertises owners' names and last known addresses in newspapers throughout the state. Another location method used is to send notification to the last known address of each owner. If no response is received, additional search efforts are made through Department of Labor and Workforce Development records, telephone directories, drivers' license records, and other sources.

In addition, a searchable database of the owners' names is available on the division's Internet site: [www.treasury.state.tn.us/unclaim](http://www.treasury.state.tn.us/unclaim). This site logged 1.4 million visitors at June 30, 2003, an increase of 500,000 for the fiscal year. The records of unclaimed

property owners are also available for viewing by the public in the Unclaimed Property office.

During the period July 1, 2002 through June 30, 2003, more than \$12.7 million of cash property was returned by the Unclaimed Property Division to the owners or their heirs, local governments and reciprocal states.

Any local government in Tennessee that turns over unclaimed property to the state may request that the property be returned to the local government for safekeeping after it has been held by the state for 18 months. This fiscal year, \$465,845 was refunded to 21 local governments.

Tennessee has reciprocal agreements with other states' unclaimed property programs to exchange property held by one state for owners with a last known address in the other state. During this fiscal year, Tennessee received \$1.7 million for residents or former residents and paid \$1.0 million to 41 other states' unclaimed property offices.

Legislation passed in 2003 changes the dormancy period for gift certificates to the earlier of two years after issuance or the expiration date. Gift certificates with no dormancy fees and clearly marked with no expiration date in Tennessee are not reportable if issued after 1998.

Since the program began operations in 1979, \$279.3 million in unclaimed property has been reported to the Treasurer and \$84.5 million has been returned to owners, heirs, local governments and reciprocal states.

After all location techniques are employed, the Unclaimed Property Division is able to return approximately 54 percent of property that is turned over with an owner's name.

**UNCLAIMED PROPERTY DIVISION**

**METHODS USED TO RETURN PROPERTY**

*July 1, 2002 - June 30, 2003*

<b>Location Method</b>	<b># of Accounts</b>	<b>Value of Claims</b>	<b>Average Claim Value</b>
Web site inquiries	4,968	\$ 3,181,946	\$ 640
Mailings to last known address	3,406	1,527,334	448
Advertisement and television	1,845	1,018,223	552
Match with Dept. of Labor and Workforce records	2,980	686,680	230
Holder referral	426	2,418,279	5,677
Independent locator	284	1,272,778	4,482
Staff outreach	142	1,018,223	7,171
Other	142	127,278	896
<b>Total claim payments</b>	<b>14,193</b>	<b>\$ 11,250,741</b>	<b>\$ 793</b>
Refunds to local governments	21	465,845	
Interstate exchanges	41	1,011,198	
<b>Total payments</b>	<b>14,255</b>	<b>\$ 12,727,784</b>	

**SOURCES OF UNCLAIMED PROPERTY**

*Fiscal Years 1999 - 2003*

	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>
Financial institutions	30%	29%	39%	29%	33%
Insurance companies	18%	15%	21%	17%	22%
Securities	2%	14%	8%	25%	6%
Corporations, transportation, colleges, retailers	20%	13%	13%	11%	14%
Escheat and other	7%	12%	6%	5%	7%
Utilities	8%	7%	3%	3%	6%
Cities and counties	7%	4%	4%	3%	6%
Other states	5%	4%	3%	4%	5%
Hospitals and health care	3%	2%	3%	3%	1%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**CLAIMS PAID BY SOURCE**

*Fiscal Years 1999 - 2003*

	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>
Web site inquiries	28%	27%	21%	22%	60%
Mailings to last known address	14%	17%	16%	27%	14%
Advertisement and television	9%	16%	15%	5%	9%
Match with Dept. of Labor and Workforce records	6%	8%	13%	1%	2%
Holder referral	22%	14%	12%	17%	5%
Independent locator	11%	3%	11%	8%	7%
Staff outreach	9%	12%	10%	19%	2%
Other	1%	3%	2%	1%	1%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

## CHAIRS OF EXCELLENCE TRUST

### CHAIRS OF EXCELLENCE TRUST

The Chairs of Excellence (COE) Trust provides funds with which state colleges and universities are able to contract with persons of regional or national prominence to teach in specified academic areas. The program is open to all state four-year colleges and universities, and the UT Space Institute.

The funding of the program is provided through contributions made by a private donor and a matching amount by the state, thus, creating a chair. Interest

and dividends on the trust are used to fund expenditures for the chair. Gains and losses must be reinvested in the corpus of the fund for use in supporting the trust in future years.

Since the start of the program in 1984, there have been 99 chairs created, with state appropriations totaling \$44 million and matching contributions totaling \$55.7 million. For the year ending June 30, 2003, investment earnings totaled \$10.7 million with expenditures of \$7.3 million.

### THE UNIVERSITY OF TENNESSEE

#### *Chattanooga*

Miller COE in Management & Technology  
 Sun Trust Bank COE in the Humanities  
 Provident Life & Accident Ins. Co. COE in Applied Math  
 West COE in Communications & Public Affairs  
 COE in Judaic Studies  
 Cline COE in Rehabilitation Technology  
 Frierson COE in Business Leadership  
 Harris COE in Business  
 Lyndhurst COE in Arts Education  
 McKee COE in Dyslexic Research & Exceptional Instruction

#### *Knoxville*

Racheff Chair of Ornamental Horticulture  
 Racheff Chair of Material Science & Engineering  
 COE in English  
 Condra COE in Computer Integrated Engineering & Manufacturing  
 Condra COE in Power Electronics Applications  
 Pilot COE in Management  
 Holly COE in Political Economy  
 Schmitt COE in History  
 COE in Science, Technology & Medical Writing  
 Shumway COE in Romance Languages  
 Goodrich COE in Civil Engineering  
 Clayton Homes COE in Finance  
 COE in Policy Studies  
 Blasingame COE in Agricultural Policy Studies  
 Lincoln COE in Physics  
 Hunger COE in Environmental Studies

#### *Martin*

Hendrix COE in Free Enterprise & Economics  
 Dunagan COE in Banking  
 Parker COE in Food & Fiber Industries

#### *Memphis*

Van Vleet COE in Microbiology & Immunology  
 Van Vleet COE in Pharmacology  
 Van Vleet COE in Biochemistry  
 Van Vleet COE in Virology  
 Muirhead COE in Pathology  
 COE in Obstetrics & Gynecology  
 LeBonheur COE in Pediatrics  
 Crippled Children's Hospital COE in Biomedical Engineering  
 Plough COE in Pediatrics  
 Gerwin COE in Physiology  
 Hyde COE in Rehabilitation  
 Dunavant COE in Pediatrics  
 First Tennessee Bank COE in Pediatrics  
 Federal Express COE in Pediatrics  
 Semmes-Murphey COE in Neurology  
 Bronstein COE in Cardiovascular Physiology  
 Goodman COE in Medicine  
 LeBonheur COE in Pediatrics (II)  
 Soloway COE in Urology

#### *Space Institute*

Boling COE in Space Propulsion  
 H. H. Arnold COE in Computational Mechanics

## CHAIRS OF EXCELLENCE TRUST

**TENNESSEE BOARD OF REGENTS*****Austin Peay State University***

Acuff COE in Creative Arts  
 Harper/James and Bourne COE in Business  
 The Foundation Chair of Free Enterprise  
 Reuther COE in Nursing

***East Tennessee State University***

Quillen COE of Medicine in Geriatrics  
 & Gerontology  
 AFG Industries COE in Business & Technology  
 Harris COE in Business  
 Long Chair of Surgical Research  
 Dishner COE in Medicine  
 Quillen COE in Teaching and Learning  
 Basler COE for Integration of Arts, Rhetoric, and  
 Sciences  
 Leeanne Brown and Universities Physicians  
 Group COE in General Pediatrics

***Middle Tennessee State University***

Seigenthaler Chair of First Amendment Studies  
 Jones Chair of Free Enterprise  
 Adams COE in Health Care Services  
 National Healthcorp COE in Nursing  
 Russell COE in Manufacturing Excellence  
 Murfree Chair of Dyslexic Studies  
 Miller COE in Equine Health  
 Miller COE in Equine Reproductive Physiology  
 Jones COE in Urban & Regional Planning

***Tennessee State University***

Frist COE in Business Administration  
 COE in Banking & Finance

***Tennessee Technological University***

Owen Chair of Business Administration  
 Mayberry Chair of Business Administration

***University of Memphis***

COE in Molecular Biology  
 Herff COE in Law  
 Fogelman COE in Real Estate  
 Sales & Marketing Executives of Memphis  
 COE in Sales  
 COE in Accounting  
 Arthur Andersen Company Alumni COE in  
 Accounting  
 Moss COE in Philosophy  
 Wunderlich COE in Finance  
 Herff COE in Biomedical Engineering  
 Bornblum COE in Judaic Studies  
 Shelby County Government COE in  
 International Economics  
 Wang COE in International Business  
 COE in Free Enterprise Management  
 COE in English Poetry  
 Herff COE in Computer Engineering  
 Lowenberg COE in Nursing  
 COE in Art History  
 Federal Express COE in Management Informa-  
 tion Systems  
 Moss COE in Psychology  
 Moss COE in Education  
 Hardin COE in Combinatorics  
 Hardin COE in Economics/Managerial Journal-  
 ism  
 Sparks COE in International Relations  
 Plough COE in Audiology & Speech Language  
 Pathology

## BACCALAUREATE EDUCATION SYSTEM TRUST

### BACCALAUREATE EDUCATION SYSTEM TRUST

*Tennessee Code Annotated*, Title 49, Chapter 7, Part 8 sets forth the Tennessee Baccalaureate Education System Trust (BEST) Act. The Act creates a tuition program, as an agency and instrumentality of the State of Tennessee, under which parents and other interested persons may assist students in saving for tuition cost of attending colleges and universities. The tuition program is known as the BEST Program and is comprised of two types of tuition plans: The BEST Savings Plan and the BEST Prepaid College Tuition Plan. The requirements for participation and administration of the Prepaid College Tuition Plan are contained in *Chapter 1700-5-1 of the Official Compilation of the Rules and Regulations of the State of Tennessee*. The requirements for participation and administration of the Savings Plan are contained in *Chapter 1700-5-2 of the Official Compilation of the Rules and Regulations of the State of Tennessee*.

The BEST program offers several favorable tax benefits to its participants. BEST contracts are exempt from all state and local taxes. In addition, earnings on any distribution used to pay for qualified higher education expenses are exempt from taxation. Previously, earnings from qualified tuition plans were tax deferred and then taxed at the beneficiary's rate upon withdrawal. The maximum account limit in the BEST program is \$235,000.

### BEST PREPAID COLLEGE TUITION PLAN

The BEST Prepaid College Tuition Plan allows anyone to pay for higher education tuition in advance on behalf of a beneficiary. Tuition and mandatory fees may be purchased in increments known as tuition units. One tuition unit represents a value of one percent of the weighted average undergraduate tuition at Tennessee's four-year public universities plus an amount to cover administration and actuarial soundness of the program. The cost for one academic year of tuition at the average-priced, four-year undergraduate Tennessee public university will be covered by approximately 100 tuition units. Higher education institutions that cost more than the average Tennessee four-year public university will require more units; those that cost less will require fewer units.

Anyone who wants to set up a tuition prepayment plan for a child can participate. The person who opens the account or the child must be a resident of Tennessee when the tuition account is opened. There is no age limit for enrollment; however, tuition units must be on account with BEST for at least two years prior to use. Flexibility is a key component of the program by allowing participants to determine when and how much to save and by providing multiple payment options.

Qualified expenses include tuition, fees, supplies, books, certain room and board, and equipment required for enrollment or attendance. The units may be used at any accredited higher education institution — in-state or out-of-state, public or private. They may also be used at vocational and technical schools or professional and graduate schools. Participants do not have to choose a specific school when they enroll in the program.

The Treasury Department uses technology to keep interested parties and participants informed about the BEST program. The Internet site, located at [www.treasury.state.tn.us/best](http://www.treasury.state.tn.us/best), provides full information about BEST. The site also features the contract application, which can be downloaded, completed, and mailed to the BEST office. Questions or comments to BEST staff can be e-mailed through this site. Also available to participants in the program is telephone access to account balances and activity 24 hours a day.

The Baccalaureate Education System Trust prepaid program began accepting contracts and contributions in June 1997. At June 30, 2003, BEST had 7,909 contracts with net assets totaling \$43.0 million. Unit prices were \$38.40. The BEST Prepaid Plan annually adjusts the unit price to reflect the current weighted average tuition of Tennessee's public colleges and universities.

Since the first school payout in Fall 1999, the BEST Prepaid program has issued a total of 1,203 payments totaling \$2.1 million. Of the 1,203 payments issued, 962 were made to in-state schools and 241 were to out-of-state schools.

**BACCALAUREATE EDUCATION SYSTEM TRUST**

**BEST SAVINGS PLAN**

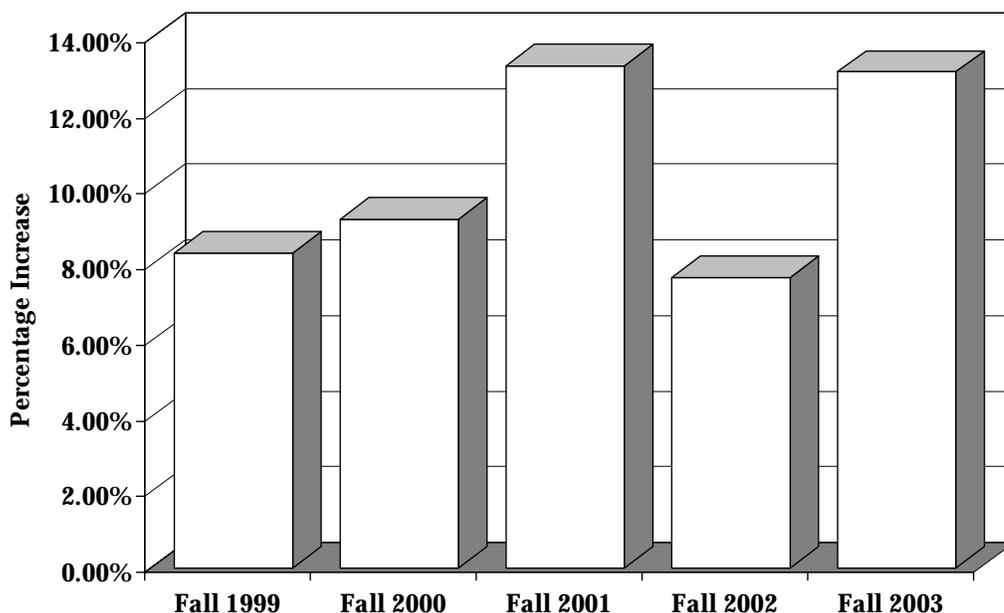
Anyone interested in investing for a college education can open an account on a child's behalf in the Savings Plan. There are no residency requirements. The account can be used to pay for qualified higher education expenses at any eligible college, university, trade or vocational school, or other post-secondary institution in the State of Tennessee or anywhere in the country, and at certain schools abroad. Qualified expenses include tuition, fees, supplies, books, certain room and board expenses, and equipment required for enrollment or attendance.

TIAA-CREF Tuition Financing, Inc. (TFI) manages the savings plan investments, and its affiliate company, Teachers Advisors, Inc., provides investment advisory services. TFI is part of TIAA-CREF, a New York-based financial services organization with more than 80 years experience and over \$270 billion in assets under management.

The BEST Savings Plan offers two contribution choices the Managed Allocation Option and the 100% Equity Option. These choices vary in their investment strategy and degree of risk. In the Managed Allocation Option, beneficiaries are grouped according to date of birth and contributions are allocated among equity, bond and money market investments in varying percentages depending on the Beneficiary's time horizon. The 100% Equity Option, available since April 2002, consists of a blend of TIAA-CREF Institutional Growth and Income Fund and the TIAA-CREF Institutional International Equity Fund. The allocation mix for this option does not change to reflect the age of the Beneficiary, unlike the Managed Allocation Option.

The Savings Plan began accepting contracts and contributions in March 2000. At June 30, 2003, there were 2,282 contracts with contributions totaling \$8.8 million.

**WEIGHTED AVERAGE TUITION AND FEE INCREASES FOR TENNESSEE PUBLIC INSTITUTIONS  
1999-2003**



## CAREERS NOW PROGRAM

### CAREERS NOW PROGRAM

College students in Tennessee have the opportunity to learn more about the operation of state government and the various career opportunities in state government through the Careers NOW Program. Students in the program work in one of the three constitutional offices for a semester. The Treasurer, the Comptroller of the Treasury, and the Secretary of State work together to match opportunities with students' interests.

Since the program's inception in 1996, 156 students have been selected to participate. New classes begin each fall, spring, and summer semester.

Applicants have come from Austin Peay State University, East Tennessee State University, Fisk University, David Lipscomb University, Middle Tennessee State University, Rhodes College, Tennessee State University, Tennessee Technological University, University of Memphis, University of Tennessee at Martin, University of Tennessee at Knoxville, University of the South, and Vanderbilt University. The majority of the participants have been Business or Accounting majors and have come from Middle Tennessee State University, Tennessee State University and Tennessee Technological University. Approximately 46 percent of the student participants have been minorities and 40 percent of the students have come from Tennessee State University.

The goal of the program is to develop a pool of students who, upon graduation, will be candidates for career positions in one of the three constitutional offices. The students receive hands on work experience and the participating institutions and constitutional offices jointly facilitate the development of a detailed curriculum to meet the academic commitment made to higher education institutions.

Careers NOW is designed to offer students a combination of practical work experience and formal training, while giving them the opportunity to see the challenges of public service. In addition to their daily work responsibilities, students attend seminars, visit state agencies, complete written work assignments,

engage in opportunities to increase their overall understanding and knowledge of Tennessee state government, and research a current government issue for their special project. Past projects selected by students have included voter registration and election issues, Internet voting, prisons and capital punishment, and higher education issues.

To be eligible for the program, students must be classified as juniors, seniors, or graduate students and have a "B" average or better. Major fields of study may include Accounting, Business Administration, Computer Science, Economics, English, Finance, Geoscience, History, Journalism, Law, Library Science, Management Information Systems, Marketing, Math, Political Science, Public Administration, Public Relations, Social Science, and related fields. Previously, students have been required to be enrolled in a college or university located within Tennessee.

The Careers NOW Program accepts Tennessee residents who are attending out-of-state colleges and universities including North Alabama University and St. Louis University. The expectation is that the program will benefit from a broadened base of experience and that the students will benefit from the opportunity to gain experience in state government leading to permanent employment opportunities in their home state of Tennessee.

Current program information, assignment descriptions, and program application forms are available on the Internet at [www.treasury.state.tn.us/now](http://www.treasury.state.tn.us/now).

The goal of the program is to develop a pool of students who, upon graduation, will be candidates for career positions in one of the three constitutional offices.

**TREASURY INTERNET SERVICES**

<b>Program</b>	<b>Internet Site Features</b>	<b>Internet Address</b>
<b><i>Services to the Public</i></b>		
BEST	Program information, rate information, contracts, forms and newsletters	<a href="http://www.treasury.state.tn.us/best">www.treasury.state.tn.us/best</a>
Careers NOW	Program information, calendar, campus contacts, job descriptions and applications	<a href="http://www.treasury.state.tn.us/now">www.treasury.state.tn.us/now</a>
Criminal Injury Compensation Prog.	Frequently asked questions, application and forms, links to victims' programs nationwide and victims' organizations	<a href="http://www.treasury.state.tn.us/injury">www.treasury.state.tn.us/injury</a>
Unclaimed Property Program	Search for unclaimed property, claim forms, program information, links to other states' programs, holder reporting information, forms, instructions and free software	<a href="http://www.treasury.state.tn.us/unclaim">www.treasury.state.tn.us/unclaim</a>
Tenn. Claims Comm.	Information, contacts, rules and statutes	<a href="http://www.treasury.state.tn.us/claims">www.treasury.state.tn.us/claims</a>
<b><i>Government Services</i></b>		
Local Government Investment Pool	Information, forms, operations manual, newsletters, past rates, portfolio, and investment policy.	<a href="http://www.treasury.state.tn.us/lgip">www.treasury.state.tn.us/lgip</a>
OASI/Social Security	Information, FICA rates, law and forms	<a href="http://www.treasury.state.tn.us/oasi">www.treasury.state.tn.us/oasi</a>
Risk Management Program	Program and claim process information, frequently asked questions, and property insurance report search	<a href="http://www.treasury.state.tn.us/risk">www.treasury.state.tn.us/risk</a>
Tort Reporting (GTLA)	Information, rules and reporting templates	<a href="http://www.treasury.state.tn.us/risk/tort">www.treasury.state.tn.us/risk/tort</a>
Workers' Compensation Program	Information on reporting accidents and filing claims, eligibility criteria, glossary, explanation of benefits, and provider directory	<a href="http://www.treasury.state.tn.us/wc">www.treasury.state.tn.us/wc</a>
<b><i>Public Employee Benefit Programs</i></b>		
Deferred Compensation Program	Account access (inquiry, transfers, allocation changes), participation and investment information, benefit projection calculator, withdrawal information and forms	<a href="http://www.treasury.state.tn.us/dc">www.treasury.state.tn.us/dc</a>
Flexible Benefits Plan	Program information and forms	<a href="http://www.treasury.state.tn.us/flex">www.treasury.state.tn.us/flex</a>
Optional Retirement Program	Program information, forms, company contacts and product information	<a href="http://www.treasury.state.tn.us/orp">www.treasury.state.tn.us/orp</a>
Tennessee Consolidated Retirement System	Program information, benefits calculator, publications, newsletters, forms, annual report, frequently asked questions and retirement planning information	<a href="http://www.treasury.state.tn.us/tcrs">www.treasury.state.tn.us/tcrs</a>
<b><i>Other</i></b>		
About the Treasurer	Statutory duties and biographical information	<a href="http://www.treasury.state.tn.us/about.html">www.treasury.state.tn.us/about.html</a>
Annual Report	Treasurer's Report on-line	<a href="http://www.treasury.state.tn.us/ann-report.htm">www.treasury.state.tn.us/ann-report.htm</a>
Bank Collateral Pool	Program information, forms and participants	<a href="http://www.treasury.state.tn.us/bank">www.treasury.state.tn.us/bank</a>
Map to Treasury Offices	Directions to Treasury offices	<a href="http://www.treasury.state.tn.us/map.gif">www.treasury.state.tn.us/map.gif</a>

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**STATUTORY DUTIES OF THE STATE TREASURER**


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**BOARDS AND COMMISSIONS****Tennessee Code Annotated Section**

Advisory Council on Workers' Compensation	50-6-121
Baccalaureate Education System Trust Board	49-7-801, et seq.
Bank Collateral Pool Board	9-4-501, et seq.
Board of Claims	9-8-101, et seq.
Board of Equalization	4-3-5101
Board of Trustees of the Tennessee Consolidated Retirement System	8-34-301—8-34-319
Chairs of Excellence Trust	49-7-501—49-7-502
Commission to Purchase Federal Property	12-1-103
Council on Pensions and Insurance	3-9-101
Funding Board	9-9-101
Public Records Commission	10-7-302
Sick Leave Bank Board	8-50-903
State Building Commission	4-15-101
State Capitol Commission	4-8-301, et seq.
State Insurance Committee	8-27-101
State Library and Archives Management Board	10-1-101, et seq.
State School Bond Authority	49-3-1204
State Teacher Insurance Commission	8-27-301
State Trust of Tennessee	9-4-801, et seq.
Tennessee Child Care Loan Guarantee Board	4-37-101, et seq.
Tennessee Competitive Export Corporation	13-27-104
Tennessee Higher Education Commission	49-7-201, et seq.
Tennessee Housing Development Agency	13-23-106
Tennessee Local Development Authority	4-31-103
Tennessee Sports Hall of Fame	4-3-5402
Tennessee Student Assistance Corporation	49-4-202
Tennessee Tomorrow	4-17-405
Tuition Guaranty Fund Board	49-7-2018
Volunteer Public Education Trust	49-3-401, et seq.
Workers Compensation Fund Board	50-6-604

**ADMINISTRATION**

Baccalaureate Education System Trust	49-7-801, et seq.
Board of Claims	9-8-101, et seq.
Chairs of Excellence Trust	49-7-501—49-7-502
Collateral Pool	9-4-501—9-4-523
Collateral Program	9-4-101—9-4-105
Council on Pensions and Insurance	3-9-101
Criminal Injury Compensation Fund	29-13-101, et seq.
Deferred Compensation	8-25-101, et seq.
Escheat	31-6-101, et seq.
Flexible Benefits Plan	8-25-501
Investment Advisory Council	8-37-108
Investment of State Idle Cash Funds	9-4-602
Local Government Investment Pool	9-4-704
Old Age and Survivors Insurance Agency	8-38-101, et seq.
Pooled Investment Fund	9-4-704
Receipt and Disbursement of Public Funds	8-5-106—8-5-111; 9-4-301, et seq.
State Cash Management	9-4-106—9-4-108; 9-4-401—9-4-409
State Treasurer's Office	8-5-101, et seq.
State Trust of Tennessee	9-4-801, et seq.
Tennessee Claims Commission	9-8-301, et seq.
Tennessee Consolidated Retirement System and Miscellaneous Systems	Title 8, Chptrs. 34, 35, 36, 37 & 39
Unclaimed Property	66-29-101, et seq.
Victims of Drunk Drivers Compensation Fund	40-24-107

**EXECUTIVE STAFF DIRECTORY*****Treasurer's Office***

Treasurer	Steve Adams, CPA-inactive	(615) 741-2956
Executive Assistant	Dale Sims	(615) 741-2956
Executive Assistant	Janice Cunningham	(615) 741-2956
Assistant to the Treasurer	Steve Curry, CPA-inactive, CEBS, CCM	(615) 532-1167
Human Resource Director/Careers Now Coordinator	Ann Taylor-Tharpe	(615) 532-9912

***Investments***

Chief Investment Officer	Thomas Milne, CFA	(615) 532-1157
Director of Equity	Michael Keeler, CFA	(615) 532-1165
Senior Equity Portfolio Manager	Jeremy Conlin, CLU, ChFC, CFA	(615) 532-1152
Senior Equity Portfolio Manager	Jim Robinson, CFA	(615) 532-1177
Senior International Equity Portfolio Manager	Roy Wellington, CFA	(615) 532-1151
Senior Fixed Income International Portfolio Manager	Leighton Shantz, CFA	(615) 532-1183
Senior Short-Term Portfolio Manager	Randy Graves, CPA-inactive	(615) 532-1154
Director of Real Estate	Peter Katseff	(615) 532-1160

***Retirement Administration***

Director of TCRS	Ed Hennessee, CFP	(615) 741-7063
Assistant Director of TCRS	Jill Bachus, CPA	(615) 741-7063
Director of Deferred Compensation, Research and Publications	Deana Reed Hannah, CRC, CRA	(615) 741-7063
Publications Editor/Web Developer	Janice Reilly	(615) 741-7063
General Counsel	Mary Roberts-Krause, JD	(615) 741-7063
Counsel	Vernon Bush, JD	(615) 741-7063
Director of Old Age and Survivors Insurance	Mary E. Smith	(615) 741-7902
Manager of Counseling Services	Donna Finley	(615) 741-1971
Manager of Member Services	Velva Booker	(615) 741-1971
Manager of Financial Services	Connie Gibson, CPA	(615) 741-4913

***Other Divisions***

Director of Accounting	Rick DuBray, CPA	(615) 532-3840
Assistant Director of Accounting	Kim Morrow, CPA	(615) 532-8051
Manager of Administrative Services	Brian Derrick, CPA	(615) 532-8552
Director of Claims Administration	Anne Adams	(615) 741-2734
Manager of Criminal Injury Claims	Amy Dunlap	(615) 741-2734
East Tennessee Claims Commissioner	Vance Cheek, JD	(423) 854-5330
Middle Tennessee Claims Commissioner	William Baker, JD	(615) 792-7471
West Tennessee Claims Commissioner	Nancy Miller-Herron, JD	(731) 364-2440
Administrative Clerk, Claims Commission	Marsha Richeson	(615) 532-5385
Director of Computer Operations	Sam Baker, CCP, CDP	(615) 532-8026
Director of Information Systems	Newton Molloy III, CDP	(615) 532-8035
Director of Internal Audit	Jamie Wayman, CPA	(615) 532-1164
Director of Risk Management	Steve Gregory	(615) 741-2314
Manager of Treasury Operations	Gaylon Bandy	(615) 741-4985
Director of Unclaimed Property	Beth Chapman, CPA	(615) 741-6499

*The Treasurer is housed on the 1st floor of the State Capitol Building.  
Divisions are housed on the 9th, 10th, and 11th floors of the Andrew Jackson Building.*

## TREASURY STAFF

Adams, Anne	Davis, Terry	LaMontagne, Carrie	Rochelle, Dawn
Adams, Steve <sup>30</sup>	Derrick, Brian <sup>5</sup>	Layfield, Anthony	Rothermich, Erica
Agnew, Muriel	Dills, Larissa	Li, Liren	Sabin, Stephanie <sup>10</sup>
Alexander, Mary <sup>20</sup>	Dorse, Bridget <sup>5</sup>	Mackey, Wanda	Sanders, Sharon
Allison, Patti <sup>20</sup>	DuBray, Rick	Maddox, Teresa	Sanford, Letha
Anderson, Sandra	Duffey, Aimee	Majors, Vallie	Scott, Tammie
Arnold, Sandra <sup>20</sup>	Dunlap, Amy	Marshall, Fred	Sewell, Sandra
Atkins-Mobley, Janice	Eberhart, Shaune	Martin, Brock <sup>5</sup>	Shantz, Leighton
Aymett, Ron	Farmer, Sharon	Mason, Justin	Sims, Dale
Bachus, Jill	Fei, Yan	McClure, Tim	Singleton, David
Baker, Linda	Finley, Donna	Meadows, Mandy	Skelley, Kyle
Baker, Sam	Fisher, Peggy <sup>25</sup>	Mercier, Brenda <sup>15</sup>	Smith, Anita
Baker, Sherry	Fohl, Jamie	Miller, Henry	Smith, Kimberly
Baker, William	Fongnaly, Noy	Miller-Herron, Nancy	Smith, Mary <sup>60</sup>
Bandy, Gaylon	Fonseca, Eddy	Milne, Tom	Smith, Robert
Baumgartel, Karen	Fuller, Charlotte	Molloy, Newt	Smith, Tracy
Birthrong, Peggy	Fuqua, Monica	Moore, Linda	Stapleton, Rebecca
Blount, Gweneivere	Gabriel, John	Morgan, Prentice	Strickland, Sandy <sup>15</sup>
Booker, Velva	Gaines, Doug	Morrow, Kim <sup>20</sup>	Swearingen, Nicole
Brady, Milkia	Gatewood, Ann	Moses, Gail	Taylor-Tharpe, Ann
Brown, Autumn	Gentry, Bernard	Moulder, Michael	Thompson, Jamie Lynn
Brown, Buffy	Gibson, Connie	Murphy, Sareatha <sup>5</sup>	Tucker, Katrina
Brown, Jennifer	Givens, Kellie	Myers, Rhonda	Tucker, Shannon
Bryant, Cavandrea	Graves, Randy <sup>30</sup>	Myles, Alicia <sup>5</sup>	Vaughn, Christie
Burns, Bobby	Green, Janice	Neese, David	Veach, Johnny <sup>20</sup>
Bush, Vernon	Greene, Barbara	O'Leary, Candy	Vinson, Maxine
Butterfield, Keith	Gregory, Steve	O'Saile, Mandy	Wagner, Malinda
Campbell, Heath	Griffin, Delores	Oshop, Glenda	Wakefield, Mark
Carr, Brenda	Gwozdz, Kellie	Otts, Kimberly	Washington, Tracey
Cavender, William	Hannah, Deana Reed	Padgett, Wendy	Wassom, Susanna
Chapman, Beth	Hargrove, Kathy	Parlow, Yvonne	Wayman, Jamie
Chatman, Shirley	Harris, Sharon	Parton, Floyd	Webb, David
Cheek, Jr. Vance	Hartley, Kerry	Pinson, Marian	Wellington, Roy
Cole, Barbara	Hennessee, Ed	Pritchett, Brad	Wheeler, Shirley
Coleman, Alva	Hines, Anika	Ragland, Michael	Whitlow, Amber
Conlin, Jeremy <sup>15</sup>	Hoffmann, Ellen	Redmond, William <sup>5</sup>	Williams, Teresa
Costa, Delcinia <sup>5</sup>	Hudson, Malinda	Reilly, Janice <sup>10</sup>	Williamson, Kellie
Cotter, Liddy	Hulsey, Amanda	Richeson, Marsha	Willocks, Dianne
Couch, Janie	Hunter, Robin	Riley, Carla	Wilson, Shirley
Crews, Daniel	Hurt, Sandra	Roberts-Krause, Mary	Wimmer, Genera <sup>15</sup>
Crossfield, Toni	Jennette, Angela	Roberts, Rachel	Woodrum, Angela <sup>5</sup>
Cunningham, Janice <sup>25</sup>	Johnson, Roxanne	Robinson, Jim	Young, Mia
Curry, Steve	Johnson, Tawana		
Curtis, Shawn	Jordan, Tom		
Dale, Tiffany	Katseff, Peter <sup>5</sup>		
Daniel, Ted	Keeler, Michael <sup>10</sup>		
Daniels, Ruth	Kilgore, Natalie		
Darrell, Pat	King, Jenny		
Davidson, Vivian	Ladd, George		

<sup>5</sup> Received 5-year service award in 2003

<sup>10</sup> Received 10-year service award in 2003

<sup>15</sup> Received 15-year service award in 2003

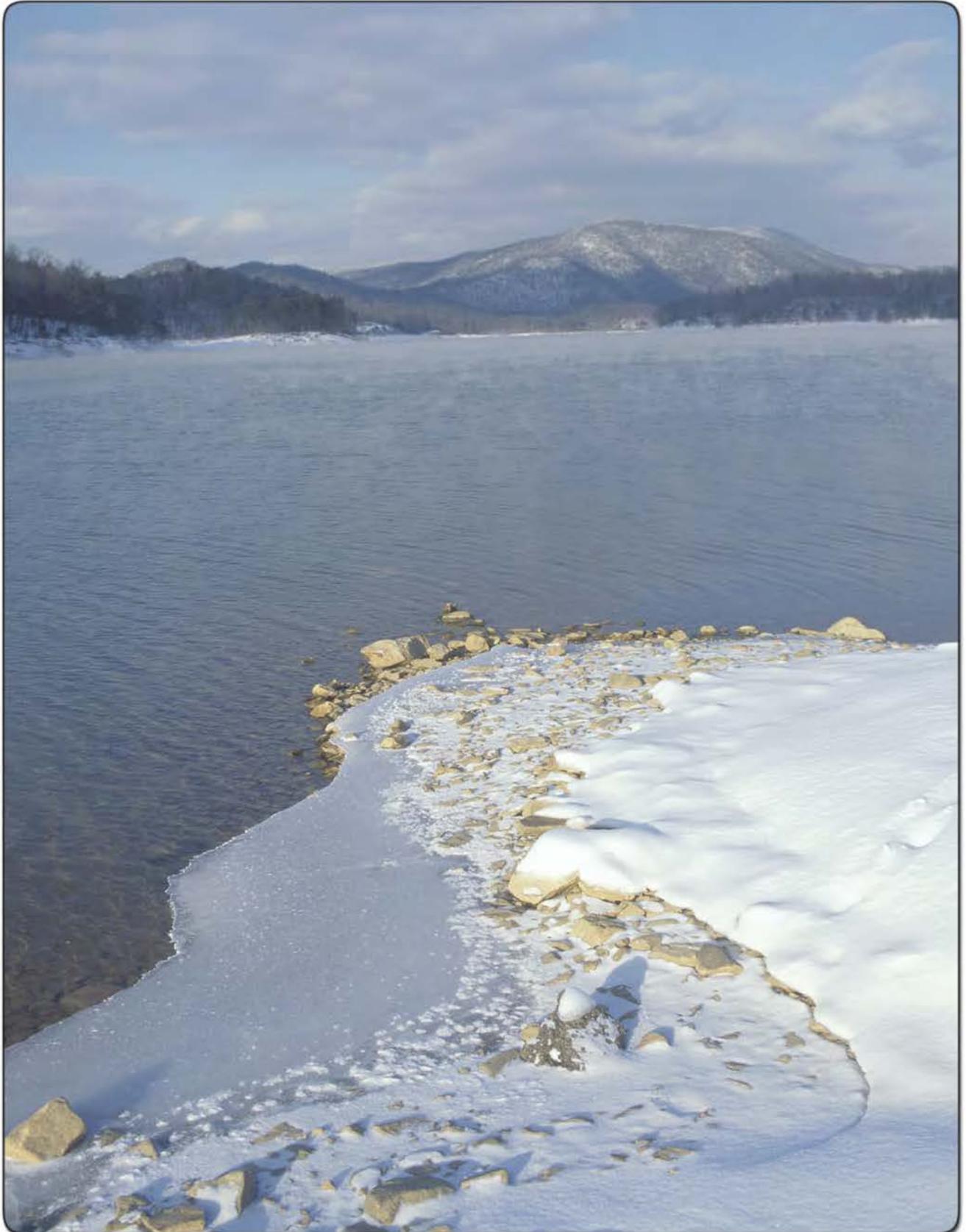
<sup>20</sup> Received 20-year service award in 2003

<sup>25</sup> Received 25-year service award in 2003

<sup>30</sup> Received 30-year service award in 2003

<sup>60</sup> Received 60-year service award in 2003

# Investment Portfolios



*Watauga Lake*

**STATE CASH PORTFOLIO  
AS OF JUNE 30, 2003**

Description	Rating	Maturity	Yield to Maturity	Par Value	Fair Value
<b>U.S. TREASURY AND AGENCY OBLIGATIONS</b>					
FFCB	Aaa	4/1/04	1.30	\$ 5,000,000	\$ 5,000,000
FHLB	Aaa	2/5/04	1.32	10,400,000	10,413,520
FHLB	Aaa	4/1/04	1.30	10,000,000	10,016,000
FHLB	Aaa	5/17/04	1.41	50,000,000	50,000,000
FHLB	Aaa	5/28/04	1.40	50,000,000	50,015,500
FHLB	Aaa	5/28/04	1.36	43,700,000	43,713,547
FHLB	Aaa	7/19/04	1.06	100,000,000	99,910,000
FHLBDNO	Aaa	7/16/03	1.15	7,943,000	7,939,029
FHLMC	Aaa	7/15/03	2.58	25,000,000	25,047,500
FHLMC	Aaa	2/15/04	1.03	75,000,000	76,942,500
FNMASCO	Aaa	11/15/03	1.01	3,270,000	3,254,672
FNMASCO	Aaa	5/15/04	1.02	3,270,000	3,233,723
FNMDN	Aaa	7/7/03	1.15	24,597,000	24,592,081
FNMDN	Aaa	2/6/04	1.27	50,000,000	49,700,000
FNMX POOL 460940	Aaa	7/1/03	1.24	100,000,000	100,000,000
FNMX POOL 460944	Aaa	12/1/03	1.27	35,000,000	34,812,575
FNMX POOL 460987	Aaa	7/8/03	1.20	50,000,000	49,988,333
FNMX POOL 460997	Aaa	9/2/03	1.24	12,250,000	12,223,632
FNMX POOL 461025	Aaa	9/2/03	1.15	66,152,000	66,018,869
FRE CPN STRIP	Aaa	7/15/03	1.67	6,500,000	6,495,938
FRE CPN STRIP	Aaa	10/15/03	1.00	3,608,000	3,597,459
FRE CPN STRIP	Aaa	1/15/04	1.67	10,000,000	9,929,687
<b>TOTAL U.S. TREASURY AND OBLIGATIONS</b>				<b>\$ 741,690,000</b>	<b>\$ 742,844,565</b>

	Maturity	Yield to Maturity	Par Value	Fair Value
<b>CERTIFICATES OF DEPOSIT</b>				
BANK OF CROCKETT, BELLS	7/1/03	1.30	\$ 300,000	\$ 300,000
BANK OF CROCKETT, BELLS	12/5/03	1.30	200,000	200,000
PEOPLES BANK OF POLK COUNTY, BENTON	8/29/03	1.30	200,000	200,000
FIRST SOUTH BANK, BOLIVAR	10/3/03	1.30	2,142,700	2,142,700
BANK OF BRADFORD	8/29/03	1.30	100,000	100,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	8/15/03	1.30	100,000	100,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	9/2/03	1.30	100,000	100,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	7/15/03	1.30	100,000	100,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	9/6/03	1.30	200,000	200,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	9/23/03	1.30	200,000	200,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	9/12/03	1.30	100,000	100,000
PEOPLE'S BANK AND TRUST COMPANY, BYRDSTOWN	12/9/03	1.30	500,000	500,000
CITIZENS BANK, CARTHAGE	8/26/03	1.30	2,000,000	2,000,000
CITIZENS BANK, CARTHAGE	12/26/03	1.00	2,000,000	2,000,000
CUMBERLAND BANK, CARTHAGE	8/19/03	1.30	500,000	500,000
FIRST STATE BANK, CHAPEL HILL	10/10/03	1.30	200,000	200,000
FIRST FEDERAL SAVINGS BANK, CLARKSVILLE	7/18/03	1.30	100,000	100,000
THE BANK/FIRST CITIZENS BANK, CLEVELAND	8/15/03	1.30	5,000,000	5,000,000
PEOPLES BANK, CLIFTON	11/28/03	1.30	500,000	500,000
COMMUNITY FIRST BANK & TRUST, COLUMBIA	10/3/03	1.30	1,000,000	1,000,000
COMMUNITY NATIONAL BANK, DAYTON	12/19/03	1.30	1,000,000	1,000,000
COMMUNITY NATIONAL BANK, DAYTON	9/26/03	1.30	950,000	950,000

(continued)

**STATE CASH PORTFOLIO**  
**AS OF JUNE 30, 2003**

	Maturity	Yield to Maturity	Par Value	Fair Value
TRISTAR BANK, DICKSON	11/7/03	1.30	500,000	500,000
THE FARMERS & MERCHANTS BANK, DYER	10/24/03	1.30	500,000	500,000
THE FARMERS & MERCHANTS BANK, DYER	8/22/03	1.30	500,000	500,000
THE FARMERS & MERCHANTS BANK, DYER	7/25/03	1.30	500,000	500,000
FIRST-CITIZENS NATIONAL BANK, DYERSBURG	8/15/03	1.25	20,000,000	20,000,000
SECURITY BANK, DYERSBURG	9/9/03	1.30	300,000	300,000
CITIZENS BANK TRI-CITIES, ELIZABETHTON	7/29/03	1.30	2,600,000	2,600,000
TENNESSEE COMMERCE BANK, FRANKLIN	8/22/03	1.30	500,000	500,000
TENNESSEE COMMERCE BANK, FRANKLIN	7/25/03	1.30	750,000	750,000
TENNESSEE COMMERCE BANK, FRANKLIN	10/24/03	1.30	500,000	500,000
BANK OF FRIENDSHIP	10/3/03	1.30	90,000	90,000
BANK OF FRIENDSHIP	7/18/03	1.30	525,000	525,000
BANK OF FRIENDSHIP	7/18/03	1.30	1,550,000	1,550,000
BANK OF FRIENDSHIP	7/18/03	1.30	50,000	50,000
BANK OF FRIENDSHIP	7/29/03	1.30	375,000	375,000
GATES BANKING AND TRUST COMPANY	9/30/03	1.30	500,000	500,000
GATES BANKING AND TRUST COMPANY	9/23/03	1.30	450,000	450,000
GATES BANKING AND TRUST COMPANY	12/2/03	1.30	350,000	350,000
TRUST ONE BANK, GERMANTOWN	10/2/03	1.30	4,000,000	4,000,000
TRUST ONE BANK, GERMANTOWN	9/3/03	1.30	3,000,000	3,000,000
TRUST ONE BANK, GERMANTOWN	10/2/03	1.25	3,000,000	3,000,000
TRUST ONE BANK, GERMANTOWN	7/2/03	1.30	2,000,000	2,000,000
TRUST ONE BANK, GERMANTOWN	7/2/03	1.30	2,000,000	2,000,000
TRUST ONE BANK, GERMANTOWN	7/2/03	1.30	2,000,000	2,000,000
TRUST ONE BANK, GERMANTOWN	7/2/03	1.30	1,000,000	1,000,000
TRUST ONE BANK, GERMANTOWN	9/3/03	1.30	1,000,000	1,000,000
TRUST ONE BANK, GERMANTOWN	9/3/03	1.30	1,000,000	1,000,000
TRUST ONE BANK, GERMANTOWN	9/3/03	1.30	3,000,000	3,000,000
TRUST ONE BANK, GERMANTOWN	8/5/03	1.30	6,000,000	6,000,000
BANK OF GLEASON	7/15/03	1.30	350,000	350,000
BANK OF GLEASON	9/5/03	1.30	1,000,000	1,000,000
BANK OF GLEASON	9/5/03	1.30	1,000,000	1,000,000
BANK OF GLEASON	11/18/03	1.30	300,000	300,000
BANK OF GLEASON	9/9/03	1.30	200,000	200,000
BANK OF HALLS	8/12/03	1.30	300,000	300,000
BANK OF HALLS	10/31/03	1.30	200,000	200,000
BANK OF HALLS	9/16/03	1.30	200,000	200,000
BANK OF HALLS	8/26/03	1.30	700,000	700,000
BANK OF HALLS	10/17/03	1.30	400,000	400,000
BANCORPSOUTH, HUMBOLDT	8/15/03	1.30	1,000,000	1,000,000
BANCORPSOUTH, HUMBOLDT	7/22/03	1.30	1,000,000	1,000,000
BANCORPSOUTH, HUMBOLDT	8/19/03	1.30	1,000,000	1,000,000
BANCORPSOUTH, JACKSON	9/19/03	1.30	7,500,000	7,500,000
BANCORPSOUTH, JACKSON	10/24/03	1.30	2,000,000	2,000,000
BANCORPSOUTH, JACKSON	9/19/03	1.30	15,000,000	15,000,000
BANCORPSOUTH, JACKSON	10/24/03	1.30	1,000,000	1,000,000
BANCORPSOUTH, JACKSON	7/1/03	1.30	5,000,000	5,000,000
BANCORPSOUTH, JACKSON	7/1/03	1.30	50,000,000	50,000,000
BANCORPSOUTH, JACKSON	7/1/03	1.30	50,000,000	50,000,000
BANCORPSOUTH, JACKSON	8/12/03	1.30	25,000,000	25,000,000

*(continued)*

**STATE CASH PORTFOLIO  
AS OF JUNE 30, 2003**

	Maturity	Yield to Maturity	Par Value	Fair Value
BANCORPSOUTH, JACKSON	10/24/03	1.30	7,500,000	7,500,000
THE BANK OF JACKSON	8/26/03	1.30	500,000	500,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	8/8/03	1.30	500,000	500,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	10/17/03	1.30	200,000	200,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	10/17/03	1.30	500,000	500,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	10/17/03	1.30	450,000	450,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	8/1/03	1.25	300,000	300,000
FIRST VOLUNTEER BANK OF TENNESSEE, JAMESTOWN	10/17/03	1.30	500,000	500,000
PROGRESSIVE SAVINGS BANK, FSB, JAMESTOWN	7/29/03	1.30	300,000	300,000
CITIZENS STATE BANK, JASPER	9/30/03	1.30	100,000	100,000
CITIZENS STATE BANK, JASPER	9/30/03	1.30	200,000	200,000
CITIZENS STATE BANK, JASPER	9/12/03	1.30	200,000	200,000
BB&T, KNOXVILLE	8/1/03	1.50	75,000,000	75,000,000
BB&T, KNOXVILLE	9/19/03	1.30	40,000,000	40,000,000
CITIZENS BANK OF LAFAYETTE	7/1/03	1.30	500,000	500,000
CITIZENS BANK OF LAFAYETTE	8/5/03	1.30	100,000	100,000
CITIZENS BANK OF LAFAYETTE	8/26/03	1.30	250,000	250,000
CITIZENS BANK OF LAFAYETTE	7/2/03	1.30	100,000	100,000
FIRST CENTRAL BANK, LENOIR CITY	10/14/03	1.30	500,000	500,000
FIRST CENTRAL BANK, LENOIR CITY	9/5/03	1.30	500,000	500,000
THE COFFEE COUNTY BANK, MANCHESTER	11/7/03	1.29	95,000	95,000
FIRST STATE BANK, MARTIN	12/8/03	1.30	2,000,000	2,000,000
FIRST STATE BANK, MARTIN	7/1/03	1.30	1,500,000	1,500,000
FIRST STATE BANK, MARTIN	7/29/03	1.30	1,500,000	1,500,000
PLANTERS BANK OF MAURY CITY	12/9/03	1.30	200,000	200,000
THE FIRST NATIONAL BANK OF MCMINNVILLE	7/3/03	1.25	2,500,000	2,500,000
THE FIRST NATIONAL BANK OF MCMINNVILLE	7/3/03	1.25	5,000,000	5,000,000
ENTERPRISE NATIONAL BANK, MEMPHIS	7/3/03	1.30	5,000,000	5,000,000
ENTERPRISE NATIONAL BANK, MEMPHIS	7/18/03	1.30	1,000,000	1,000,000
ENTERPRISE NATIONAL BANK, MEMPHIS	7/22/03	1.30	2,500,000	2,500,000
ENTERPRISE NATIONAL BANK, MEMPHIS	9/19/03	1.30	1,000,000	1,000,000
ENTERPRISE NATIONAL BANK, MEMPHIS	11/18/03	1.30	5,000,000	5,000,000
ENTERPRISE NATIONAL BANK, MEMPHIS	9/19/03	1.30	500,000	500,000
INDEPENDENT BANK, MEMPHIS	11/18/03	1.30	2,000,000	2,000,000
INDEPENDENT BANK, MEMPHIS	8/22/03	1.30	500,000	500,000
INDEPENDENT BANK, MEMPHIS	9/23/03	1.30	1,500,000	1,500,000
INDEPENDENT BANK, MEMPHIS	9/16/03	1.30	2,000,000	2,000,000
INDEPENDENT BANK, MEMPHIS	7/22/03	1.30	4,000,000	4,000,000
INDEPENDENT BANK, MEMPHIS	8/19/03	1.30	1,000,000	1,000,000
INDEPENDENT BANK, MEMPHIS	10/28/03	1.30	2,000,000	2,000,000
INDEPENDENT BANK, MEMPHIS	11/18/03	1.30	5,000,000	5,000,000
INDEPENDENT BANK, MEMPHIS	7/8/03	1.30	1,000,000	1,000,000
INDEPENDENT BANK, MEMPHIS	11/14/03	1.30	5,000,000	5,000,000
MEMPHISFIRST COMMUNITY BANK	12/9/03	1.30	2,000,000	2,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/5/03	1.30	50,000,000	50,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/13/03	1.00	75,000,000	75,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/13/03	1.00	75,000,000	75,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/5/03	1.30	50,000,000	50,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/13/03	1.00	75,000,000	75,000,000
NATIONAL BANK OF COMMERCE, MEMPHIS	8/13/03	1.00	75,000,000	75,000,000

(continued)

## STATE CASH PORTFOLIO AS OF JUNE 30, 2003

	Maturity	Yield to Maturity	Par Value	Fair Value
NATIONAL BANK OF COMMERCE, MEMPHIS	8/5/03	1.30	50,000,000	50,000,000
SOUTHTRUST BANK, MEMPHIS	7/3/03	1.25	1,000,000	1,000,000
SOUTHTRUST BANK, MEMPHIS	10/9/03	1.00	25,000,000	25,000,000
SOUTHTRUST BANK, MEMPHIS	10/9/03	1.00	25,000,000	25,000,000
SOUTHTRUST BANK, MEMPHIS	7/3/03	1.25	25,000,000	25,000,000
SOUTHTRUST BANK, MEMPHIS	10/9/03	1.00	1,000,000	1,000,000
SOUTHTRUST BANK, MEMPHIS	7/3/03	1.25	2,000,000	2,000,000
BANCORPSOUTH, MILLINGTON	8/5/03	1.30	1,500,000	1,500,000
BANCORPSOUTH, MILLINGTON	8/5/03	1.30	1,000,000	1,000,000
AMSOUTH BANK, NASHVILLE	12/5/03	1.30	100,000,000	100,000,000
AMSOUTH BANK, NASHVILLE	8/22/03	1.30	50,000,000	50,000,000
THE BANK OF NASHVILLE	7/3/03	1.30	5,000,000	5,000,000
THE BANK OF NASHVILLE	7/11/03	1.30	5,000,000	5,000,000
CAPITAL BANK & TRUST COMPANY, NASHVILLE	8/5/03	1.30	1,000,000	1,000,000
CAPITAL BANK & TRUST COMPANY, NASHVILLE	8/15/03	1.30	2,000,000	2,000,000
CAPITAL BANK & TRUST COMPANY, NASHVILLE	7/25/03	1.30	3,500,000	3,500,000
CAPITAL BANK & TRUST COMPANY, NASHVILLE	9/2/03	1.30	5,000,000	5,000,000
CAPITAL BANK & TRUST COMPANY, NASHVILLE	12/19/03	1.30	3,000,000	3,000,000
SOUTHTRUST BANK, NASHVILLE	7/1/03	1.25	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/3/03	1.25	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/3/03	1.25	3,000,000	3,000,000
SOUTHTRUST BANK, NASHVILLE	7/3/03	1.25	2,800,000	2,800,000
SOUTHTRUST BANK, NASHVILLE	7/21/03	1.25	10,000,000	10,000,000
SOUTHTRUST BANK, NASHVILLE	7/21/03	1.25	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/3/03	1.25	40,000,000	40,000,000
SOUTHTRUST BANK, NASHVILLE	9/24/03	1.00	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/10/03	1.25	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/2/03	1.25	25,000,000	25,000,000
SOUTHTRUST BANK, NASHVILLE	9/24/03	1.00	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	7/21/03	1.25	4,000,000	4,000,000
SOUTHTRUST BANK, NASHVILLE	7/10/03	1.25	50,000,000	50,000,000
SOUTHTRUST BANK, NASHVILLE	10/9/03	1.00	4,000,000	4,000,000
SOUTHTRUST BANK, NASHVILLE	7/3/03	1.25	6,000,000	6,000,000
SOUTHTRUST BANK, NASHVILLE	10/9/03	1.00	3,500,000	3,500,000
SOUTHTRUST BANK, NASHVILLE	7/1/03	1.25	30,000,000	30,000,000
US BANK, NASHVILLE	10/31/03	1.30	25,000,000	25,000,000
US BANK, NASHVILLE	8/15/03	1.30	25,000,000	25,000,000
US BANK, NASHVILLE	10/10/03	1.30	50,000,000	50,000,000
US BANK, NASHVILLE	10/28/03	1.30	25,000,000	25,000,000
US BANK, NASHVILLE	8/19/03	1.30	25,000,000	25,000,000
NEWPORT FEDERAL BANK	8/26/03	1.30	500,000	500,000
NEWPORT FEDERAL BANK	8/15/03	1.30	95,000	95,000
NEWPORT FEDERAL BANK	8/15/03	1.30	300,000	300,000
NEWPORT FEDERAL BANK	8/26/03	1.30	500,000	500,000
THE FIRST NATIONAL BANK OF ONEIDA	8/26/03	1.30	500,000	500,000
THE FIRST NATIONAL BANK OF ONEIDA	7/25/03	1.30	500,000	500,000
THE FIRST NATIONAL BANK OF ONEIDA	8/19/03	1.30	2,500,000	2,500,000
FIRST NATIONAL BANK OF PIKEVILLE	8/1/03	1.30	300,000	300,000
FIRST NATIONAL BANK OF PULASKI	7/3/03	1.30	300,000	300,000
FIRST NATIONAL BANK OF PULASKI	7/8/03	1.30	500,000	500,000
FIRST NATIONAL BANK OF PULASKI	7/8/03	1.30	300,000	300,000

(continued)

**STATE CASH PORTFOLIO  
AS OF JUNE 30, 2003**

	Maturity	Yield to Maturity	Par Value	Fair Value
FIRST NATIONAL BANK OF PULASKI	7/3/03	1.30	700,000	700,000
FIRST NATIONAL BANK OF PULASKI	7/11/03	1.30	300,000	300,000
FIRST NATIONAL BANK OF PULASKI	7/18/03	1.30	1,000,000	1,000,000
FIRST NATIONAL BANK OF PULASKI	7/11/03	1.30	1,000,000	1,000,000
FIRST NATIONAL BANK OF PULASKI	7/18/03	1.30	1,000,000	1,000,000
BANK OF RIPLEY	7/8/03	1.30	100,000	100,000
BANK OF RIPLEY	11/28/03	1.30	100,000	100,000
BANK OF RIPLEY	7/8/03	1.30	150,000	150,000
BANK OF RIPLEY	11/10/03	1.30	200,000	200,000
BANK OF RIPLEY	12/5/03	1.30	100,000	100,000
THE HARDIN COUNTY BANK, SAVANNAH	8/25/03	1.30	1,000,000	1,000,000
FIRST STATE BANK, SHARON	9/19/03	1.30	1,000,000	1,000,000
FIRST STATE BANK, SHARON	12/12/03	1.30	1,500,000	1,500,000
FIRST STATE BANK, SHARON	11/4/03	1.30	1,000,000	1,000,000
FIRST STATE BANK, SHARON	12/2/03	1.30	1,000,000	1,000,000
FIRST STATE BANK, SHARON	7/25/03	1.30	1,000,000	1,000,000
SOMMERVILLE BANK & TRUST COMPANY	9/16/03	1.30	200,000	200,000
MERCHANTS & PLANTERS BANK, TOONE	7/11/03	1.30	200,000	200,000
BANCORPSOUTH, TRENTON	10/24/03	1.30	1,500,000	1,500,000
WAYNE COUNTY BANK, WAYNESBORO	11/25/03	1.30	500,000	500,000
WAYNE COUNTY BANK, WAYNESBORO	7/1/03	1.30	900,000	900,000
<b>TOTAL CERTIFICATES OF DEPOSIT</b>			<b>\$ 1,776,222,700</b>	<b>\$ 1,776,222,700</b>

	Maturity	Yield to Maturity	Par Value	Fair Value
<b>REPURCHASE AGREEMENTS AND OVERNIGHT DEPOSIT ACCOUNTS</b>				
DRESDNER - OVERNIGHT	7/1/03	1.30	\$ 24,337,000	\$ 24,337,000
DRESDNER - OVERNIGHT	7/1/03	1.30	24,438,000	24,438,000
DRESDNER - OVERNIGHT	7/1/03	1.30	25,225,000	25,225,000
AMSOUTH BANK - OVERNIGHT DEPOSIT ACCOUNT	7/1/03	1.05	205,000,000	205,000,000
<b>TOTAL REPURCHASE AGREEMENTS</b>			<b>\$ 279,000,000</b>	<b>\$ 279,000,000</b>

	Rating	Maturity	Yield to Maturity	Par Value	Fair Value
<b>COMMERCIAL PAPER</b>					
AMERICAN EXPRESS	A1/P1	8/4/03	1.02	\$ 100,000,000	\$ 99,903,667
AMERICAN GENERAL	A1/P1	7/8/03	1.00	25,000,000	24,995,139
AMERICAN GENERAL	A1/P1	7/9/03	1.00	25,000,000	24,994,444
B M W	A1/P1	7/1/03	1.30	165,917,000	165,917,000
BEAR STEARNS	A1/P1	7/9/03	1.22	100,000,000	99,972,889
CARGILL	A1/P1	7/1/03	1.28	125,000,000	125,000,000
CARGILL	A1/P1	7/1/03	1.28	50,000,000	50,000,000
CITIGROUP	A1+/P1	7/1/03	1.25	75,000,000	75,000,000
GENERAL ELECTRIC	A1+/P1	8/6/03	0.96	50,000,000	49,952,000
GOLDMAN SACHS	A1/P1	7/1/03	1.31	195,000,000	195,000,000
MERRILL LYNCH	A1/P1	7/1/03	1.30	195,000,000	195,000,000
<b>TOTAL COMMERCIAL PAPER</b>				<b>\$ 1,105,917,000</b>	<b>\$ 1,105,735,139</b>

<b>TOTAL PORTFOLIO</b>				<b>\$ 3,902,829,700</b>	<b>\$ 3,903,802,404</b>
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**BACCALAUREATE EDUCATION SYSTEM TRUST PORTFOLIO****BACCALAUREATE EDUCATION SYSTEM TRUST PORTFOLIO***as of June 30, 2003**by Fair Value*

<b>Par Value</b>	<b>Security Name</b>	<b>Yield to Maturity</b>	<b>Maturity</b>	<b>Moody's Quality Rating</b>	<b>Fair Value</b>
<b>U.S. TREASURY AND AGENCY OBLIGATIONS</b>					
10,000,000	FEDERAL NATL MTG ASSN DEB	2.38%	11/15/2007	Aaa	\$ 10,359,375
10,000,000	UNITED STATES TREASURY NOTES	1.02%	5/31/2004	Aaa	10,203,125
8,000,000	UNITED STATES TREASURY NOTES	3.37%	2/15/2012	Aaa	8,892,500
<b>TOTAL U.S. TREASURY AND AGENCY OBLIGATIONS</b>					<b>\$ 29,455,000</b>

	<b>Units</b>	<b>Fair Value</b>
<b>MUTUAL FUNDS</b>		
STATE STREET S&P 500 INDEX FUND	248,848	\$ 10,530,494
COLLECTIVE SHORT TERM INVESTMENT FUND	3,088,443	3,088,443
<b>TOTAL MUTUAL FUNDS</b>		<b>\$ 13,618,937</b>

<b>TOTAL PORTFOLIO</b>		<b>\$ 43,073,937</b>
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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
LARGEST HOLDINGS**

**LARGEST STOCK HOLDINGS***as of June 30, 2003**by Fair Value*

Shares	Security Name	Fair Value
8,192,000	MICROSOFT CORPORATION	\$ 210,042,880
5,968,420	PFIZER INCORPORATED	203,821,543
7,043,000	GENERAL ELECTRIC COMPANY	201,993,240
3,277,000	WAL-MART STORES INCORPORATED	175,876,590
4,874,594	EXXON MOBIL CORPORATION	175,046,671
3,659,004	CITIGROUP INCORPORATED	156,605,371
2,310,000	JOHNSON & JOHNSON	119,427,000
1,355,000	INTERNATIONAL BUSINESS MACHINES CORPORATION	111,787,500
4,897,000	INTEL CORPORATION	101,906,570
1,269,743	BANK OF AMERICA CORPORATION	100,347,789

**LARGEST BOND HOLDINGS***as of June 30, 2003**by Fair Value*

Par Value	Security Name	Yield	Maturity	Moody's Quality Rating	Fair Value
1,250,000,000	U.S. TREASURY NOTES	1.48%	6/30/2004	Aaa	\$ 1,272,656,250
485,000,000	U.S. TREASURY NOTES	1.66%	5/15/2006	Aaa	555,779,688
400,000,000	U.S. TREASURY NOTES	1.22%	2/28/2005	Aaa	401,875,000
300,000,000	U.S. TREASURY BONDS	4.64%	5/15/2030	Aaa	373,500,000
167,000,000	U.S. TREASURY BONDS	4.38%	5/15/2021	Aaa	243,872,188
150,000,000	U.S. TREASURY BONDS	5.81%	8/15/2014	Aaa	231,375,000
155,000,000	U.S. TREASURY BONDS	5.97%	8/15/2013	Aaa	225,234,375
195,000,000	FEDERAL NATL MTG ASSN	1.67%	2/15/2006	Aaa	214,073,438
160,000,000	U.S. TREASURY BONDS	3.95%	5/15/2016	Aaa	212,800,000
200,000,000	FNMA TBA 30YR 5.50% JUL	3.81%	7/1/2033	Aaa	207,468,750

*A complete portfolio listing is available upon request.*

## CHAIRS OF EXCELLENCE LARGEST HOLDINGS

### LARGEST BOND HOLDINGS

as of June 30, 2003

by Fair Value

Par Value	Security Name	Yield to Maturity	Maturity	Moody's Quality Rating	Fair Value
11,200,000	UNITED STATES TREASURY NOTES	3.07%	8/15/2010	Aaa	\$ 13,111,000
9,000,000	UNITED STATES TREASURY NOTES	3.28%	8/15/2011	Aaa	10,096,875
8,000,000	UNITED STATES TREASURY NOTES	2.14%	8/15/2007	Aaa	8,350,000
7,000,000	FEDERAL NATL MTGE ASSN DEB	2.98%	6/15/2009	Aaa	8,290,625
7,000,000	UNITED STATES TREASURY NOTES	1.43%	11/15/2005	Aaa	7,704,375
5,000,000	MERRILL LYNCH & COMPANY INC	2.52%	5/15/2006	Aa3	5,668,950
5,000,000	GENERAL ELECTRIC CAP CORPORATION MTN	4.26%	6/15/2012	Aaa	5,643,850
5,000,000	BOEING CAP CORPORATION	2.35%	9/27/2005	A3	5,515,050
5,000,000	TARGET CORPORATION	2.71%	4/01/2007	A2	5,494,850
5,000,000	ALLSTATE CORPORATION	2.44%	12/01/2006	A1	5,477,900

### MUTUAL FUNDS

	Units	Fair Value
STATE STREET S&P 500 INDEX FUND	2,150,015	\$ 90,982,164
COLLECTIVE SHORT TERM INVESTMENT FUND	8,712,110	8,712,110
<b>TOTAL MUTUAL FUNDS</b>		<b>\$ 99,694,274</b>

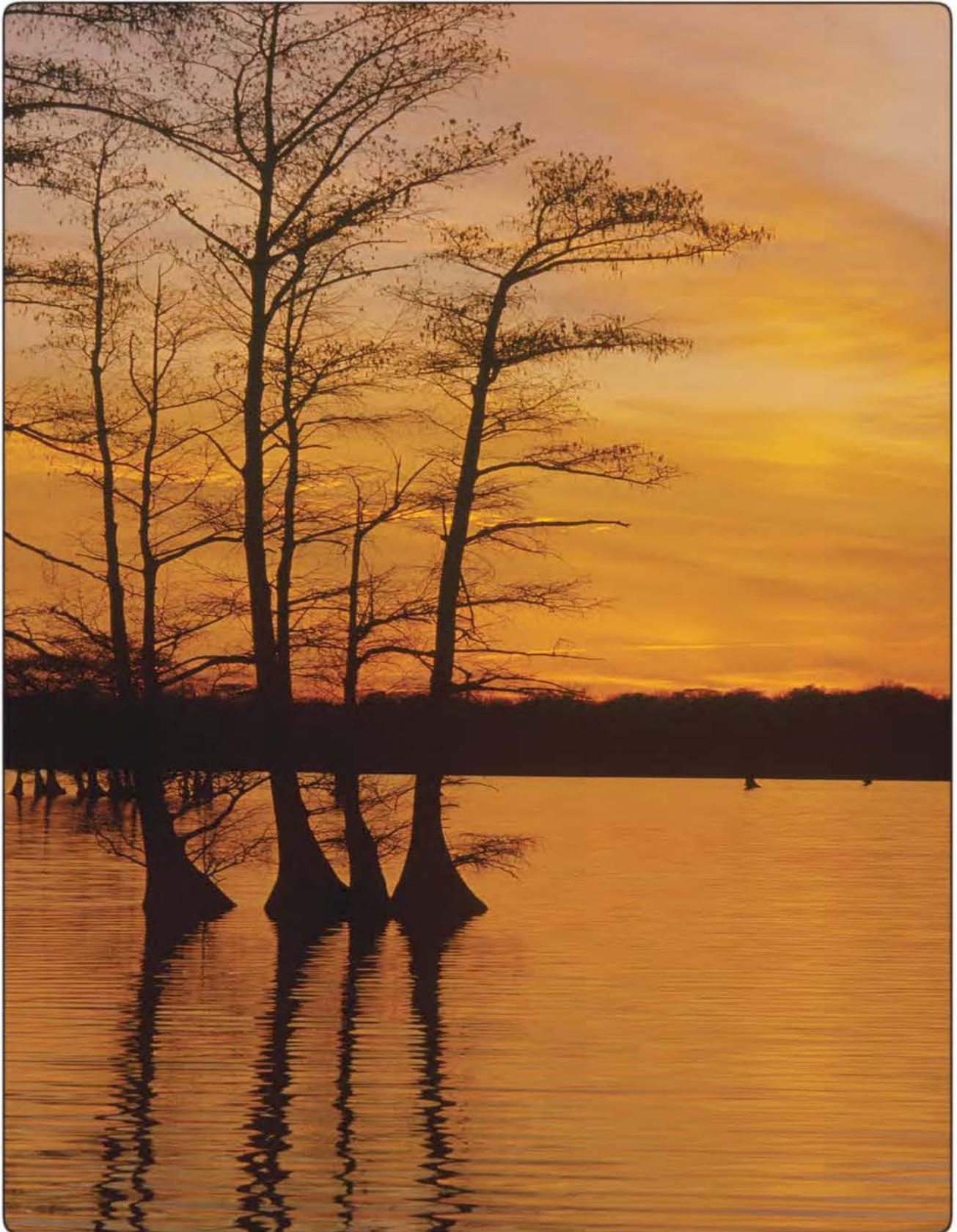
*A complete portfolio listing is available upon request.*

**Key to Ratings:** All ratings presented are from Moody's Investors Service with the exception of some of the government agency securities. Moody's does not rate these securities. Standard & Poor's does provide ratings for the securities (AAA is Standard & Poor's highest rating). Government Securities are not rated per se' but are considered the best quality securities.

Moody's rates securities as follows:

- Aaa ..... Best Quality
- Aa ..... High Quality
- A ..... Upper Medium Quality
- Baa ..... Medium Quality

# Financial Statements



*Reelfoot Lake*

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**STATE POOLED INVESTMENT FUND  
INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT  
SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765**

**Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statements of fiduciary net assets of the State Pooled Investment Fund as of June 30, 2003, and June 30, 2002, and the related statements of changes in fiduciary net assets for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the State Pooled Investment Fund of the State of Tennessee and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net assets of the State Pooled Investment Fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its fiduciary net assets for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the State Pooled Investment Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

A handwritten signature in cursive script that reads "Arthur A. Hayes, Jr.".

Arthur A. Hayes, Jr., CPA  
Director

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**STATE POOLED INVESTMENT FUND**  
**COMPARATIVE STATEMENTS OF FIDUCIARY NET ASSETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**


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	<b>June 30, 2003</b>	<b>June 30, 2002</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 2,171,111,986	\$ 1,285,364,727
Short-term investments, at amortized cost	1,609,370,764	2,499,164,953
Accrued income receivable	7,276,494	19,489,192
<b>TOTAL ASSETS</b>	<u>3,787,759,244</u>	<u>3,804,018,872</u>

**LIABILITIES AND NET ASSETS**

<b>NET ASSETS HELD IN TRUST FOR POOL PARTICIPANTS</b>	<u>\$ 3,787,759,244</u>	<u>\$ 3,804,018,872</u>
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*See accompanying Notes to the Financial Statements*

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**STATE POOLED INVESTMENT FUND**  
**COMPARATIVE STATEMENTS OF CHANGES IN FIDUCIARY NET ASSETS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**


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	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
<b>OPERATIONS</b>		
Investment income	\$ 58,371,152	\$ 118,626,988
Expenses		
Administrative fee	1,782,044	1,947,379
Custodian and banking services fees	129,243	106,285
Total expenses	<u>1,911,287</u>	<u>2,053,664</u>
<b>NET INVESTMENT INCOME</b>	<u>56,459,865</u>	<u>116,573,324</u>
<b>CAPITAL SHARE TRANSACTIONS (DOLLAR AMOUNTS AND NUMBER OF SHARES ARE THE SAME)</b>		
Shares sold	27,277,329,622	26,807,679,281
Less shares redeemed	27,350,049,115	27,435,054,602
<b>DECREASE FROM CAPITAL SHARE TRANSACTIONS</b>	<u>(72,719,493)</u>	<u>(627,375,321)</u>
<b>TOTAL DECREASE IN NET ASSETS</b>	<u>(16,259,628)</u>	<u>(510,801,997)</u>
<b>NET ASSETS HELD IN TRUST FOR POOL PARTICIPANTS</b>		
BEGINNING OF YEAR	<u>3,804,018,872</u>	<u>4,314,820,869</u>
END OF YEAR	<u>\$ 3,787,759,244</u>	<u>\$ 3,804,018,872</u>

*See accompanying Notes to the Financial Statements*

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**STATE POOLED INVESTMENT FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. **Reporting Entity** - The State Pooled Investment Fund (SPIF) is an external investment pool sponsored by the State of Tennessee. The external portion of the State Pooled Investment Fund, consisting of funds belonging to entities outside of the State of Tennessee Financial Reporting Entity, has been included as a separate investment trust fund in the *Tennessee Comprehensive Annual Financial Report*. The internal portion, consisting of funds belonging to the State and its component units, has been included in the various participating funds and component units in the *Tennessee Comprehensive Annual Financial Report*.
2. **Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The SPIF follows all applicable GASB pronouncements, as well as applicable private sector pronouncements issued on or before November 30, 1989. The financial statements have been prepared using the flow of economic resources measurement focus and the accrual basis of accounting. Under this basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
3. **Cash and Cash Equivalents** - This classification includes deposits in demand accounts as well as short-term investments with a maturity date within three months of the date acquired by the State.
4. **Method Used to Report Investments and Participant Shares** - The SPIF is not registered with the Securities and Exchange Commission (SEC) as an investment company but, through its investment policy adopted by the Funding Board of the State of Tennessee (Funding Board), operates in a manner consistent with the SEC's Rule 2a7 of the *Investment Company Act of 1940*. Rule 2a7 allows SEC registered mutual funds to use amortized cost to report net assets in computing share prices. Likewise, the SPIF uses amortized cost accounting measures to report investments and share prices. During the fiscal years ended June 30, 2003 and June 30, 2002, the State had not obtained or provided any legally binding guarantees to support the value of participant shares.
5. **Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the SPIF, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus Statement No. 37*. The SPIF has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures*, and has included applicable disclosures in the Notes to the Financial Statements.

**B. DEPOSITS AND INVESTMENTS**

1. **Investment Policy** - The State Pooled Investment Fund is authorized by statute to invest funds in accordance with policy guidelines approved by the Funding Board. The current resolution of the Funding Board gives the Treasurer approval to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, bonds, notes, and treasury bills of the United States or other obligations guaranteed as to principal and interest by the United States or any of its agencies, repurchase agreements for obligations of the United States or its agencies, and in certain obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). Investment in derivative type securities and investments of high risk is prohibited.

This resolution further states that the dollar weighted average maturity of the State Pooled Investment Fund shall not exceed 90 days and that no investment may be purchased with a remaining maturity of greater than 397 calendar days. In addition, it is the intent of the Funding Board that the market value of the SPIF not deviate more than 0.5 percent from amortized cost. If it does, actions may include but not be limited to selling securities whose market value substantially deviates from amortized cost and investing in securities with 90 days or less to maturity.

The State Pooled Investment Fund is also authorized by policy to contractually loan securities to investment brokers. The contract for a security loan provides that the fund loan specific securities from its holdings to the

*(continued)*

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**STATE POOLED INVESTMENT FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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broker in return for collateral securities. Statute requires that the loaned securities be collateralized at 102% of their market value. There were no securities on loan from the State Pooled Investment Fund during the years ended June 30, 2003 and June 30, 2002.

Statutes require that state deposits be secured by collateral securities with a market value of 105% of the face of the deposit secured thereby after considering the applicable FDIC coverage, or the depository must be a member of the State Collateral Pool and the pool must have securities pledged which in total equal the required percentage established by the Collateral Pool Board.

Certificates of deposit are not placed or renewed with a financial institution until adequate collateral is pledged. Open accounts maintained for deposit of state revenues are collateralized on an estimate of the average daily balance in the account based on previous balances and monitored for variation to actual balances. The Treasurer is required, by statute, to evaluate the market value of required collateral monthly, and more frequently if market conditions require. Statutes provide for the Commissioner of Financial Institutions to advise, on a timely basis, the Treasurer and the Commissioner of Finance and Administration of the condition of each state bank and state chartered savings and loan association, including his recommendations regarding its condition and safety as a state depository. Similar provisions apply to federally chartered banks and savings and loan associations designated as state depositories. This process ensures that institutions whose financial status is uncertain are monitored for collateral sufficiency. All repurchases are done with primary dealers in government securities which have executed a master repurchase agreement with the State. The policy guidelines approved by the State Funding Board require that the market value of the securities underlying the repurchase agreement be at least 102% of the cash investment. The policy also requires that collateral securities be marked-to-market daily and be maintained at a value equal to or greater than the cash investment. Prime commercial paper may be acquired from authorized broker dealers or directly from the issuer. There is no collateral requirement for prime commercial paper.

2. **Deposits** - Deposits with financial institutions are required to be categorized to indicate the level of custodial credit risk assumed by the State. Category 1 consists of deposits that are insured or collateralized with securities held by the State or by its agent in the State's name. Category 2 consists of deposits collateralized with securities held by the pledging financial institution's trust department or agent in the State's name. Category 3 deposits are uncollateralized. This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the State's name.

As of June 30, 2003 and June 30, 2002, the carrying amounts of the State Pooled Investment Fund deposits were \$1,858,008,690 and \$1,517,330,714 respectively. The bank balance, including accrued interest, was \$2,048,910,651 as of June 30, 2003 and \$1,753,313,524 as of June 30, 2002. Of the bank balance, \$2,047,057,724 at June 30, 2003 and \$1,752,980,119 at June 30, 2002 was considered category 1, covered by insurance or collateral (at fair value) held in the state's name by independent custodial banks or in the state's account at the Federal Reserve Bank. At June 30, 2003, \$1,852,927 (at fair value) and at June 30, 2002, \$333,405 (at fair value) was considered category 3, uninsured and uncollateralized. There were no material amounts uncollateralized during the years ended June 30, 2003 and June 30, 2002.

At June 30, 2003 and June 30, 2002, the principal amount of certificates of deposit in state depositories was \$1,776,222,700 and \$1,682,647,700 respectively. Interest rates on certificates of deposit held at June 30, 2003 ranged from 1.00% to 1.50% and at June 30, 2002 ranged from 1.75% to 2.15%. The days to maturity on certificates of deposit ranged from 9 to 268 days at June 30, 2003 and 28 to 187 days at June 30, 2002.

3. **Investments** - Investments are also required to be categorized to indicate the level of custodial credit risk assumed by the State. Category 1 includes investments that are insured or registered, or for which securities are held by the State or its agent in the name of the State. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the name of the State. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer or by the counterparty's trust department or agent but not in the name of the State.

*(continued)*

**STATE POOLED INVESTMENT FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

**June 30, 2003**

	<b>Carrying Amount</b>	<b>Fair Value</b>	<b>Par Value</b>	<b>Interest Rate Range</b>	<b>Days to Maturity</b>
Cash Equivalents and Short-term Investments:					
Repurchase Agreements	\$ 74,000,000	\$ 74,000,000	\$ 74,000,000	1.30%	1 day
U.S. Government and Agency Obligations	742,767,876	742,844,565	741,690,000	1.00% to 2.58%	32 to 396 days
Commercial Paper	1,105,706,184	1,105,735,139	1,105,917,000	.96% to 1.31%	1 to 44 days
<b>Total Cash Equivalents and Short-term Investments</b>	<b>1,922,474,060</b>	<b>\$ 1,922,579,704</b>	<b>\$ 1,921,607,000</b>		
Less: short-term investments classified as cash equivalents on Statement of Fiduciary Net Assets	(1,262,225,996)				
Add: certificates of deposit classified as short-term investments on Statement of Fiduciary Net Assets	949,122,700				
<b>Short-term investments as shown on Statement of Fiduciary Net Assets</b>	<b>\$ 1,609,370,764</b>				

**June 30, 2002**

	<b>Carrying Amount</b>	<b>Fair Value</b>	<b>Par Value</b>	<b>Interest Rate Range</b>	<b>Days to Maturity</b>
Cash Equivalents and Short-term Investments:					
Repurchase Agreements	\$ 98,000,000	\$ 98,000,000	\$ 98,000,000	1.91%	3 days
U.S. Government and Agency Obligations	1,498,639,546	1,500,315,792	1,494,181,794	1.75% to 3.56%	77 to 397 days
Commercial Paper	670,559,420	670,466,447	670,698,000	1.75% to 6.72%	3 to 53 days
<b>Total Cash Equivalents and Short-term Investments</b>	<b>2,267,198,966</b>	<b>\$ 2,268,782,239</b>	<b>\$ 2,262,879,794</b>		
Less: short-term investments classified as cash equivalents on Statement of Fiduciary Net Assets	(801,756,713)				
Add: certificates of deposit classified as short-term investments on Statement of Fiduciary Net Assets	1,033,722,700				
<b>Short-term investments as shown on Statement of Fiduciary Net Assets</b>	<b>\$ 2,499,164,953</b>				

The State Pooled Investment Fund's investments, shown above as of June 30, 2003 and June 30, 2002, are all considered category 1. All securities, whether owned outright or pledged as collateral against repurchases, are held in the State's account in the Federal Reserve Bank or at a third party trustee custodian in the State's name.

*(continued)*

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**STATE POOLED INVESTMENT FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**C. OTHER ACCOUNTING DISCLOSURES**

**Description of the State Pooled Investment Fund** - The State Pooled Investment Fund is established by *Tennessee Code Annotated*, Section 9-4-603 "for the purpose of receiving and investing any money in the custody of any officer or officers of the state unless prohibited by statute to be invested." Participants in the SPIF include the general fund of the State and any department or agency of the State which is required by court order, contract, state or federal law or federal regulation to receive interest on invested funds and which are authorized by the State Treasurer to participate in the SPIF. In addition, funds in the State of Tennessee Local Government Investment Pool (LGIP) are consolidated with the SPIF for investment purposes only. The SPIF, as noted in A.4 above, is not registered as an investment company with the SEC. The primary oversight responsibility for the investment and operations of the SPIF rests with the Funding Board.

Investment in the SPIF by local governments and certain state agencies is optional and participants may invest any amount for any length of time in the SPIF. However, some deposits made to the LGIP are contractually required and committed to the State Department of Transportation (DOT). The only withdrawals allowed from these accounts are to pay the DOT in accordance with progress billings for construction projects contracted between the entity and the DOT.

An average rate of return is calculated on the investments made each month in the SPIF and is used to credit earnings to LGIP participants and the State departments and agencies required to earn interest. The State's general fund is credited with the residual earnings. Accordingly, participants' shares are sold and redeemed at a value equal to the amount of the principal plus accrued earnings while investments are reported at amortized cost. For the period of July 1, 2001 through December 31, 2001, an administrative fee of .06 percent for LGIP and .08 percent for the State's departments and agencies was charged against each participant's average daily balance to provide funding for administrative expenses to operate the SPIF. During the period of January 1, 2002 through June 30, 2003, the administrative fee was .05 percent for all participants of the SPIF.

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**INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT**

**SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765**

**Independent Auditor's Report**

December 15, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statements of plan net assets of the Tennessee Consolidated Retirement System as of June 30, 2003, and June 30, 2002, and the related statements of changes in plan net assets for the years then ended. These financial statements are the responsibility of the Tennessee Consolidated Retirement System's management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Tennessee Consolidated Retirement System, pension trust funds of the State of Tennessee, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

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**INDEPENDENT AUDITOR'S REPORT**  
**(CONTINUED)**

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The Honorable John G. Morgan  
December 15, 2003  
Page Two

In our opinion, the financial statements referred to above present fairly, in all material respects, the plan net assets of the Tennessee Consolidated Retirement System, as of June 30, 2003, and June 30, 2002, and the changes in its plan net assets for the years then ended in conformity with accounting principles generally accepted in the United States of America.

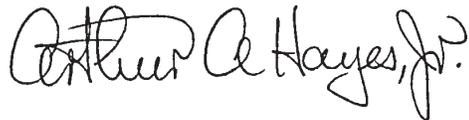
As discussed in Note A.7. to the financial statements, the Tennessee Consolidated Retirement System changed its method of reporting certain derivatives.

The management's discussion and analysis and the schedules of funding progress and employer contributions on pages 65 through 69 and 80 through 81 are not required parts of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The actuarial balance sheet on page 82 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2003, on our consideration of the Tennessee Consolidated Retirement System's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,



Arthur A. Hayes, Jr., CPA  
Director

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED JUNE 30, 2003 & JUNE 30, 2002**

The Management of the Tennessee Consolidated Retirement System (TCRS) provides this discussion and analysis as an overview of the TCRS' financial activities for the fiscal years ended June 30, 2003 and June 30, 2002.

### FINANCIAL HIGHLIGHTS

- ❖ The plan net assets (total assets minus total liabilities) of the TCRS at June 30, 2003 were nearly \$23.8 billion, increasing over \$795 million (3.5 percent) from the plan net assets at June 30, 2002. The net assets are held in trust to meet future benefit obligations.
- ❖ The TCRS relies upon contributions from employees and employers, along with investment income, to meet the funding requirements of an actuarially determined accrued liability. As of July 1, 2001, the date of the latest actuarial valuation, the TCRS' funded ratio was 99.6 percent for the SETHEEPP group and 90.4 percent for the PSPP group.
- ❖ Contribution revenue for fiscal year 2003 totaled \$596,045,259 – an increase of 11.2 percent compared to fiscal year 2002.
- ❖ Net investment income for fiscal year 2003 was \$1,112,478,748. During fiscal year 2003, the TCRS received an investment return on its portfolio of 4.9 percent, compared to a loss of 1.9 percent for fiscal year 2002.
- ❖ Total expenses for fiscal year 2003 were \$912,919,221 – an increase of 7.7 percent over fiscal year 2002 total expenses.

### OVERVIEW OF THE FINANCIAL STATEMENTS

The TCRS financial statements consist of the *Statement of Plan Net Assets* (on pages 70 through 71), the *Statement of Changes in Plan Net Assets* (on pages 72 through 73), and the *Notes to the Financial Statements* (on pages 74 through 79). In addition, *Required Supplementary Information* is presented, which includes this *Management's Discussion and Analysis*, as well as the schedules and notes on pages 80 through 81.

The *Statement of Plan Net Assets* and the *Statement of Changes in Plan Net Assets* report information about the plan net assets (total assets in excess of total liabilities) as of the end of the fiscal year and the changes in those plan net assets during the fiscal year. These statements include all assets and liabilities using the accrual basis of accounting. Under the accrual basis of accounting, the current year's revenues and expenses are included in the financial activity, regardless of when cash is received or paid. The difference between the total assets and total liabilities on the *Statement of Plan Net Assets*, or net assets held in trust for pension benefits, provides a measurement of the financial position of the TCRS as of the end of the fiscal year. The *Statement of Changes in Plan Net Assets* provides information on the activities that caused the financial position to change during the fiscal year. Over time, increases or decreases in the plan net assets of the TCRS are one indicator of whether the system's financial health is improving or deteriorating.

In addition to the two basic financial statements, the reader should also review the *Schedules of Funding Progress*, the *Schedules of Employer Contributions* and the accompanying *Notes to Required Supplementary Information* to gain an understanding of the funded status of the TCRS over time. This information provides an indication of the TCRS' ability to meet both current and future benefit payment obligations. The *Notes to the Financial Statements* are also important to the reader's understanding of the financial statements and provide additional information regarding the TCRS, such as descriptions of the plans administered by the TCRS, including contribution and benefit provisions, and information about the accounting policies and investment activities.

### ANALYSIS OF ASSETS, LIABILITIES AND PLAN NET ASSETS

At June 30, 2003, the TCRS had plan net assets (total assets in excess of total liabilities) of nearly \$23.8 billion, an increase of over \$795 million (3.5 percent) from \$23.0 billion at June 30, 2002. The previous two fiscal years had seen declines in plan net assets of 3.2 percent during fiscal year 2002 and 2.5 percent during fiscal year 2001. The assets of the TCRS consist primarily of cash and investments. The decline in plan net assets, as seen over the two prior fiscal years, was the result of net negative investment income due primarily to the depreciation in the fair value of investments caused by unfavorable equity market conditions. During fiscal year 2003, equity market conditions improved, increasing the fair value of investments, and leading to a nearly \$1.6 billion increase in net investment income over fiscal year 2002. Condensed financial information comparing the TCRS' plan net assets for the past three fiscal years is presented on the following page.

(continued)

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED JUNE 30, 2003 & JUNE 30, 2002 (CONTINUED)**

**PLAN NET ASSETS**

	June 30, 2003	June 30, 2002	FY03 - FY02 Percentage Change	June 30, 2001	FY02 - FY01 Percentage Change
<b>ASSETS</b>					
Cash and cash equivalents	\$ 1,717,734,541	\$ 1,621,359,545	5.9 %	\$ 779,786,367	107.9 %
Contributions receivable	46,850,736	46,238,224	1.3 %	44,992,609	2.8 %
Investment income					
receivables	134,284,002	147,069,784	(8.7)%	189,993,764	(22.6)%
Investments sold	59,060,030	31,817,111	85.6 %	269,774,623	(88.2)%
Forward contracts receivable	523,209,732	899,292,837	(41.8)%	17,113,000	5,155.0%
Short-term securities	498,577,125	317,388,429	57.1 %	519,748,610	(38.9)%
Long-term investments	21,736,948,082	21,015,023,754	3.4 %	22,599,841,303	(7.0)%
Invested securities lending collateral	0	0		113,685,867	(100.0)%
<b>TOTAL ASSETS</b>	<b>24,716,664,248</b>	<b>24,078,189,684</b>	<b>2.7 %</b>	<b>24,534,936,143</b>	<b>(1.9)%</b>
<b>LIABILITIES</b>					
Death benefits, refunds and other payables	1,244,060	1,141,905	8.9%	1,014,443	12.6 %
Investments purchased	387,262,530	127,034,613	204.8 %	662,796,260	(80.8)%
Other investment payables	2,154,173	2,633,994	(18.2)%	2,121,875	24.1 %
Forward contracts payable	547,519,127	964,499,600	(43.2)%	17,392,319	5,445.5%
Securities lending collateral	0	0		113,685,867	(100.0)%
<b>TOTAL LIABILITIES</b>	<b>938,179,890</b>	<b>1,095,310,112</b>	<b>(14.3)%</b>	<b>797,010,764</b>	<b>37.4%</b>
<b>NET ASSETS HELD IN TRUST</b>					
FOR PENSION BENEFITS	\$ 23,778,484,358	\$ 22,982,879,572	3.5 %	\$ 23,737,925,379	(3.2)%

**ANALYSIS OF REVENUES AND EXPENSES**

An increase in employer contribution rates adopted pursuant to the actuarial valuation performed as of July 1, 2001 and effective for fiscal year 2003, resulted in contributions for fiscal year 2003 increasing by \$59.9 million (11.2 percent) over contributions for fiscal year 2002. Although employer contribution rates did not change between fiscal year 2002 and 2001, the increase of \$19.7 million (3.8 percent) for these years is attributed to new employers joining TCRS and increased salaries. As mentioned in the *Analysis of Assets, Liabilities and Plan Net Assets* section above, the recovery of the equity investment market, along with an improved bond market, contributed to an increase in net investment income for fiscal year 2003 over fiscal year 2002 by \$1,556,262,508, after seeing a decrease of \$115,992,740 between fiscal years 2001 and 2002. Market conditions have resulted in a return to the TCRS portfolio of 4.9 percent during fiscal year 2003 and a loss of 1.9 percent for fiscal year 2002.

In addition, total expenses, including benefits and administrative expenses increased by 7.7 percent between fiscal year 2003 and fiscal year 2002 and by 7.5 percent between fiscal years 2002 and 2001. The increase in benefit expenses can be attributed to 1.6 percent and 3.0 percent cost of living adjustments awarded to retirees on July 1, 2002 and July 1, 2001, respectively. In addition, more retirees were added to payroll than removed during these fiscal years. Administrative expenses for fiscal year 2001 were greater than would appear. A one-time refund of \$1.14 million related to several years of office space overbilling charges was returned to TCRS in fiscal year 2001, thus reducing the total administrative cost.

Condensed financial information comparing the TCRS' revenues and expenses for the past two fiscal years follows.

(continued)

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED JUNE 30, 2003 & JUNE 30, 2002 (CONTINUED)**

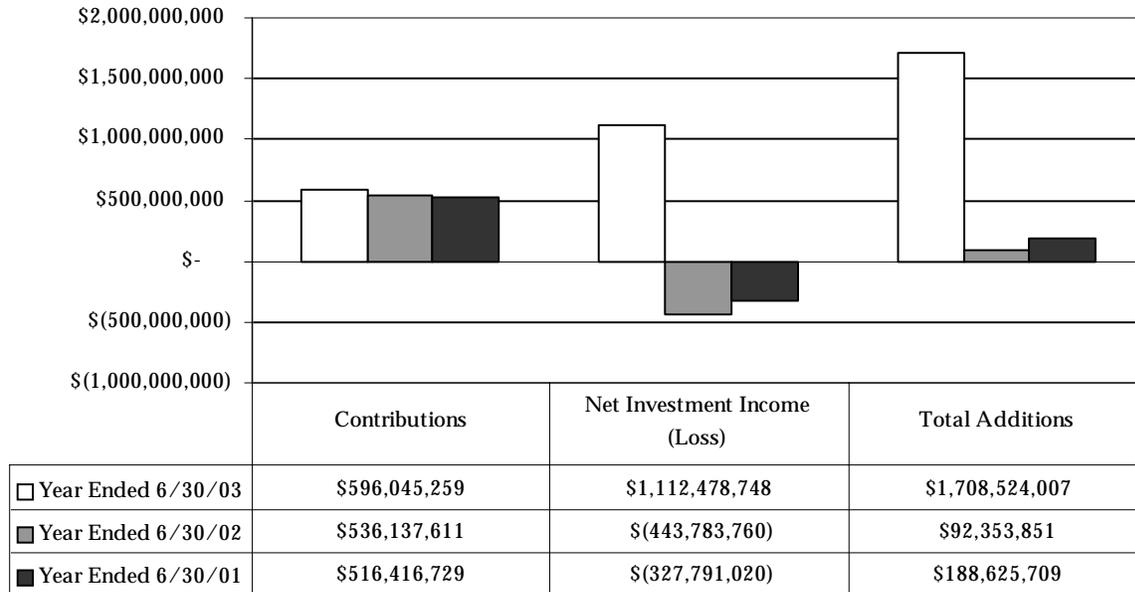
**CHANGES IN PLAN NET ASSETS**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>	<b>FY03 - FY02 Percentage Change</b>	<b>For the Year Ended June 30, 2001</b>	<b>FY02 - FY01 Percentage Change</b>
<b>ADDITIONS</b>					
Contributions	\$ 596,045,259	\$ 536,137,611	11.2 %	\$ 516,416,729	3.8 %
Investment income					
Net appreciation (depreciation) in fair value of investments	268,965,778	(1,354,960,400)	119.9 %	(1,383,026,600)	2.0 %
Interest, dividends and other investment income	857,325,990	924,647,372	(7.3)%	1,066,991,030	(13.3)%
Less: Investment expense	(13,813,020)	(14,093,999)	(2.0)%	(12,375,102)	13.9 %
Net income from securities lending activities	0	623,267	(100.0)%	619,652	0.6 %
Net investment income	<u>1,112,478,748</u>	<u>(443,783,760)</u>	350.7 %	<u>(327,791,020)</u>	(35.4)%
<b>TOTAL ADDITIONS</b>	<u>1,708,524,007</u>	<u>92,353,851</u>	1,750.0 %	<u>188,625,709</u>	(51.0)%
<b>DEDUCTIONS</b>					
Annuity benefits					
Retirement benefits	662,075,122	610,554,871	8.4 %	566,721,390	7.7 %
Survivor benefits	42,638,112	38,723,935	10.1 %	36,024,095	7.5 %
Disability benefits	21,781,588	20,109,341	8.3 %	18,567,921	8.3 %
Cost of living	150,690,914	145,335,114	3.7 %	130,369,319	11.5 %
Death benefits	4,046,275	3,367,877	20.1 %	4,701,538	(28.4)%
Refunds	26,631,386	24,304,536	9.6 %	28,517,803	(14.8)%
Administrative expenses	5,055,824	5,003,984	1.0 %	3,477,600	43.9 %
<b>TOTAL DEDUCTIONS</b>	<u>912,919,221</u>	<u>847,399,658</u>	7.7 %	<u>788,379,666</u>	7.5 %
<b>NET INCREASE (DECREASE)</b>	795,604,786	(755,045,807)	205.4 %	(599,753,957)	(25.9)%
<b>NET ASSETS HELD IN TRUST FOR PENSION BENEFITS</b>					
<b>BEGINNING OF YEAR</b>	<u>22,982,879,572</u>	<u>23,737,925,379</u>	(3.2)%	<u>24,337,679,336</u>	(2.5)%
<b>END OF YEAR</b>	<u>\$ 23,778,484,358</u>	<u>\$ 22,982,879,572</u>	3.5 %	<u>\$ 23,737,925,379</u>	(3.2)%

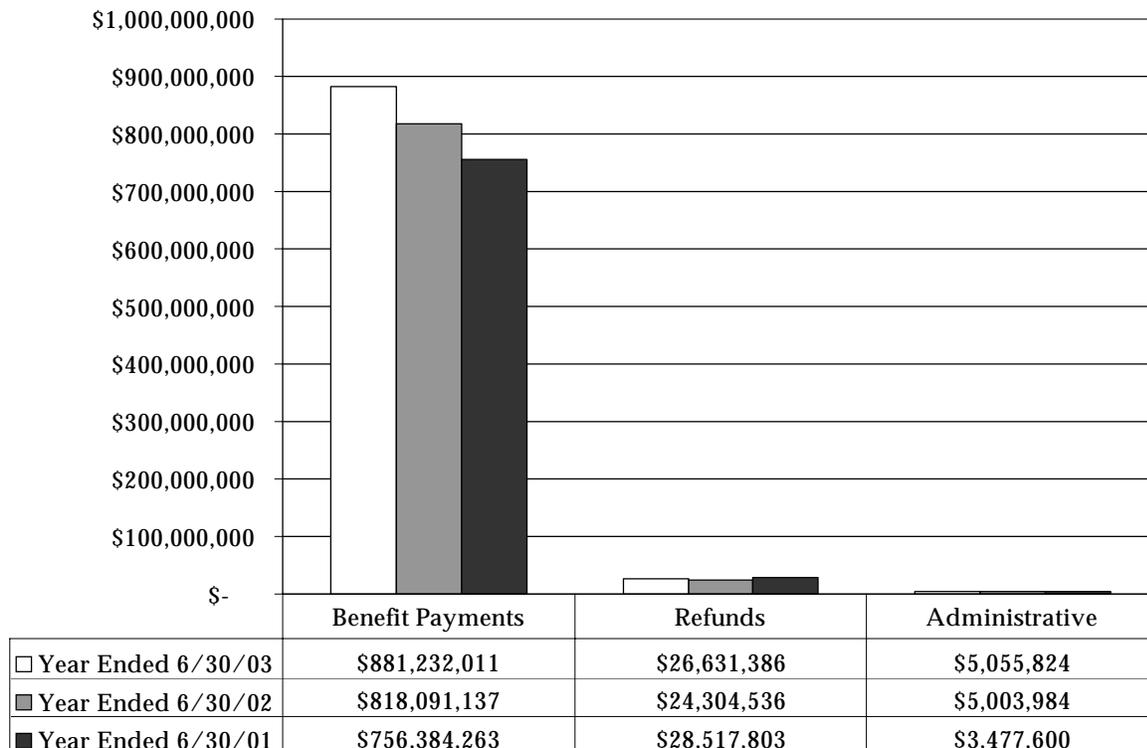
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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED JUNE 30, 2003 & JUNE 30, 2002 (CONTINUED)**

**REVENUES BY TYPE**



**EXPENSES BY TYPE**



(continued)

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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED JUNE 30, 2003 & JUNE 30, 2002 (CONTINUED)**

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**ECONOMIC FACTORS, FUTURE FUNDING PROVISIONS, OVERALL OUTLOOK**

Both the domestic and international stock markets continued to be under-performing asset classes. The S&P 500, the TCRS' domestic equity benchmark, had negative returns of 14.83 percent and 17.99 percent for the years ended June 30, 2001 and June 30, 2002, respectively. Fortunately, the S&P 500 made a remarkable recovery during the last quarter of the year ended June 30, 2003. A positive return of 15.39 percent during the quarter eliminated negative returns in the previous three quarters, to finish with a small, but positive return of .25 percent. Somewhat similar was the international stock market. Despite the EAFE index, a benchmark for the international stock market, realizing a positive return of 19.27 percent in the last quarter of fiscal year 2003, the international market ended with a negative return for the third straight year. At June 30, 2003, the EAFE index had a negative return of 6.46 percent. The losses in the prior two years were 23.83 percent and 9.49 percent. Fortunately, the bond market fared better with the domestic market yielding a positive return of 10.40 percent, as measured by the Lehman Aggregate benchmark, and the international market yielding 17.90 percent, as measured by the Salomon Brothers Non-U.S. Bond index.

The benefits of a diversified portfolio are evident based on the last three years of returns in the market place. The pension plan had a positive return of 4.90 percent at June 30, 2003 provided in the most part by the bond portfolios and the recovery in the domestic and international stock markets. The returns were negative during the prior two years, 1.92 percent at June 30, 2002 and 1.57 percent at June 30, 2001.

The TCRS had excellent performance relative to other public pension plans, with a positive return of 4.90 percent for the year ended June 30, 2003, versus a positive return of 3.74 percent as measured by Callan's Public Plan Sponsor Database. However, it must be recognized that the return was less than the actuarial assumption of 7.5 percent, which accordingly will put upward pressure on the employer contribution rate in the July 1, 2003 and subsequent actuarial valuations.

The first quarter of the 2004 fiscal year has been somewhat encouraging with the S&P 500 gaining 2.65 percent, the EAFE index gaining 8.13 percent, and the Salomon Brothers Non-U.S. Bond index gaining 2.75 percent. The Lehman Aggregate index was down slightly (.15 percent).

**CONTACTING THE TCRS**

This report is designed to provide a financial overview of the TCRS to state legislators, members of the Board of Trustees of the TCRS, state officials, participating employers and any other interested parties. Questions or requests for additional information regarding the financial information presented in this report may be addressed in writing to the Tennessee Treasury Department, Consolidated Retirement System, 10<sup>th</sup> Floor Andrew Jackson Building, Nashville, TN 37243-0230.

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**COMPARATIVE STATEMENTS OF PLAN NET ASSETS**  
**AS OF JUNE 30, 2003 AND JUNE 30, 2002**

*Expressed in Thousands*

	<b>State Employees, Teachers, Higher Education Employees Pension Plan (SETHEEPP)</b>	<b>Political Subdivisions Pension Plan (PSPP)</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 1,477,468	\$ 240,266
<b>Receivables</b>		
Member contributions receivable	14,863	3,586
Employer contributions receivable	18,194	10,208
Accrued interest receivable	104,068	16,938
Accrued dividends receivable	11,418	1,859
Other investment receivable	1	0
Forward contracts receivable	449,823	73,387
Investments sold	50,790	8,270
<b>Total receivables</b>	<b>649,157</b>	<b>114,248</b>
<b>Investments, at fair value</b>		
Short-term securities	428,785	69,792
Government bonds	8,955,774	1,457,697
Corporate bonds	1,988,160	323,605
Corporate stocks	7,430,045	1,209,359
Real estate	320,192	52,116
<b>Total investments</b>	<b>19,122,956</b>	<b>3,112,569</b>
<b>TOTAL ASSETS</b>	<b>21,249,581</b>	<b>3,467,083</b>
<b>LIABILITIES</b>		
<b>Accounts payable</b>		
Death benefits and refunds payable	686	542
Other	16	0
Investments purchased	333,050	54,213
Forward contracts payable	470,723	76,796
Other investment payables	1,852	302
<b>TOTAL LIABILITIES</b>	<b>806,327</b>	<b>131,853</b>
<b>NET ASSETS HELD IN TRUST FOR PENSION</b>		
BENEFITS (Schedules of funding progress for the plans are presented on page 80)	\$ 20,443,254	\$ 3,335,230

*See accompanying Notes to the Financial Statements*

*(continued)*

(CONTINUED)

June 30, 2003 Total	State Employees, Teachers, Higher Education Employees Pension Plan (SETHEEPP)	Political Subdivisions Pension Plan (PSPP)	June 30, 2002 Total
\$ 1,717,734	\$ 1,400,985	\$ 220,375	\$ 1,621,360
18,449	15,250	4,050	19,300
28,402	18,191	8,747	26,938
121,006	116,555	18,334	134,889
13,277	10,524	1,656	12,180
1	1	0	1
523,210	776,826	122,467	899,293
59,060	27,489	4,328	31,817
763,405	964,836	159,582	1,124,418
498,577	274,249	43,139	317,388
10,413,471	7,517,687	1,182,530	8,700,217
2,311,765	2,404,488	378,226	2,782,714
8,639,404	7,931,835	1,247,676	9,179,511
372,308	304,659	47,923	352,582
22,235,525	18,432,918	2,899,494	21,332,412
24,716,664	20,798,739	3,279,451	24,078,190
1,228	461	645	1,106
16	36	0	36
387,263	109,765	17,270	127,035
547,519	833,152	131,347	964,499
2,154	2,276	358	2,634
938,180	945,690	149,620	1,095,310
\$ 23,778,484	\$ 19,853,049	\$ 3,129,831	\$ 22,982,880

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**COMPARATIVE STATEMENTS OF CHANGES IN PLAN NET ASSETS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

*Expressed in Thousands*

	<b>State Employees, Teachers, Higher Education Employees Pension Plan (SETHEEPP)</b>	<b>Political Subdivisions Pension Plan (PSPP)</b>
<b>ADDITIONS</b>		
Contributions		
Member contributions	\$ 148,493	\$ 49,218
Employer contributions	264,320	134,014
Total contributions	<u>412,813</u>	<u>183,232</u>
Investment income		
Net appreciation (depreciation) in fair value of investments	232,015	36,950
Interest	577,854	92,529
Dividends	137,167	21,963
Real estate income, net of operating expenses	23,974	3,839
Total investment income (loss)	<u>971,010</u>	<u>155,281</u>
Less: Investment expense	<u>(11,900)</u>	<u>(1,913)</u>
Net income (loss) from investing activities	959,110	153,368
Securities lending activities		
Securities lending income	0	0
Less: securities lending expense	0	0
Net income from securities lending activities	<u>0</u>	<u>0</u>
Net investment income (loss)	<u>959,110</u>	<u>153,368</u>
<b>TOTAL ADDITIONS</b>	<u>1,371,923</u>	<u>336,600</u>
<b>DEDUCTIONS</b>		
Annuity benefits		
Retirement benefits	571,703	90,372
Survivor benefits	36,818	5,820
Disability benefits	18,809	2,973
Cost of living	134,455	16,236
Death benefits	3,052	994
Refunds	14,250	12,381
Administrative expense	2,631	2,425
<b>TOTAL DEDUCTIONS</b>	<u>781,718</u>	<u>131,201</u>
<b>NET INCREASE (DECREASE)</b>	<u>590,205</u>	<u>205,399</u>
<b>NET ASSETS HELD IN TRUST FOR PENSION BENEFITS</b>		
<b>BEGINNING OF YEAR</b>	19,853,049	3,129,831
Cumulative effect of a change in accounting principle	0	0
<b>BEGINNING OF YEAR, RESTATED</b>	<u>19,853,049</u>	<u>3,129,831</u>
<b>END OF YEAR</b>	<u>\$ 20,443,254</u>	<u>\$ 3,335,230</u>

*See accompanying Notes to the Financial Statements*

*(continued)*

(CONTINUED)

For the Year Ended June 30, 2003 Total	State Employees, Teachers, Higher Education Employees Pension Plan (SETHEPP)	Political Subdivisions Pension Plan (PSPP)	For the Year Ended June 30, 2002 Total
\$ 197,711	\$ 142,126	\$ 47,139	\$ 189,265
398,334	243,498	103,374	346,872
<u>596,045</u>	<u>385,624</u>	<u>150,513</u>	<u>536,137</u>
268,965	(1,170,322)	(184,638)	(1,354,960)
670,383	642,392	101,391	743,783
159,130	132,758	20,953	153,711
27,813	23,452	3,701	27,153
<u>1,126,291</u>	<u>(371,720)</u>	<u>(58,593)</u>	<u>(430,313)</u>
(13,813)	(12,190)	(1,904)	(14,094)
<u>1,112,478</u>	<u>(383,910)</u>	<u>(60,497)</u>	<u>(444,407)</u>
0	1,492	235	1,727
0	(953)	(150)	(1,103)
<u>0</u>	<u>539</u>	<u>85</u>	<u>624</u>
<u>1,112,478</u>	<u>(383,371)</u>	<u>(60,412)</u>	<u>(443,783)</u>
<u>1,708,523</u>	<u>2,253</u>	<u>90,101</u>	<u>92,354</u>
662,075	528,471	82,084	610,555
42,638	33,518	5,206	38,724
21,782	17,405	2,704	20,109
150,691	129,918	15,417	145,335
4,046	2,225	1,143	3,368
26,631	12,689	11,616	24,305
5,056	2,714	2,290	5,004
<u>912,919</u>	<u>726,940</u>	<u>120,460</u>	<u>847,400</u>
<u>795,604</u>	<u>(724,687)</u>	<u>(30,359)</u>	<u>(755,046)</u>
22,982,880	20,577,977	3,160,228	23,738,205
0	(241)	(38)	(279)
<u>22,982,880</u>	<u>20,577,736</u>	<u>3,160,190</u>	<u>23,737,926</u>
<u>\$ 23,778,484</u>	<u>\$ 19,853,049</u>	<u>\$ 3,129,831</u>	<u>\$ 22,982,880</u>

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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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The Tennessee Consolidated Retirement System (TCRS) administers two defined benefit pension plans - State Employees, Teachers and Higher Education Employees Pension Plan (SETHEEPP) and Political Subdivisions Pension Plan (PSPP). Although the assets of the plans are commingled for investment purposes, each plan's assets may be used only for the payment of benefits to members of that plan, in accordance with the terms of the plan.

**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- 1. Reporting Entity** - The TCRS is included in the State of Tennessee Financial Reporting Entity. Because of the state's fiduciary responsibility, the TCRS has been included as pension trust funds in the *Tennessee Comprehensive Annual Financial Report*.
- 2. Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The TCRS follows all applicable GASB pronouncements, as well as applicable private sector pronouncements issued on or before November 30, 1989. The financial statements have been prepared using the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Plan member contributions are recognized in the period in which the contributions are due. Plan employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

- 3. Cash and Cash Equivalents** - Cash and cash equivalents, by definition, includes cash and short-term investments with a maturity date within three months of the acquisition date. The state's accounting policy regarding the definition of cash and cash equivalents includes cash management pools as cash. Cash received by the TCRS that cannot be invested immediately in securities is invested in the State Pooled Investment Fund administered by the State Treasurer. The State Pooled Investment Fund is authorized by state statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the state of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The State Pooled Investment Fund is also authorized to enter into securities lending agreements in which U.S. Government Securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The pool's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report* for the years ended June 30, 2003 and June 30, 2002. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The classification of cash and cash equivalents also includes cash invested in a short-term, open-end mutual fund at June 30, 2003, and cash held in a custody account at June 30, 2002, under the contractual arrangements for master custody services. The cash balance held at June 30, 2002 with the custodial agent is not classified into credit risk categories established by Statement Number 3 of the Governmental Accounting Standards Board as the custody account relationship does not meet the definition for either a deposit with a financial institution or a security.
- 4. Method Used to Value Investments** - Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Short-term investments that do not have an established market are reported at cost plus accrued interest which approximates fair value. The fair value of real estate investments is determined at least every three years by qualified independent appraisers who are members of the Appraisal Institute and internally by real estate advisors for those years when independent appraisals are not performed. Investment income consists of realized and unrealized appreciation (depreciation) in the fair value of investments. Interest income is recognized when earned. Securities and securities transactions are recorded in the financial statements on trade-date basis.

(continued)

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2003 AND JUNE 30, 2002 (CONTINUED)**

5. **Receivables** - Receivables primarily consist of interest which is recorded when earned. The receivables for contributions as of June 30, 2003 consist of member contributions of \$14.9 million and \$3.6 million due to SETHEEPP and PSPP respectively, and employer contributions of \$18.2 million and \$10.2 million due to SETHEEPP and PSPP respectively. The receivables for contributions as of June 30, 2002 consist of member contributions of \$15.3 million and \$4.0 million due to SETHEEPP and PSPP respectively, and employer contributions of \$18.2 million and \$8.7 million due to SETHEEPP and PSPP respectively.
  
6. **Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the TCRS, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus Statement No. 37*. Accordingly, a management's discussion and analysis (MD&A) has been included in the presentation of required supplementary information (RSI). The TCRS has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures* and has included applicable disclosures in the Notes to the Financial Statements.
  
7. **Accounting Change** - During the year ended June 30, 2003, the TCRS changed its method of reporting foreign currency forward contracts to include their associated unrealized gains and losses on the financial statements. The receivables and payables relating to these contracts, previously treated as off-balance sheet items, have been included on the Comparative Statements of Plan Net Assets, and the unrealized gains and losses associated with these investment activities have been included in the Comparative Statements of Changes in Plan Net Assets. The cumulative effect of this change in accounting principle is reported in the accompanying financial statements as a restatement of Net Assets Held in Trust for Pension Benefits balance at July 1, 2001. In addition, the 2002 financial statements have been restated to reflect this change. As a result, the decrease in net assets for the year ended June 30, 2002, changed from \$690,118,363 to \$755,045,807.

**B. PLAN DESCRIPTIONS AND CONTRIBUTION INFORMATION**

At July 1, 2001, the date of the latest actuarial valuation, the membership of each plan consisted of the following:

	<b>SETHEEPP</b>	<b>PSPP</b>
Retirees and beneficiaries currently receiving benefits	56,444	21,298
Terminated members entitled to but not receiving benefits	15,895	3,500
Current active members	<u>126,069</u>	<u>68,656</u>
Total	198,408	93,454
Number of participating employers	140	404

**State Employees, Teachers and Higher Education Employees Pension Plan**

*Plan Description* - SETHEEPP is a cost-sharing, multiple employer defined benefit pension plan that covers the employees of the state, teachers with Local Education Agencies (LEA's) and higher education employees. The TCRS provides retirement benefits as well as death and disability benefits to plan members and their beneficiaries. Benefits are determined by a formula using the member's high five-year average salary and years of service. Members become eligible to retire at the age of 60 with five years of service or at any age with 30 years of service. A reduced retirement benefit is available to vested members who are at least 55 years of age or have 25 years of service. Disability benefits are available to active members with five years of service who become disabled and cannot engage in gainful employment. There is no service requirement for disability that is the result of an accident or injury occurring while the member was in the performance of duty. Members joining the plan on or after July 1, 1979 are vested after five years of service. Members joining prior to July 1, 1979 are vested after four years of service. Compounded cost of living adjustments (COLA) are provided each July based on the percentage change in the Consumer Price Index (CPI) during the previous calendar year except that (a) no COLA is granted if the CPI is less than one-half percent; (b) a COLA of 1 percent will be granted if the CPI increases between one-half percent and one percent; (c) the maximum annual COLA is capped at three percent. Benefit provisions are established by state statute found in Title Eight, Chapters 34 through 37 of the *Tennessee Code Annotated*. State statutes are amended by the Tennessee General

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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002 (CONTINUED)**

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Assembly. Ad hoc increases may only be authorized by the General Assembly. Public safety officers receive an additional supplemental benefit that is paid from age 60 to age 62.

*Superseded Systems and Certain Employment Classifications* - Members of superseded systems that became members of the TCRS at consolidation in 1972, have their rights preserved to the benefits of the superseded system, if the benefit from the superseded plan exceeds that provided by the Group 1 (teachers and general employees) TCRS formula. Likewise, public safety employees and officials of TCRS Groups 2, 3 and 4 are entitled to the benefits of those formulas, if better than the Group 1 benefits.

*Contributions and Reserves* - Effective July 1, 1981, the plan became noncontributory for most state and higher education employees. The contribution rate for teachers is five percent of gross salary. The employers contribute a set percentage of their payrolls, determined by an actuarial valuation. *Tennessee Code Annotated* Title Eight, Chapter 37 provides that the contribution rates be established and may be amended by the Board of Trustees of the TCRS. The administrative budget for the plan is approved through the state of Tennessee's annual budget process. Funding for the administrative budget is included in employer contributions.

The net assets of the plan are legally required to be reserved in two accounts, the Member Reserve and the Employer Reserve. The Member Reserve represents the accumulation of employee contributions plus interest. The Employer Reserve represents the accumulation of employer contributions, investment income and transfers from the Member Reserve for retiring members. Benefit payments and interest credited to the members' accounts are reductions to the Employer Reserve. At June 30, 2003, the plan's Member Reserve and Employer Reserve were fully funded with balances of \$2,909.3 million and \$17,533.9 million, respectively. At June 30, 2002, the plan's Member Reserve and Employer Reserve were fully funded with balances of \$2,781.9 million and \$17,071.1 million, respectively.

**Political Subdivisions Pension Plan**

*Plan Description* - PSPP is an agent multiple-employer defined benefit pension plan that covers the employees of participating political subdivisions of the state of Tennessee. Employee class differentiations are not made under PSPP. The TCRS provides retirement benefits as well as death and disability benefits to plan members and their beneficiaries. Benefits are determined by a formula using the member's high five-year average salary and years of service. Members become eligible to retire at the age of 60 with five years of service or at any age with 30 years of service. A reduced retirement benefit is available to vested members who are at least 55 years of age or have 25 years of service. Disability benefits are available to active members with five years of service who become disabled and cannot engage in gainful employment. There is no service requirement for disability that is the result of an accident or injury occurring while the member was in the performance of duty. Members joining the plan prior to July 1, 1979 are vested after four years of service. Members joining on or after July 1, 1979 are vested upon completion of 10 years of service, unless five years vesting is authorized by resolution of the chief governing body. Cost of living adjustments (COLA) are the same as provided by SETHEEPP except that the local government may elect (a) to provide no COLA benefits or (b) to provide COLA benefits under a non-compounding basis rather than the compounded basis applicable under SETHEEPP. Benefit provisions are established and amended by state statute. Pursuant to Article Two, Section 24 of the *Constitution of the State of Tennessee*, the state cannot mandate costs on local governments. Any benefit improvement may be adopted by the governing body of a governmental entity participating in the TCRS.

*Contributions and Reserves* - Political subdivisions may elect contributory or noncontributory retirement for their employees. The contribution rate for contributory employees of political subdivisions is five percent of gross salary. The employers contribute a set percentage of their payrolls, equal to at least, the percentage determined by an actuarial valuation. State statute provides that the contribution rates be established and may be amended by the Board of Trustees of the TCRS. The administrative budget for the plan is approved through the state's annual budget process. Funding for the administrative budget is included in employer contributions.

The net assets of the plan are legally required to be reserved in two accounts, the Member Reserve and the Employer Reserve. The Member Reserve represents the accumulation of employee contributions plus interest. The Employer Reserve represents the accumulation of employer contributions, investment income and transfers from the Member Reserve for retiring members. Benefit payments and interest credited to the members' accounts are reductions to the

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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2003 AND JUNE 30, 2002 (CONTINUED)**

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Employer Reserve. At June 30, 2003, the plan's Member Reserve and Employer Reserve were fully funded with balances of \$691.1 million and \$2,644.1 million, respectively. At June 30, 2002, the plan's Member Reserve and Employer Reserve were fully funded with balances of \$643.7 million and \$2,486.1 million, respectively.

**C. INVESTMENTS**

State statute authorizes the TCRS to invest in bonds, debentures, preferred stock and common stock, real estate and in other good and solvent securities subject to the approval of the Board of Trustees and further subject to the following restrictions:

- a. The total sum invested in common and preferred stocks shall not exceed seventy-five percent (75 percent) of the total of the funds of the retirement system.
- b. The total sum invested in notes and bonds or other fixed income securities exceeding one year in maturity shall not exceed seventy-five percent (75 percent) of the total funds of the retirement system. Private Placements are limited to 15 percent of the total fixed income portfolio.
- c. Within the restrictions in (a) and (b) above, an amount not to exceed fifteen percent (15 percent) of the total of the funds of the retirement system may be invested in securities of the same kinds, classes, and investment grades as those otherwise eligible for investment in various approved foreign countries.
- d. The total amount of securities loaned under a securities lending program cannot exceed thirty percent (30 percent) of total assets.
- e. The total sum invested in real estate shall not exceed five percent (5 percent) of the total of the funds of the retirement system.

The TCRS investment securities are categorized on the chart that follows according to the level of custodial credit risk associated with the custodial arrangements. Category 1 includes investments that are insured or registered, or for which the securities are held by the TCRS or its agent in the name of the TCRS. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the name of the TCRS. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by the counterparty's trust department or agent, but not in the name of the TCRS. TCRS investments as of June 30, 2003 included SEC - registered open-end mutual funds of \$108,761.

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*(continued)*

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002 (CONTINUED)**

<i>Expressed in Thousands</i>	<b>Fair Value June 30, 2003</b>	<b>Fair Value June 30, 2002</b>
Investments - Category 1		
Cash equivalents and short-term securities		
Commercial paper	\$ 717,397	\$ 762,737
Corporate notes	0	90,489
Government bonds	1,501,324	1,089,855
Long-term investments		
Government bonds	10,081,502	8,588,873
Corporate bonds	2,293,728	2,782,714
Corporate stocks	8,613,755	9,167,281
Total investments - Category 1	<u>23,207,706</u>	<u>22,481,949</u>
Investments - Category 2	<u>0</u>	<u>0</u>
Investments - Category 3		
Margin deposit on futures contracts		
Government bonds	0	9,438
Total investments - Category 3	<u>0</u>	<u>9,438</u>
Investments - Not Categorized		
Investment in open-end mutual fund	109	0
Real estate	372,308	352,582
Unsettled investment acquisitions		
Government bonds	331,969	101,906
Corporate bonds	18,037	0
Corporate stocks	25,649	12,230
Total investments - Not Categorized	<u>748,072</u>	<u>466,718</u>
Total investments	23,955,778	22,958,105
Less: Short-term investments classified as cash equivalents on the Statements of Plan Net Assets	<u>(1,720,253)</u>	<u>(1,625,693)</u>
Total investments as shown on the Statements of Plan Net Assets	<u>\$ 22,235,525</u>	<u>\$ 21,332,412</u>

As of June 30, 2003 and June 30, 2002, the TCRS had no concentrations of investments, other than those issued or guaranteed by the U.S. government, in any one organization that represents five percent or more of plan net assets.

*Securities Lending* - The TCRS is authorized by its investment policy, as adopted by the Board of Trustees, to enter into collateralized securities lending agreements whereby the TCRS loans its debt and equity securities for a fee to a select few of the highest quality securities firms and banks. Loans must be limited so the total amount on loan does not exceed 30 percent of the TCRS' assets. The TCRS' custodian bank manages the lending program and maintains the collateral on behalf of the TCRS. The borrower must deliver cash collateral to the lending agent. The cash collateral may be reinvested by the lending agent in accordance with the investment policy, as further restricted under the TCRS securities lending agreement. Collateral securities cannot be pledged or sold unless the borrower defaults.

The loaned securities are initially collateralized at 102 percent of their fair value for domestic securities and 105 percent for international. Collateral is marked-to-market daily and additional collateral is pledged by the borrower if the fair value of the collateral subsequently falls below 100 percent for domestic securities and 105 percent for international. Although there is no specific policy for matching the maturities of collateral investments and the

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**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002 (CONTINUED)**

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securities loans, the securities on loan can be terminated on demand by either the TCRS or the borrower. As of June 30, 2003 and June 30, 2002, there were no securities on loan. The TCRS securities lending income, net of expenses, for the year ended June 30, 2002 was \$623,267.

*Derivatives* - The TCRS may buy or sell equity index futures contracts for the purpose of making asset allocation changes in an efficient and cost effective manner and to improve liquidity. The futures contracts are limited to the S&P 500 Index, the S&P Midcap 400 Index and the Russell 2000 Index. The TCRS can increase (decrease) equity market exposure by buying (selling) the equity index future to obtain its target domestic equity allocation. Gains (losses) on equity index futures hedge losses (gains) produced by any deviation from the TCRS' target equity allocation.

At June 30, 2003, the TCRS was not under any futures contracts. As of June 30, 2002, the notional amount of futures contracts was \$128,868,750 at a fair value of \$123,762,500. The gains and losses resulting from daily fluctuations in the fair value of the outstanding futures contracts are settled daily, on the following day, and a receivable or payable is established for any unsettled gain or loss as of the financial statement date.

The international securities expose the TCRS to potential losses due to a possible rise in the value of the US dollar. The TCRS investment managers can reduce foreign currency exposure by selling foreign currency forward contracts, at agreed terms and for future settlement, usually within a year. The manager will reverse the contract by buying the foreign currency before the settlement date. A gain (loss) on this transaction pair will hedge a loss (gain) on the currency movement of the international security. The TCRS can sell up to 80% of its foreign currency exposure into US dollars. As described in Note A.7 above, the fair value of foreign currency forward contracts outstanding as of June 30, 2003 and June 30, 2002 have been reflected on the financial statements.

The TCRS is also authorized by investment policy to engage in the issuance of options. Activity is limited to selling covered call options. The TCRS had no options outstanding at June 30, 2003 and June 30, 2002.

*Asset-Backed Securities* - The TCRS invests in collateralized mortgage obligations (CMOs) which are mortgage-backed securities. These securities are based on cash flows from interest and principal payments on underlying mortgages. Therefore, they are sensitive to prepayments by mortgagees, which may result from a decline in interest rates. The CMOs held were issued by quasi-U. S. governmental agencies. The market value of CMOs held at June 30, 2003 was \$9,715,380 and no CMOs were held at June 30, 2002. The TCRS also invests in various asset-backed securities, representing ownership interests in trusts consisting of credit card and auto loan receivables. These securities are issued by organizations with AAA or AA credit ratings. TCRS invests in these securities primarily to enhance returns by taking advantage of opportunities available in this sector of the securities markets.

#### **D. COMMITMENTS**

**Standby Commercial Paper Purchase Agreement** - The TCRS has agreed to serve as standby commercial paper purchaser for commercial paper issued by the Funding Board of the State of Tennessee. By serving as a standby commercial paper purchaser, the TCRS receives an annual fee of 7.5 basis points on the \$250 million maximum issuance under this agreement during times when both Moody's and Standard and Poor's investment ratings assigned to the State of Tennessee's general obligation bonds are Aaa and AAA respectively, and 12 basis points during times when either Moody's or Standard and Poor's has assigned ratings other than Aaa and AAA respectively. In the unlikely event that the TCRS would be called upon to purchase the commercial paper, the TCRS would receive interest at a rate equal to prime plus 75 basis points during the first 30 consecutive days, plus an additional 50 basis points for each consecutive 30 days thereafter, up to a maximum rate allowed by state law.

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULES OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS**

**SCHEDULES OF FUNDING PROGRESS**

*Expressed in Thousands*

	Actuarial Valuation Date	Actuarial Value of Plan Assets (a)	Actuarial Accrued Liability (AAL) Frozen Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
<b>SETHEEPP</b>	7/1/2001	\$ 20,760,989	\$ 20,842,216	\$ 81,227	99.61%	\$ 4,451,452	1.82%
	7/1/1999	18,327,133	18,420,156	93,023	99.49%	4,132,409	2.25%
	6/30/1997	15,671,678	15,782,850	111,172	99.30%	3,810,231	2.92%
<b>PSPP</b>	7/1/2001	3,187,990	3,528,137	340,147	90.36%	1,545,593	22.01%
	7/1/1999	2,690,781	2,890,942	200,161	93.08%	1,341,363	14.92%
	6/30/1997	2,226,891	2,287,904	61,013	97.33%	1,130,585	5.40%

The SETHEEPP is comprised of a number of employee groups. However, the unfunded liability of \$81.2 million at July 1, 2001 is attributable to two employee groups: 1) County Officials employed prior to July 1, 1972 and 2) State Judges and Attorneys General employed prior to July 1, 1972. The PSPP represents 404 participating entities at July 1, 2001. The unfunded liability of \$340.1 million is attributable to 318 of the 404 entities.

*See accompanying Notes to Required Supplementary Information*

**SCHEDULES OF EMPLOYER CONTRIBUTIONS**

*Expressed in Thousands*

Year Ended June 30	SETHEEPP		PSPP	
	Annual Required Contribution	Percentage Contributed	Annual Required Contribution	Percentage Contributed
2003	\$ 264,320	100%	\$ 134,014	100%
2002	243,498	100%	103,374	100%
2001	232,149	100%	103,681	100%
2000	252,162	100%	82,749	100%
1999	244,453	100%	69,230	100%
1998	166,756	100%		

An actuarial valuation of the TCRS is performed every two years with the next valuation scheduled to be effective July 1, 2003. The June 30, 1995 valuation determined the employer contribution rate for the year ended June 30, 1997 for the SETHEEPP and the PSPP, and for the year ended June 30, 1998 for the PSPP. Therefore, the Schedule of Employer Contributions, in accordance with the parameters of GASB Statement Number 25, is not available for the year ended June 30, 1998 for the PSPP.

*See accompanying Notes to Required Supplementary Information*

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
 AS OF JUNE 30, 2003 AND JUNE 30, 2002**

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the July 1, 2001 actuarial valuation follows.

	<u>SETHEPP</u>	<u>PSPP</u>
Valuation Date	July 1, 2001	July 1, 2001
Actuarial cost method	Frozen Entry Age	Frozen Entry Age
Amortization method	Level Dollar	Level Dollar
Remaining amortization period	14 years closed period	(1) closed period
Asset valuation method	5-year Moving Market Average	5-year Moving Market Average
Actuarial assumptions:		
Investment rate of return	7.50%	7.50%
Projected salary increases	4.75% (3)	4.75% (3)
Includes inflation at	(2)	(2)
Cost-of-living adjustments	3.00%	3.00%
Increase in Social Security wage base	3.50%	3.50%

- (1) The length of the amortization period varies by political subdivision. For political subdivisions entering the plan on or after July 1, 1994, the amortization period does not exceed 20 years.
- (2) No explicit assumption is made regarding the portion attributable to the effect of inflation on salaries.
- (3) Uniform rate that approximates the effect of a graded salary scale.

**TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
ACTUARIAL BALANCE SHEET**
**ACTUARIAL BALANCE SHEET  
as of July 1, 2001**

ASSETS	Political Subdivision Pension Plan (PSPP)	State Employees, Teachers, Higher Ed. Employees Pension Plan (SETHEEPP)	Total
Present assets creditable to			
Employer accumulation fund	\$ 2,595,966,677	\$ 18,122,409,253	\$ 20,718,375,930
Members' accumulation fund	592,023,782	2,638,579,836	3,230,603,618
Total present assets	<u>3,187,990,459</u>	<u>20,760,989,089</u>	<u>23,948,979,548</u>
Present value of prospective contributions payable to Employer accumulation fund			
Normal	562,004,620	1,858,475,622	2,420,480,242
Accrued liability	340,147,400	81,226,933	421,374,333
Total employer accumulation	<u>902,152,020</u>	<u>1,939,702,555</u>	<u>2,841,854,575</u>
Members' accumulation fund	<u>322,137,337</u>	<u>1,219,837,846</u>	<u>1,541,975,183</u>
Total prospective contributions	1,224,289,357	3,159,540,401	4,383,829,758
<b>TOTAL ASSETS</b>	<u><u>\$ 4,412,279,816</u></u>	<u><u>\$ 23,920,529,490</u></u>	<u><u>\$ 28,332,809,306</u></u>
<b>LIABILITIES</b>			
Present value of prospective benefits payable on account of Present retired members and beneficiaries	1,104,213,183	7,837,600,100	8,941,813,283
Present active members	3,223,007,501	15,723,108,792	18,946,116,293
Former members	85,059,132	359,820,598	444,879,730
<b>TOTAL LIABILITIES</b>	<u><u>\$ 4,412,279,816</u></u>	<u><u>\$ 23,920,529,490</u></u>	<u><u>\$ 28,332,809,306</u></u>

UNAUDITED

**FLEXIBLE BENEFITS PLAN  
INDEPENDENT AUDITOR'S REPORT**

**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT  
SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765**

**Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statements of fiduciary net assets of the Flexible Benefits Plan, an employee benefit trust fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the related statements of changes in fiduciary net assets for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Flexible Benefits Plan, an employee benefit trust fund, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net assets of the Flexible Benefits Plan of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its fiduciary net assets for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the Flexible Benefits Plan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

A handwritten signature in cursive script that reads "Arthur A. Hayes, Jr.".

Arthur A. Hayes, Jr., CPA  
Director

**FLEXIBLE BENEFITS PLAN**  
**COMPARATIVE STATEMENTS OF FIDUCIARY NET ASSETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

	<b>June 30, 2003</b>	<b>June 30, 2002</b>
<b>ASSETS</b>		
Cash	\$ 664,353	\$ 1,001,683
Due from other funds	161,836	147,611
<b>TOTAL ASSETS</b>	<b>826,189</b>	<b>1,149,294</b>
<b>LIABILITIES</b>		
Accounts payable	82,818	69,509
Due to other funds	64,470	64,785
<b>TOTAL LIABILITIES</b>	<b>147,288</b>	<b>134,294</b>
<b>NET ASSETS</b>		
Held in trust for employee benefit programs	\$ 678,901	\$ 1,015,000
<i>See accompanying Notes to the Financial Statements</i>		

**FLEXIBLE BENEFITS PLAN**  
**COMPARATIVE STATEMENTS OF CHANGES IN FIDUCIARY NET ASSETS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
<b>ADDITIONS</b>		
Employee contributions	\$ 4,664,825	\$ 4,411,106
FICA savings	4,256,312	3,309,946
<b>TOTAL ADDITIONS</b>	<b>8,921,137</b>	<b>7,721,052</b>
<b>DEDUCTIONS</b>		
Employee reimbursements	4,549,774	4,388,175
Employee benefit programs		
Deferred compensation match	3,733,616	1,754,768
Wellness program	430,800	450,000
Employee daycare center	220,000	186,074
Other benefits	16,888	12,775
Total employee benefit programs	4,401,304	2,403,617
Administrative fees	306,158	301,368
<b>TOTAL DEDUCTIONS</b>	<b>9,257,236</b>	<b>7,093,160</b>
<b>CHANGE IN NET ASSETS</b>	<b>(336,099)</b>	<b>627,892</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>1,015,000</b>	<b>387,108</b>
<b>NET ASSETS, END OF YEAR</b>	<b>\$ 678,901</b>	<b>\$ 1,015,000</b>
<i>See accompanying Notes to the Financial Statements</i>		

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**FLEXIBLE BENEFITS PLAN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- 1. Reporting Entity** - The Flexible Benefits Plan is part of the primary government and has been included in the *Tennessee Comprehensive Annual Financial Report* as an employee benefit trust fund. The state offers its employees a cafeteria plan created in accordance with *Internal Revenue Code Section 125*. The plan is available on an optional basis to all state employees. Through the plan, employees may elect to direct a portion of their salary to pay for certain benefits. Benefits which may be purchased through the plan include state group medical insurance, state group dental insurance, out-of-pocket medical expenses and/or dependent care expenses. Because elections must be filed before the salary or the benefits are received and because salary directed to the plan may not be withdrawn by participants for any other purpose, salary directed to the plan is exempt from federal income tax and social security tax. Elections made by employees may not be changed during the calendar plan year except in the event of a corresponding change in the participant's family status. Contributions to the plan not withdrawn by the end of the plan year are forfeited to the state and are used for defraying administrative costs, in accordance with *IRS Proposed Regulation 1.125-2 (Q7)*.
- 2. Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The Flexible Benefits Plan follows all applicable GASB pronouncements as well as applicable private sector pronouncements issued on or before November 30, 1989. The financial statements have been prepared using the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.
- 3. Cash** - Cash deposited in the Flexible Benefits Plan is pooled with the State Pooled Investment Fund, administered by the State Treasurer, which is authorized by state statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The State Pooled Investment Fund is also authorized to enter into securities lending agreements in which U.S. Government securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The Pool's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report*. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The primary government's policy regarding the definition of Cash and Cash Equivalents includes cash management pools as cash.
- 4. Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the Flexible Benefits Plan, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus* Statement No. 37. As a result of implementing these GASB statements, the Flexible Benefits Plan, which was previously reported as an expendable trust fund in the *Tennessee Comprehensive Annual Financial Report* using the flow of current financial resources measurement focus and the modified accrual basis of accounting, is now reported as an employee benefit trust fund using the flow of economic resources measurement focus and the accrual basis of accounting. In addition, the Statement of Fiduciary Net Assets is now presented instead of the Balance Sheet and the Statement of Changes in Fiduciary Net Assets is presented instead of the Statement of Revenues, Expenditures, and Changes in Fund Balance. The Flexible Benefits Plan has also adopted

(continued)

**FLEXIBLE BENEFITS PLAN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures* and has included applicable disclosures in the Notes to the Financial Statements.

**B. OTHER ACCOUNTING DISCLOSURES**

1. The FICA savings generated by the Flexible Benefits Fund are used by the State for other employee benefit programs. During the years ended June 30, 2003 and June 30, 2002 the following amounts were paid or transferred to other State funds for these employee benefit programs:

<b>Program</b>	<b>FY 2003</b>	<b>FY 2002</b>
Deferred Compensation Contribution Match	\$ 3,733,616	\$ 1,754,768
State Wellness Program	430,800	450,000
State Day Care	220,000	186,074
Automated Teller Machines in State Buildings	16,888	12,775

2. Due from other funds consists of dependent care and medical reimbursement deposits from the accrued payroll at June 30 for the following funds:

	<b>FY 2003</b>	<b>FY 2002</b>
Due from General Fund	\$ 128,478	\$ 117,796
Due from Internal Service Fund	7,712	6,598
Due from Enterprise Fund	2,380	2,211
Due from Special Revenue Fund	7,057	6,195
Due from Highway Fund	10,524	9,012
Due from Education Trust Fund	5,685	5,799

3. Due to other funds consists of deferred compensation match payments from the accrued payroll at June 30 for the following funds:

	<b>FY 2003</b>	<b>FY 2002</b>
Due to General Fund	\$ 50,982	\$ 51,423
Due to Internal Service Fund	1,587	1,548
Due to Enterprise Fund	351	360
Due to Special Revenue Fund	2,001	1,980
Due to Highway Fund	8,058	7,938
Due to Education Trust Fund	1,491	1,536

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**CLAIMS AWARD FUND  
INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT****SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765****Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statements of net assets of the Claims Award Fund, an internal service fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the related statements of revenues, expenses, and changes in fund net assets and cash flows for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Claims Award Fund, an internal service fund, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Claims Award Fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the Claims Award Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

A handwritten signature in cursive script that reads "Arthur A. Hayes, Jr.".

Arthur A. Hayes, Jr., CPA  
Director

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**CLAIMS AWARD FUND**  
**COMPARATIVE STATEMENTS OF NET ASSETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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	June 30, 2003	June 30, 2002
<b>ASSETS</b>		
Cash	\$ 72,075,419	\$ 72,722,096
<b>TOTAL ASSETS</b>	<u>72,075,419</u>	<u>72,722,096</u>
 <b>LIABILITIES</b>		
Current liabilities		
Accounts payable	427,957	932,794
Deferred revenue	5,000	4,000
Claims liability	29,595,638	27,982,655
<b>Total current liabilities</b>	<u>30,028,595</u>	<u>28,919,449</u>
Noncurrent liabilities		
Claims liability	57,741,225	52,927,319
<b>TOTAL LIABILITIES</b>	<u>87,769,820</u>	<u>81,846,768</u>
<b>NET ASSETS RESTRICTED FOR CLAIMS</b>	<u>\$ (15,694,401)</u>	<u>\$ (9,124,672)</u>

*See accompanying Notes to the Financial Statements*

**CLAIMS AWARD FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
<b>OPERATING REVENUES</b>		
Insurance premiums	\$ 35,368,900	\$ 30,382,100
<b>OPERATING EXPENSES</b>		
Torts		
Death	2,916,853	3,679,103
Bodily injury	4,266,096	3,978,676
Property damage	814,002	1,163,325
Total Torts	7,996,951	8,821,104
Workers' Compensation		
Death	268,680	261,144
Medical	10,729,931	9,639,268
Temporary disability	1,588,247	1,569,491
Permanent disability	8,437,637	7,783,118
Total Workers' Compensation	21,024,495	19,253,021
Employee property damage	32,974	42,386
Professional/Administrative	7,883,615	7,944,017
Addition to actuarial liability	6,426,889	11,070,987
<b>TOTAL OPERATING EXPENSES</b>	<b>43,364,924</b>	<b>47,131,515</b>
<b>OPERATING LOSS</b>	<b>(7,996,024)</b>	<b>(16,749,415)</b>
<b>NON-OPERATING REVENUES</b>		
Interest income	1,422,845	1,806,798
Taxes	3,450	2,950
<b>TOTAL NON-OPERATING REVENUES</b>	<b>1,426,295</b>	<b>1,809,748</b>
<b>CHANGE IN NET ASSETS</b>	<b>(6,569,729)</b>	<b>(14,939,667)</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>(9,124,672)</b>	<b>5,814,995</b>
<b>NET ASSETS, END OF YEAR</b>	<b>\$ (15,694,401)</b>	<b>\$ (9,124,672)</b>

*See accompanying Notes to the Financial Statements*

**CLAIMS AWARD FUND**  
**COMPARATIVE STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from premiums	\$ 35,368,900	\$ 30,382,100
Payments for claims	(29,053,420)	(28,115,511)
Payments for administrative expenses	(8,388,452)	(7,554,292)
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>(2,072,972)</u>	<u>(5,287,703)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>		
Taxes received	<u>3,450</u>	<u>2,950</u>
<b>NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES</b>	<u>3,450</u>	<u>2,950</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest received	<u>1,422,845</u>	<u>1,806,798</u>
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>1,422,845</u>	<u>1,806,798</u>
<b>NET DECREASE IN CASH</b>	(646,677)	(3,477,955)
<b>CASH, BEGINNING OF YEAR</b>	<u>72,722,096</u>	<u>76,200,051</u>
<b>CASH, END OF YEAR</b>	<u>\$ 72,075,419</u>	<u>\$ 72,722,096</u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES</b>		
<b>OPERATING LOSS</b>	\$ (7,996,024)	\$ (16,749,415)
<b>ADJUSTMENTS TO RECONCILE OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES</b>		
Changes in assets and liabilities		
Increase (decrease) in accounts payable	(504,837)	389,725
Increase in deferred revenue	1,000	1,000
Increase in claims liability	<u>6,426,889</u>	<u>11,070,987</u>
<b>TOTAL ADJUSTMENTS</b>	5,923,052	11,461,712
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>\$ (2,072,972)</u>	<u>\$ (5,287,703)</u>

*See accompanying Notes to the Financial Statements*

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**CLAIMS AWARD FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. **Reporting Entity** - The Claims Award Fund (CAF) is part of the primary government and has been included in the *Tennessee Comprehensive Annual Financial Report* as an internal service fund.
2. **Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The Claims Award Fund follows all applicable GASB pronouncements as well as applicable private sector pronouncements issued on or before November 30, 1989. The financial statements have been prepared using the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The CAF distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from the services provided by the CAF. The principal operating revenue of the CAF consists of charges to its customers for insurance premiums. Operating expenses include claims expenses, administrative expenses and the current charge to the actuarial liability. Revenues and expenses not resulting from the services provided by the CAF are reported as nonoperating revenues and expenses.
3. **Cash** - Cash deposited in the Claims Award Fund is pooled with the State Pooled Investment Fund, administered by the State Treasurer, which is authorized by statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The State Pooled Investment Fund is also authorized to enter into securities lending agreements in which U.S. Government securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The Pool's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report*. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The primary government's policy regarding the definition of Cash and Cash Equivalents includes cash management pools as cash.
4. **Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the CAF, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus* Statement No. 37. As a result of implementing these GASB statements, CAF began presenting the assets and liabilities in a classified format on the Statement of Net Assets. The CAF has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures* and has included applicable disclosures in the Notes to the Financial Statements.

**B. OTHER ACCOUNTING DISCLOSURES**

1. **Risk Management** - It is the policy of the state not to purchase commercial insurance for the risks of losses for general liability, automobile liability, professional malpractice, and workers' compensation. The state's management believes it is more economical to manage these risks internally and set aside assets for claim settlement in its internal service fund, the Claims Award Fund (CAF).

CAF services claims for risk of loss to which the state is exposed including general liability, automobile liability, professional malpractice, and workers' compensation. All agencies and authorities of the state participate in CAF, except for the Supreme Court Boards, The Dairy Promotion Board, and Certified Cotton Growers' Organization. CAF allocates the cost of providing claims servicing and claims payment by charging a premium to each agency based on a percentage of each organization's expected loss costs which include both experience

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**CLAIMS AWARD FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**


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and exposures. This charge considers recent trends in actual claims experience of the state as a whole. An actuarial valuation is performed as of each fiscal year end to determine the fund liability and premium allocation.

CAF liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported. Because actual claims liabilities depend on such complex factors as inflation, changes in legal doctrines, and damage awards, the process used in computing claims liability does not necessarily result in an exact amount. Claims liabilities are reevaluated annually to take into consideration recently settled claims, the frequency of claims, and other economic and social factors. The present value of these liabilities was \$87,336,863 (discounted at 3.00%) at June 30, 2003 and \$80,909,974 (discounted at 3.25%) at June 30, 2002. Changes in the balances of claims liabilities during fiscal years 2003 and 2002 were as follows:

	<b>Beginning of Fiscal Year Liability</b>	<b>Current Year Claims and Changes in Estimates</b>	<b>Claim Payments</b>	<b>Balance at Fiscal Year End</b>
2002-2003	\$ 80,909,974	\$ 35,481,309	\$ (29,054,420)	\$ 87,336,863
2001-2002	\$ 69,838,987	\$ 39,187,498	\$ (28,116,511)	\$ 80,909,974

At June 30, 2003, CAF held \$72.1 million in cash designated for payment of these claims.

- Consolidation of Property Insurance Program** - Effective July 1, 2003, pursuant to Chapter 212 of the *Public Acts of 2003*, the financial activities relating to the State's property insurance program were combined with the CAF, creating a consolidated internal service fund named the Risk Management Fund. Previously, the designation of funds to cover aggregate deductibles and associated incurred losses, and the insurance premium billing and payment activities were recorded within the State's General Fund.

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**CRIMINAL INJURIES COMPENSATION FUND  
INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT  
SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765**

**Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying balance sheets of the Criminal Injuries Compensation Fund, a special revenue fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the related statements of revenues, expenditures, and changes in fund balances and revenues, expenditures, and changes in fund balances (budget and actual) for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Criminal Injuries Compensation Fund, a special revenue fund, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position and budgetary comparisons for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Criminal Injuries Compensation Fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position and budgetary comparisons for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the Criminal Injuries Compensation Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

A handwritten signature in cursive script that reads "Arthur A. Hayes, Jr.".

Arthur A. Hayes, Jr., CPA  
Director

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**CRIMINAL INJURIES COMPENSATION FUND**  
**COMPARATIVE BALANCE SHEETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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	<b>June 30, 2003</b>	<b>June 30, 2002</b>
<b>ASSETS</b>		
Cash	\$ 8,670,999	\$ 6,760,525
Accounts receivable	<u>264,378</u>	<u>390,694</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 8,935,377</u></b>	<b><u>\$ 7,151,219</u></b>
 <b>LIABILITIES AND FUND BALANCES</b>		
<b>LIABILITIES</b>		
Accounts payable	\$ 348,366	\$ 234,369
Claims liability	<u>4,409,238</u>	<u>5,071,008</u>
<b>TOTAL LIABILITIES</b>	<b><u>4,757,604</u></b>	<b><u>5,305,377</u></b>
 <b>FUND BALANCES</b>		
Reserved for future benefits	2,964,421	0
Reserved for victims of drunk drivers (see Note B.1)	<u>1,213,352</u>	<u>1,845,842</u>
<b>TOTAL FUND BALANCES</b>	<b><u>4,177,773</u></b>	<b><u>1,845,842</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 8,935,377</u></b>	<b><u>\$ 7,151,219</u></b>

*See accompanying Notes to the Financial Statements*

**CRIMINAL INJURIES COMPENSATION FUND**  
**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
<b>REVENUES</b>		
State		
Taxes	\$ 4,320,820	\$ 4,635,216
Fines	2,646,388	2,683,126
Federal	5,095,000	2,070,000
Interest income	95,201	2,161,584
Other	540,230	607,398
	<u>12,697,639</u>	<u>12,157,324</u>
<b>EXPENDITURES</b>		
Claim payments	9,453,516	11,809,408
Victims' coalition grant	100,000	100,000
District Attorneys General grant	146,431	0
Administrative cost	665,761	592,873
	<u>10,365,708</u>	<u>12,502,281</u>
<b>TOTAL EXPENDITURES</b>	<u>10,365,708</u>	<u>12,502,281</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	2,331,931	(344,957)
<b>OTHER FINANCING USES</b>		
Operating transfer to State General Fund	0	(76,523,609)
	<u>0</u>	<u>(76,523,609)</u>
<b>TOTAL OTHER FINANCING USES</b>	<u>0</u>	<u>(76,523,609)</u>
<b>NET CHANGE IN FUND BALANCES</b>	2,331,931	(76,868,566)
<b>FUND BALANCES, BEGINNING OF YEAR</b>	<u>1,845,842</u>	<u>78,714,408</u>
<b>FUND BALANCES, END OF YEAR</b>	<u>\$ 4,177,773</u>	<u>\$ 1,845,842</u>

*See accompanying Notes to the Financial Statements*

**CRIMINAL INJURIES COMPENSATION FUND**  
**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL (BUDGETARY BASIS) FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	For the Year Ended June 30, 2003			For the Year Ended June 30, 2002		
	Original Budget	Final Budget	Actual (Budgetary Basis)	Original Budget	Final Budget	Actual (Budgetary Basis)
SOURCES OF FINANCIAL RESOURCES						
FUND BALANCES,						
BEGINNING OF YEAR	\$ 1,845,842	\$ 1,845,842	\$ 1,845,842	\$ 78,714,408	\$ 78,714,408	\$ 78,714,408
REVENUES						
Taxes	0	0	4,320,820	0	0	4,635,216
Fines	0	0	2,646,388	0	0	2,683,126
Federal	3,396,000	3,396,000	5,095,000	2,022,000	2,070,000	2,070,000
Interest income	0	0	95,201	0	0	2,161,584
Other	0	0	540,230	0	0	607,398
TOTAL SOURCES OF FINANCIAL RESOURCES	5,241,842	5,241,842	14,543,481	80,736,408	80,784,408	90,871,732
USES OF FINANCIAL RESOURCES						
EXPENDITURES						
Claim payments	10,800,000	10,800,000	9,453,516	9,400,000	11,677,453	11,809,408
Victims' Coalition grant	0	0	100,000	0	0	100,000
District Attorneys General grant	0	0	146,431	0	0	0
Administrative cost	841,300	841,300	665,761	860,000	860,000	592,873
OTHER FINANCING USES - TRANSFERS OUT	0	0	0	0	0	76,523,609
TOTAL USES OF FINANCIAL RESOURCES	11,641,300	11,641,300	10,365,708	10,260,000	12,537,453	89,025,890
FUND BALANCES, END OF YEAR	\$ (6,399,458)	\$ (6,399,458)	\$ 4,177,773	\$ 70,476,408	\$ 68,246,955	\$ 1,845,842

See accompanying Notes to the Financial Statements

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**CRIMINAL INJURIES COMPENSATION FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- 1. Reporting Entity** - The Criminal Injuries Compensation Fund is part of the primary government and has been included in the *Tennessee Comprehensive Annual Financial Report* as a special revenue fund. The Criminal Injuries Compensation Program (CIC) is funded through privilege and litigation taxes assessed in courts against certain criminal defendants upon conviction, fees levied against parolees, probationers and employed releasees, proceeds from sales of illegal contraband and bond forfeitures in felony cases, donations from individuals serving as jurors, interest income and a federal grant. Payments made under the CIC program are intended to defray the costs of medical services, loss of earnings, burial costs, and other pecuniary losses to either the victim of a crime or to the dependents of deceased victims.
- 2. Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recorded when they become both measurable and available, and expenditures are recognized at the time the fund liabilities are incurred. For revenue recognition purposes, taxes and fees are considered to be available if received in the first sixty days of the new year. Federal grants, departmental services, and interest associated with the current fiscal year are all considered to be available if received in twelve months. All other revenue items are considered to be measurable and available only when cash is received by the Criminal Injuries Compensation Fund.
- 3. Cash** - Cash deposited in the Criminal Injuries Compensation Fund is pooled with the State Pooled Investment Fund (SPIF), administered by the State Treasurer, which is authorized by statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The SPIF is also authorized to enter into securities lending agreements in which U.S. Government securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The SPIF's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report*. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The primary government's policy regarding the definition of Cash and Cash Equivalents includes cash management pools as cash.
- 4. Budgetary Process** - Legislation requires that annual budgets be adopted for special revenue funds. The CIC budget is included in the budget presented by the Governor to the General Assembly at the beginning of each annual legislative session. The General Assembly enacts the budget by passing specific appropriations which may not exceed estimated revenues. The CIC annual budget is prepared on the modified accrual basis of accounting. Budgetary control is maintained at the departmental level. Budget revisions during the year, reflecting program changes or administrative intradepartmental transfers, may be affected with certain executive and legislative branch approval. Only the legislature may transfer appropriations between departments.
- 5. Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the CIC, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus* Statement No. 37. The CIC has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures*, and has included applicable disclosures in the Notes to the Financial Statements.

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**CRIMINAL INJURIES COMPENSATION FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**B. OTHER ACCOUNTING DISCLOSURES**

1. **Reserves** - A reserve has been established for the Victims of Drunk Drivers Compensation Fund (VDDC) which is included in the Criminal Injuries Compensation Fund. A requirement of the CIC and VDDC combination is that a reserve be established annually for an amount equal to three times the awards paid for VDDC during the fiscal year. *Chapter 761 of the Public Acts of 1992* discusses the fund combination as well as the VDDC reserve requirement.

In accordance with Public Chapters 825 & 827 of the Public Acts of 2002, the statutory reserve balance of \$76,523,608.51 was transferred to the State's general fund as of June 30, 2002.

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**BACCALAUREATE EDUCATION SYSTEM TRUST, EDUCATIONAL SERVICES PLAN  
INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT****SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765****Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statements of fiduciary net assets of the Baccalaureate Education System Trust, Educational Services Plan, a private-purpose trust fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the related statements of changes in fiduciary net assets for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Baccalaureate Education System Trust, Educational Services Plan, a private-purpose trust fund, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net assets of the Baccalaureate Education System Trust, Educational Services Plan, of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its fiduciary net assets for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the Baccalaureate Education System Trust, Educational Services Plan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

Arthur A. Hayes, Jr., CPA  
Director

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**BACCALAUREATE EDUCATION SYSTEM TRUST, EDUCATIONAL SERVICES PLAN**  
**COMPARATIVE STATEMENTS OF FIDUCIARY NET ASSETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**


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	June 30, 2003	June 30, 2002
<b>ASSETS</b>		
Cash and cash equivalents	\$ 3,006,326	\$ 3,960,235
Receivables		
Contributions receivable	8,628	9,556
Investment income receivable	221,012	86,461
Investments sold	2,046,130	0
Investments, at fair value		
Government bonds	29,455,000	20,156,200
Investment in equity mutual fund	10,530,494	10,501,305
<b>TOTAL ASSETS</b>	<u>45,267,590</u>	<u>34,713,757</u>
<b>LIABILITIES</b>		
Investments purchased	<u>2,260,614</u>	<u>0</u>
<b>NET ASSETS HELD IN TRUST FOR PLAN PARTICIPANTS</b>	<u>\$ 43,006,976</u>	<u>\$ 34,713,757</u>

*See accompanying Notes to the Financial Statements*

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**BACCALAUREATE EDUCATION SYSTEM TRUST, EDUCATIONAL SERVICES PLAN**  
**COMPARATIVE STATEMENTS OF CHANGES IN FIDUCIARY NET ASSETS**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**


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	For the Year Ended June 30, 2003	For the Year Ended June 30, 2002
<b>ADDITIONS</b>		
Contributions	\$ 7,825,678	\$ 8,789,681
Investment income		
Net increase (decrease) in fair value of investments	891,813	(2,154,378)
Interest and dividend income	1,075,568	743,875
Administrative fees	281,333	368,933
<b>TOTAL ADDITIONS</b>	<u>10,074,392</u>	<u>7,748,111</u>
<b>DEDUCTIONS</b>		
Refunds	229,615	104,637
Payments	1,257,070	701,752
Administrative cost	294,488	235,805
<b>TOTAL DEDUCTIONS</b>	<u>1,781,173</u>	<u>1,042,194</u>
<b>CHANGE IN NET ASSETS</b>	8,293,219	6,705,917
<b>NET ASSETS HELD IN TRUST FOR PLAN PARTICIPANTS</b>		
BEGINNING OF YEAR	34,713,757	28,007,840
END OF YEAR	<u>\$ 43,006,976</u>	<u>\$ 34,713,757</u>

*See accompanying Notes to the Financial Statements*

**BACCALAUREATE EDUCATION SYSTEM TRUST, EDUCATIONAL SERVICES PLAN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. **Reporting Entity** - The Tennessee Baccalaureate Education System Trust Fund (BEST), Educational Services Plan (ESEP) is an integral part of the primary government and has been included in the *Tennessee Comprehensive Annual Financial Report* as a private-purpose trust fund.
2. **Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The ESEP follows all applicable GASB pronouncements as well as applicable private sector pronouncements issued on or before November 30, 1989. The financial statements have been prepared using the flow of economic resources measurement focus and the accrual basis of accounting. Under this basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
3. **Cash and Cash Equivalents** - Cash and Cash Equivalents, by definition, includes cash and short-term investments with a maturity date within three months of the acquisition date. The primary government's policy regarding the definition of cash and cash equivalents includes cash management pools as cash. Cash received by the ESEP that cannot be invested immediately in securities is invested in the State Pooled Investment Fund administered by the State Treasurer. The State Pooled Investment Fund is authorized by state statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The State Pooled Investment Fund is also authorized to enter into securities lending agreements in which U.S. Government Securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The Pool's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report* for the years ended June 30, 2003 and June 30, 2002. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The classification of cash and cash equivalents also includes cash invested in a short-term, open-end mutual fund at June 30, 2003, and cash held in a custody account at June 30, 2002, under the contractual arrangements for master custody services. The cash balance held at June 30, 2002 with the custodial agent is not classified into credit risk categories established by Statement Number 3 of the Governmental Accounting Standards Board as the custody account relationship does not meet the definition for either a deposit with a financial institution or a security.
4. **Method Used to Value Investments** - Investments are reported at fair value. Securities traded on a national exchange are valued at the last reported sales price. The fair value of investments in open-end mutual funds is based on the share price. Investment income consists of realized and unrealized appreciation (depreciation) in the fair value of investments and interest and dividend income. Interest income is recognized when earned. Securities and securities transactions are recorded in the financial statements on trade-date basis.
5. **Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the ESEP, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* and its related *Omnibus* Statement No. 37. As a result of implementing these GASB statements, the ESEP, previously reported as an expendable trust fund in the *Tennessee Comprehensive Annual Financial Report*, is now reported as a private-purpose trust fund. The ESEP has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures* and has included applicable disclosures in the Notes to the Financial Statements.

**B. INVESTMENTS**

The authority for investing the assets of the ESEP is vested in its Board of Trustees and the responsibility for implementing the investment policy established by the Board is delegated to the State Treasurer. In accordance with the investment policy, the ESEP assets may be invested in any instrument, obligation, security or property that constitutes a legal investment for assets of the Tennessee Consolidated Retirement System.

The ESEP investments included SEC-registered open-end mutual funds of \$13,618,937 as of June 30, 2003 and \$10,501,305 as of June 30, 2002.

*(continued)*

**BACCALAUREATE EDUCATION SYSTEM TRUST, EDUCATIONAL SERVICES PLAN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

The ESEP investment securities are categorized below according to the level of custodial credit risk associated with the custodial arrangements at year-end. Category 1 consists of investments that are insured or registered, or for which securities are held by the ESEP or its agent in the name of the ESEP. Category 2 consists of uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the name of the ESEP. Category 3 consists of uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department or agent, but not in the name of the ESEP. The open-end mutual fund is not categorized as the investment is not evidenced by securities that exist in physical or book entry form.

	<b>June 30, 2003</b>	<b>June 30, 2002</b>
	<b>Fair Value</b>	<b>Fair Value</b>
INVESTMENTS - CATEGORY 1		
Long-term investments		
Government bonds	\$ 27,231,880	\$ 20,156,200
TOTAL INVESTMENTS - CATEGORY 1	<u>27,231,880</u>	<u>20,156,200</u>
INVESTMENTS - CATEGORY 2	<u>0</u>	<u>0</u>
INVESTMENTS - CATEGORY 3	<u>0</u>	<u>0</u>
INVESTMENTS - NOT CATEGORIZED		
Investment in open-end mutual funds	13,618,937	10,501,305
Unsettled investment acquisitions - Government Bonds	<u>2,223,120</u>	<u>0</u>
TOTAL INVESTMENTS - NOT CATEGORIZED	<u>15,842,057</u>	<u>10,501,305</u>
TOTAL INVESTMENTS	43,073,937	30,657,505
Less: Investments classified as cash and cash equivalents on the Statements of Fiduciary Net Assets	<u>(3,088,443)</u>	<u>0</u>
TOTAL INVESTMENTS AS SHOWN ON THE STATEMENTS OF FIDUCIARY NET ASSETS	<u>\$ 39,985,494</u>	<u>\$ 30,657,505</u>

**C. DESCRIPTION OF THE EDUCATIONAL SERVICES PLAN**

The Tennessee Baccalaureate Education System Trust, Educational Services Plan, administered by the State Treasurer, was created under *Tennessee Code Annotated*, Title 49, Chapter 7, Part 8 for the purpose of improving higher education in the State of Tennessee by assisting students or their families to pay in advance, a portion of the tuition and other costs of attending colleges and universities. Under the program, a purchaser may enter into a contract with the BEST Board of Trustees to purchase tuition units on behalf of a beneficiary. Each tuition unit purchased entitles the beneficiary to an amount no greater than one percent of the weighted average tuition of Tennessee's four-year public universities during the academic term in which it is used; however, the tuition unit or equivalent funds may be used at any accredited public or private, in-state or out-of-state institution. The purchase price of the tuition unit is determined annually by the BEST Board of Trustees with the assistance of an actuary to maintain the plan's financial soundness. Refunds and tuition payments are guaranteed only to the extent that ESEP program funds are available and neither the State of Tennessee nor the BEST Board of Trustees is liable for any amount in excess of available program funds. The net assets held in trust for plan participants were \$6,843,125 less at June 30, 2003, and \$5,835,368 less at June 30, 2002, than the amounts needed to fund the outstanding tuition units at their weighted average tuition unit prices in effect at the respective dates.

*Tennessee Code Annotated*, Title 49, Chapter 7, Part 8, also created the Tennessee Baccalaureate Education System Trust, Educational Savings Plan. The plan administration and custody and investment of plan assets for the Educational Savings Plan are not performed by the State Treasurer and thus, the accompanying financial statements do not include the net assets and activities relating to the Educational Savings Plan.

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**CHAIRS OF EXCELLENCE  
INDEPENDENT AUDITOR'S REPORT**

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**STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
DEPARTMENT OF AUDIT  
DIVISION OF STATE AUDIT  
SUITE 1500  
JAMES K. POLK STATE OFFICE BUILDING  
NASHVILLE, TENNESSEE 37243-0264  
PHONE (615) 401-7897  
FAX (615) 532-2765**

**Independent Auditor's Report**

December 4, 2003

The Honorable John G. Morgan  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying balance sheets of the Chairs of Excellence, a permanent fund of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the related statements of revenues, expenditures, and changes in fund balances for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A.1., the financial statements referred to above present only the Chairs of Excellence, a permanent fund, and do not purport to, and do not, present fairly the financial position of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Chairs of Excellence of the State of Tennessee, as of June 30, 2003, and June 30, 2002, and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2003, on our consideration of the Chairs of Excellence's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

A handwritten signature in cursive script that reads "Arthur A. Hayes, Jr.".

Arthur A. Hayes, Jr., CPA  
Director

**CHAIRS OF EXCELLENCE**  
**COMPARATIVE BALANCE SHEETS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

	<b>June 30, 2003</b>	<b>June 30, 2002</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 8,366,883	\$ 5,234,909
Investments, at fair value		
Government bonds	71,802,733	69,106,019
Corporate bonds	42,775,022	37,945,888
Investment in equity mutual fund	90,982,164	92,358,174
Total investments	<u>205,559,919</u>	<u>199,410,081</u>
Receivables		
Due from colleges and universities	684,000	1,166,000
Investment income receivable	<u>1,515,521</u>	<u>1,476,374</u>
Total receivables	<u>2,199,521</u>	<u>2,642,374</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 216,126,323</u></b>	<b><u>\$ 207,287,364</u></b>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>LIABILITIES</b>		
Due to colleges and universities	\$ 2,500,732	\$ 2,356,518
Due to the Academic Scholars Fund	3,200,879	3,319,970
Investments purchased	<u>5,181,771</u>	<u>0</u>
<b>TOTAL LIABILITIES</b>	<b><u>10,883,382</u></b>	<b><u>5,676,488</u></b>
<b>FUND BALANCES</b>		
Reserved for non-expendable corpus	193,312,901	190,001,280
Reserved for expendable income	<u>11,930,040</u>	<u>11,609,596</u>
<b>TOTAL FUND BALANCES</b>	<b><u>205,242,941</u></b>	<b><u>201,610,876</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 216,126,323</u></b>	<b><u>\$ 207,287,364</u></b>

*See accompanying Notes to the Financial Statements*

**CHAIRS OF EXCELLENCE**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**FOR THE YEARS ENDED JUNE 30, 2003 AND JUNE 30, 2002**

	<b>For the Year Ended June 30, 2003</b>	<b>For the Year Ended June 30, 2002</b>
REVENUES		
Investment income	\$ 10,738,917	\$ (9,865,712)
Contributions from private sources	<u>160,512</u>	<u>0</u>
TOTAL REVENUES	<u>10,899,429</u>	<u>(9,865,712)</u>
EXPENDITURES		
University of Tennessee	3,516,488	3,410,678
Tennessee Board of Regents	3,401,728	3,838,971
Academic Scholars Fund	189,177	208,198
Administrative cost	<u>159,971</u>	<u>171,176</u>
TOTAL EXPENDITURES	<u>7,267,364</u>	<u>7,629,023</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	3,632,065	(17,494,735)
FUND BALANCES, BEGINNING OF YEAR	<u>201,610,876</u>	<u>219,105,611</u>
FUND BALANCES, END OF YEAR	<u>\$ 205,242,941</u>	<u>\$ 201,610,876</u>

*See accompanying Notes to the Financial Statements*

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**CHAIRS OF EXCELLENCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. **Reporting Entity** - The Chairs of Excellence (COE) Trust forms an integral part of the primary government and has been included as a permanent fund in the *Tennessee Comprehensive Annual Financial Report*.
2. **Measurement Focus and Basis of Accounting** - The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this basis, revenues are recorded when they become both measurable and available, and expenditures are recognized when the related fund liability is incurred. The COE Trust follows the State of Tennessee's revenue recognition period, in which taxes and fees are considered to be available if received in the first sixty days of the new year. Federal grants, departmental services, and interest associated with the current fiscal year are all considered to be available if received in twelve months. All other revenue items are considered to be measurable and available only when cash is received by the COE Trust.
3. **Cash and Cash Equivalents** - Cash and cash equivalents, by definition, includes cash and short-term investments with a maturity date within three months of the acquisition date. The state's accounting policy regarding the definition of cash and cash equivalents includes cash management pools as cash. Cash received by the COE Trust that cannot be immediately invested in securities is invested in the State Pooled Investment Fund administered by the State Treasurer. The State Pooled Investment Fund is authorized by state statute to invest funds in accordance with policy guidelines approved by the Funding Board of the State of Tennessee. The current resolution of that board gives the Treasurer authority to invest in collateralized certificates of deposit in authorized state depositories, prime commercial paper, prime bankers' acceptances, certain repurchase agreements, various U.S. Treasury and Agency obligations, and in obligations of the State of Tennessee pursuant to *Tennessee Code Annotated*, Section 9-4-602(b). The State Pooled Investment Fund is also authorized to enter into securities lending agreements in which U.S. Government Securities may be loaned for a fee. The loaned securities are transferred to the borrower by the custodial agent upon simultaneous receipt of collateral securities. The pool's custodial credit risk is presented in the *Tennessee Comprehensive Annual Financial Report* for the years ended June 30, 2003 and June 30, 2002. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14<sup>th</sup> Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298. The classification of cash and cash equivalents also includes cash invested in a short-term, open-end mutual fund at June 30, 2003, and cash held in a custody account at June 30, 2002, under the contractual arrangements for master custody services. The cash balance held at June 30, 2002 with the custodial agent is not classified into credit risk categories established by Statement Number 3 of the Governmental Accounting Standards Board as the custody account relationship does not meet the definition for either a deposit with a financial institution or a security.
4. **Method Used to Value Investments** - Investments are reported at fair value. For fair value reporting, securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. The fair value of investments in open-end mutual funds is based on the share price. Investment income includes realized and unrealized appreciation (depreciation) in the fair value of investments, and interest and dividend income. Interest income is recognized when earned. Securities and securities transactions are recorded in the financial statements on trade-date basis.
5. **Fund Balances** - The reserve for non-expendable corpus includes funds provided by contributions from the state, colleges and universities and private sources, as well as gains and losses from fixed income and equity investments. The income from both fixed and equity investments that is not used to meet current needs is distributed to the reserve for expendable income. At the discretion of the Board of Trustees of the COE Trust, the reserve for expendable income may be used for future nonrecurring expenditures or to supplement corpus or income.
6. **Adoption of New Accounting Pronouncements** - Effective July 1, 2001, the COE Trust, along with the State of Tennessee, adopted the provisions of Statement No. 34 of the Governmental Accounting Standards Board, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* and its related *Omnibus Statement No. 37*. As a result of implementing these GASB statements, the COE Trust, previously reported as a non-expendable trust fund in the *Tennessee Comprehensive Annual Financial Report* using the flow of economic  
(continued)

**CHAIRS OF EXCELLENCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

resources and the accrual basis of accounting, is now reported as a permanent fund using the flow of current financial resources and the modified accrual basis of accounting. In addition, the statement of cash flows, previously presented for the COE Trust, is not a required financial statement for permanent funds and is no longer presented. The COE Trust has also adopted the provisions of Statement No. 38, *Certain Financial Statement Note Disclosures* and has included applicable disclosures in the Notes to the Financial Statements.

**B. INVESTMENTS**

The investment policy of the COE Trust requires that public funds, capital gains on public funds, and all current income exceeding withdrawals be invested in fixed income securities. Private contributions may be invested in equity securities, including domestic and foreign common stocks, preferred stocks and convertible bonds. Subsequent to the initial funding of a chair, funds may be transferred from the equity corpus to the fixed income corpus but not from the fixed income corpus to the equity corpus.

The COE Trust investments as of June 30, 2003 and June 30, 2002 included SEC-registered open-end mutual funds of \$99,694,274 and \$92,358,174 respectively.

The COE Trust investment securities are categorized below according to the level of custodial credit risk associated with the custodial arrangements at year-end. Category 1 includes investments that are insured or registered, or for which securities are held by the COE Trust or its agent in the name of the COE Trust. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the name of the COE Trust. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent but not in the name of the COE Trust. The open-end mutual fund is not categorized, as the investment is not evidenced by securities that exist in physical or book entry form.

	<b>June 30, 2003</b>	<b>June 30, 2002</b>
	<b>Fair Value</b>	<b>Fair Value</b>
INVESTMENTS - CATEGORY 1		
Long-term investments		
Government bonds	\$ 66,635,545	\$ 69,106,019
Corporate bonds	42,775,022	37,945,888
TOTAL INVESTMENTS - CATEGORY 1	<u>109,410,567</u>	<u>107,051,907</u>
INVESTMENTS - CATEGORY 2	0	0
INVESTMENTS - CATEGORY 3	0	0
INVESTMENTS - NOT CATEGORIZED		
Investment in open-end mutual funds	99,694,274	92,358,174
Unsettled investment acquisitions - Government Bonds	<u>5,167,188</u>	<u>0</u>
TOTAL INVESTMENTS	214,272,029	199,410,081
Less: Investments included in cash and cash equivalents on the Balance Sheets	<u>(8,712,110)</u>	<u>0</u>
TOTAL INVESTMENTS AS SHOWN ON THE BALANCE SHEETS	<u><u>\$ 205,559,919</u></u>	<u><u>\$ 199,410,081</u></u>

The COE Trust is authorized by its investment policy, as adopted by the Board of Trustees of the COE Trust, to enter into collateralized securities lending agreements whereby the Trust loans its debt and equity securities for a fee to a select few of the highest quality securities firms and banks. Loans must be limited so the total amount on loan does not exceed 30 percent of the Trust's assets. During the years ended June 30, 2003 and June 30, 2002, the COE Trust had no securities on loan.

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**CHAIRS OF EXCELLENCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003 AND JUNE 30, 2002**

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**C. OTHER ACCOUNTING DISCLOSURES**

- 1. Chairs of Excellence Endowment Trust** - The COE Trust is authorized by the 94th General Assembly to further the cause of education in Tennessee. The COE Trust is administered by the State Treasurer. The Trust is set up into two general accounts which equally divide any state appropriations: one for the University of Tennessee and one for the Tennessee Board of Regents. As each Chair is designated, a portion of the appropriation is transferred to a sub-account for that Chair. The awarding college or university must provide matching contributions, of which at least 50 percent of the funds are from private contributions.

As of June 30, 2003, 99 Chairs have been established with matching contributions received totaling \$55,683,887. Total contributions to the COE Trust totaled \$99,683,887 as of June 30, 2003. This includes \$44,000,000 from the State, \$10,321,300 from Colleges and Universities, and \$45,362,587 from private contributions.

- 2. Academic Scholars Fund** - Funds from the Academic Scholars Fund are combined with the COE Trust for investment purposes only. The Academic Scholars Fund general account receives only the income earned on its principal and does not receive any COE Trust state contributions or appropriations. These funds are invested in domestic fixed income securities.

*Photographs of Tennessee lakes provided by  
the State of Tennessee's Photographic Services.*

**This report is available in its entirety on the Internet at: [www.treasury.state.tn.us/ann-report.htm](http://www.treasury.state.tn.us/ann-report.htm).**

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